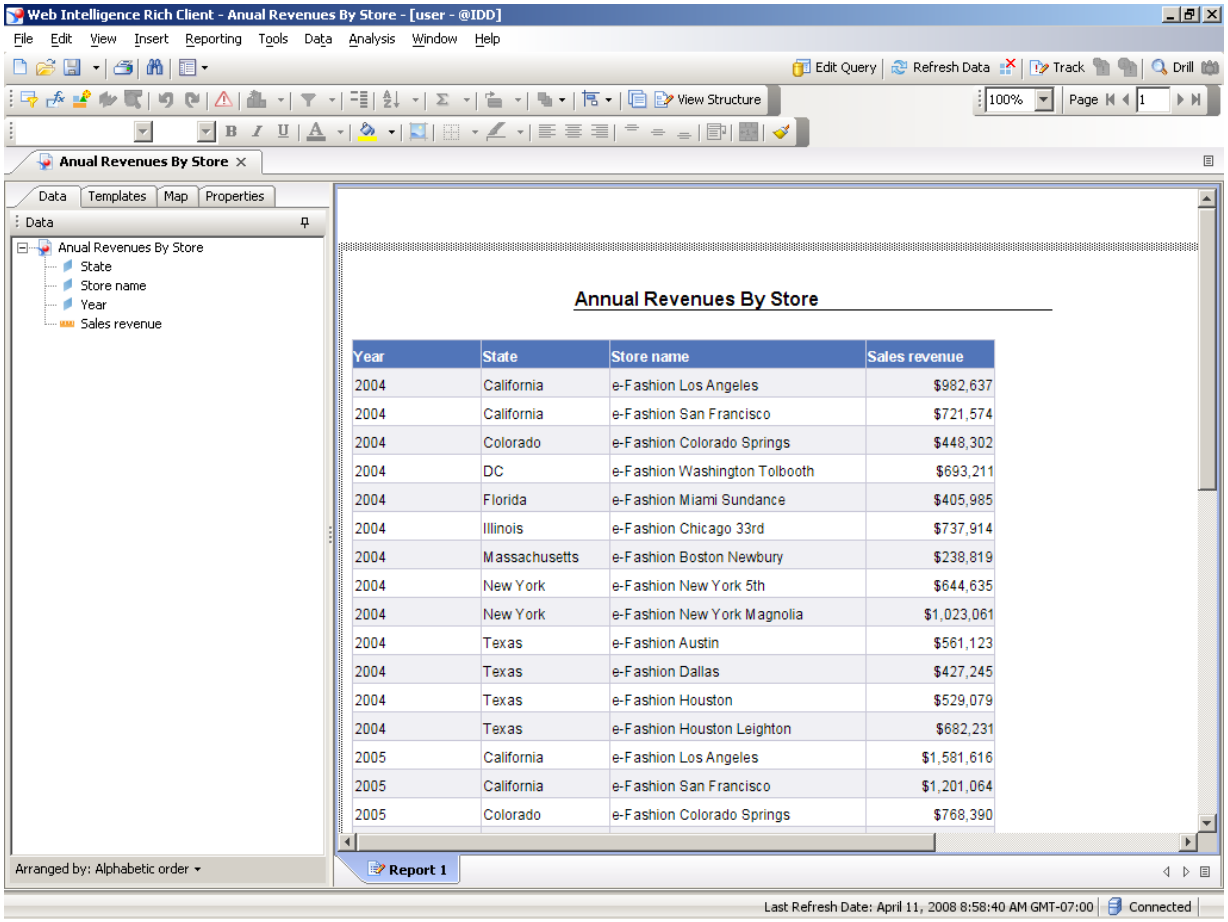
Procedure

1. Start the transaction using the menu path or transaction code.

Web Intelligence Rich Client - Anual Revenues By Store - [user - @IDD]



Annual Revenues By Store

Year	State	Store name	Sales revenue
2004	California	e-Fashion Los Angeles	$982,637
2004	California	e-Fashion San Francisco	$721,574
2004	Colorado	e-Fashion Colorado Springs	$448,302
2004	DC	e-Fashion Washington Tolbooth	$693,211
2004	Florida	e-Fashion Miami Sundance	$405,985
2004	Illinois	e-Fashion Chicago 33rd	$737,914
2004	Massachusetts	e-Fashion Boston Newbury	$238,819
2004	New York	e-Fashion New York 5th	$644,635
2004	New York	e-Fashion New York Magnolia	$1,023,061
2004	Texas	e-Fashion Austin	$561,123
2004	Texas	e-Fashion Dallas	$427,245
2004	Texas	e-Fashion Houston	$529,079
2004	Texas	e-Fashion Houston Leighton	$682,231
2005	California	e-Fashion Los Angeles	$1,581,616
2005	California	e-Fashion San Francisco	$1,201,064
2005	Colorado	e-Fashion Colorado Springs	$768,390

2. Click an entry in the **Store name** column.

   Create an empty column to the right of the Store name column.

3. Click **Insert** .

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4. Click **Insert column to the right**.

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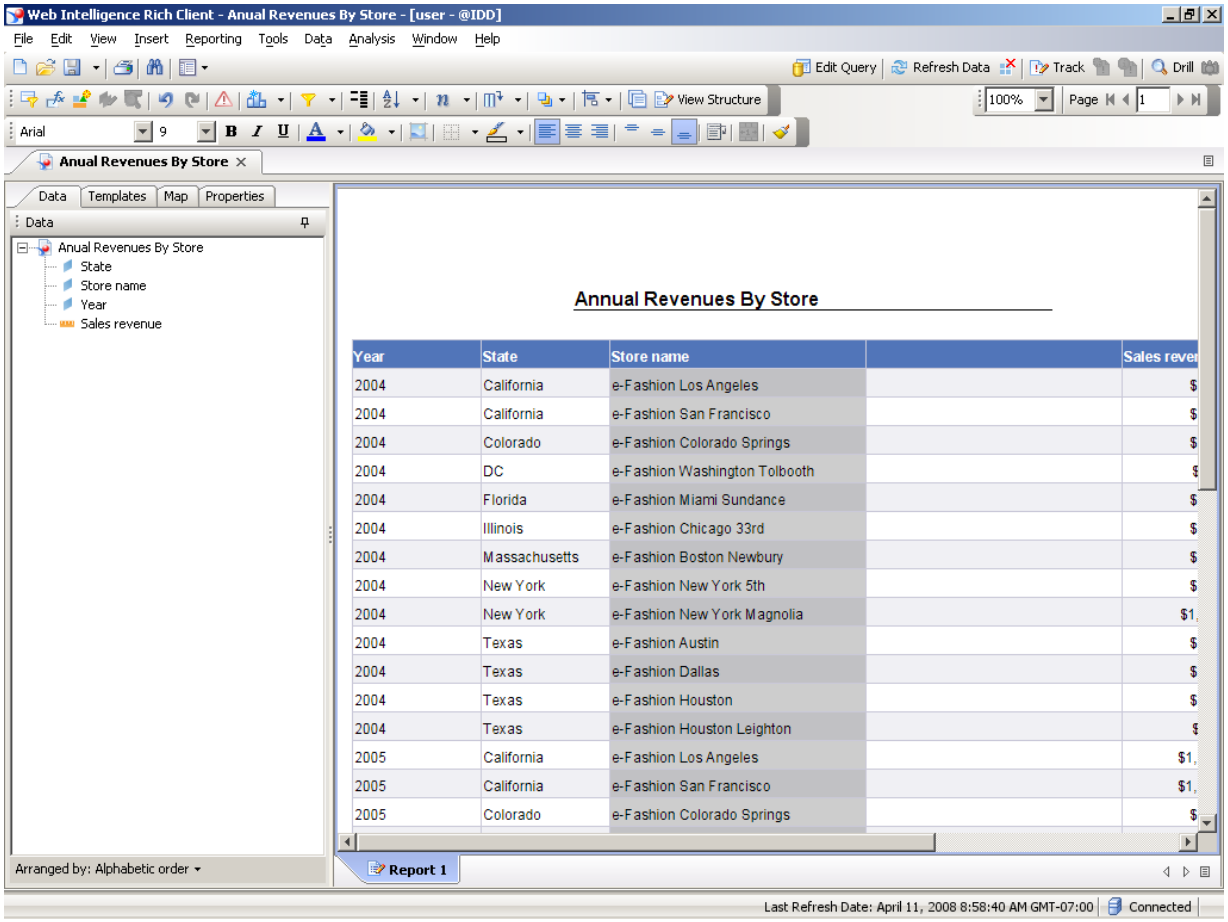

5. Drag the new column border to the left.

6. Click the new column header.

Now add a title to the new column.

7. Click **Show/Hide Formula Toolbar**.

8. As required, complete/review the following fields:

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Field	R/O/C	Description
	R	**Example:** Performance

Enter the desired information.

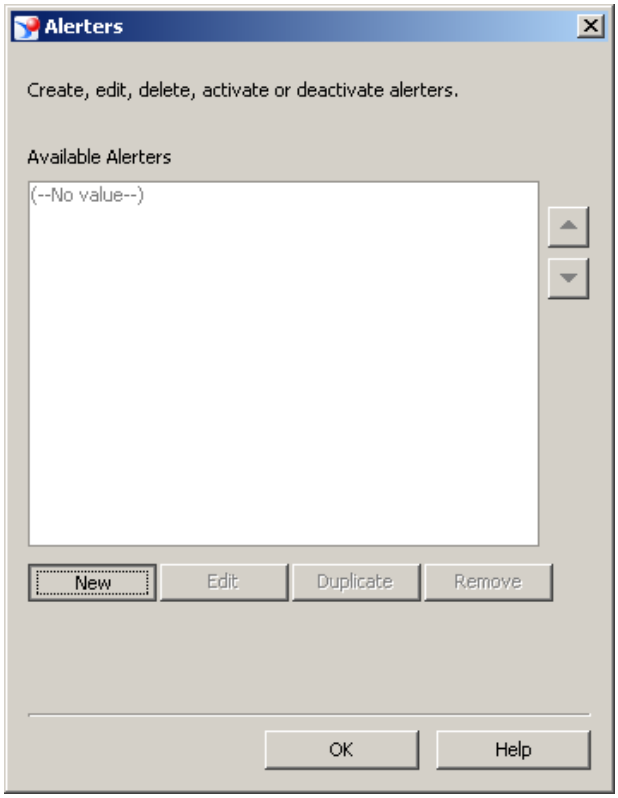
9. Click a cell in the **Performance** column.

The new column has a name and is now ready to have the alerter.

Select a performance cell and apply the alerter.

10. Click **Alerters**.

Alerters



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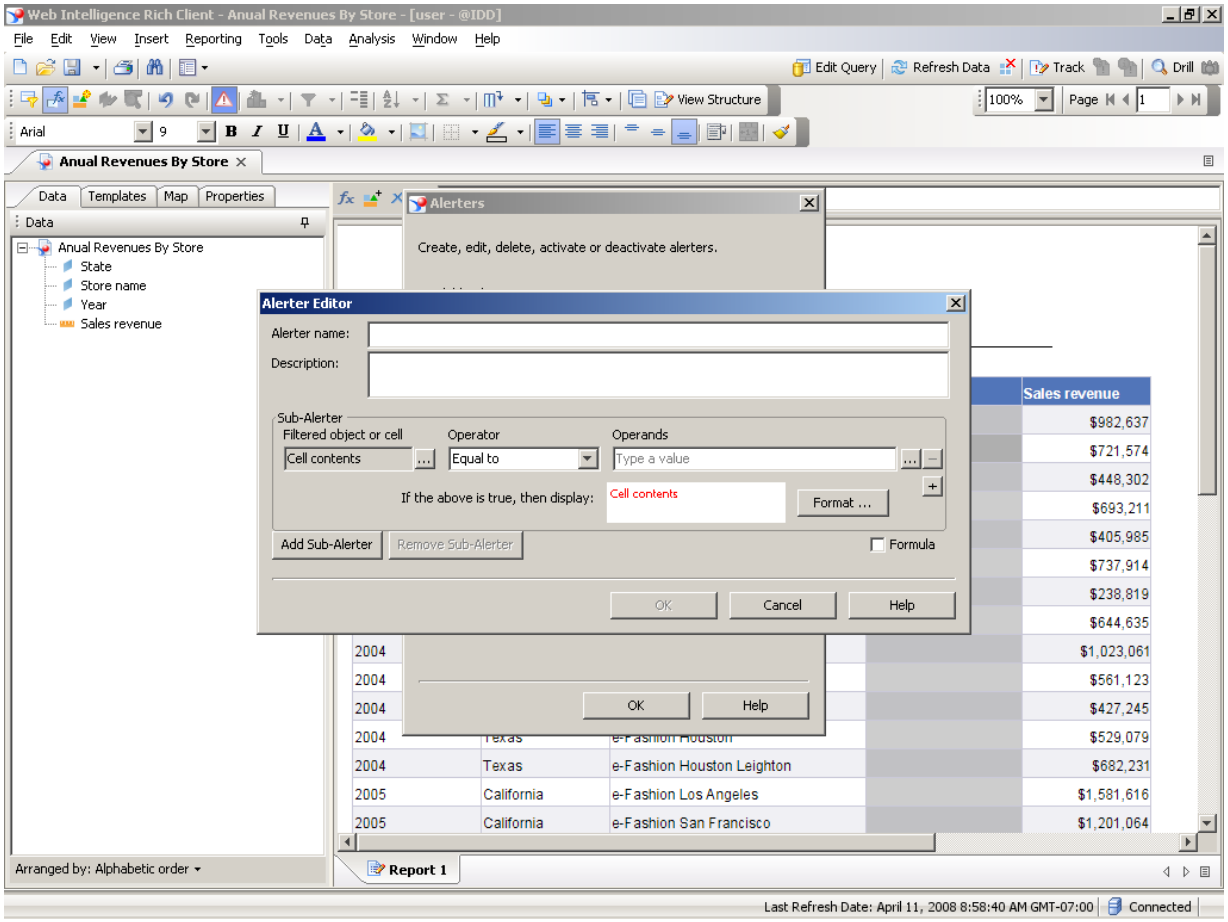
11. Click **New**.

Alerter Editor



12. As required, complete/review the following fields:

Field	R/O/C	Description
	R	**Example:** Performance

This brings up the Alerters Editor dialog box. This is where the alerter is named, defined, and formatted. Let's begin by naming the alerter.

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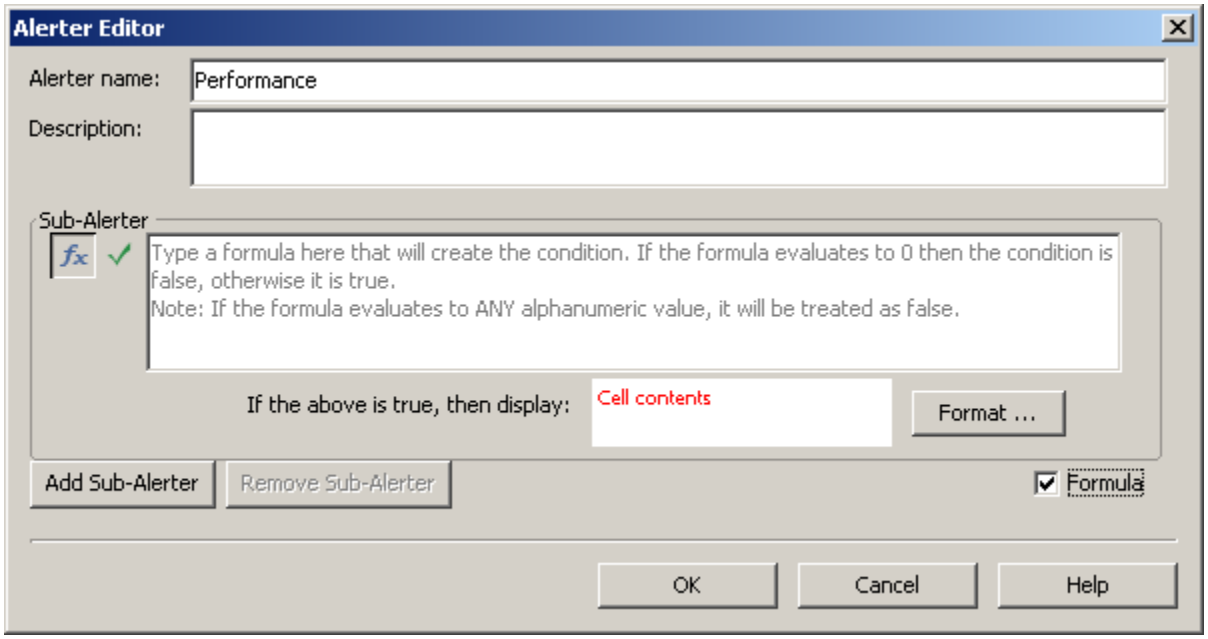
Enter the desired information.

13. Click the **Formula** checkbox.

Enter the desired information.

Alerter Editor



14. Click **Formula Editor** .

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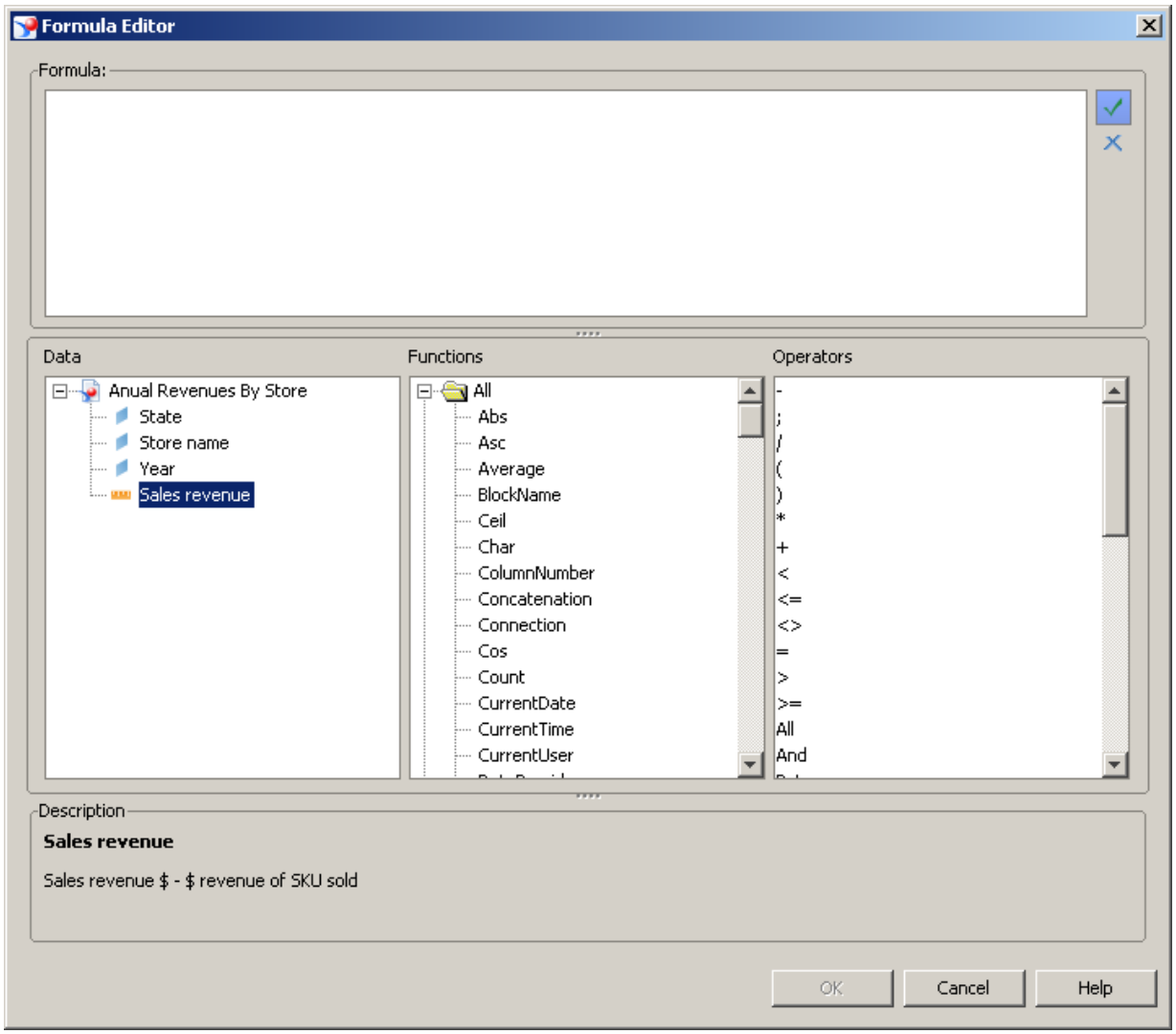
Formula Editor



15. Double-click **Sales revenue**.

Build a formula for Sales revenue that exceeds $1,000,000.

16. Double-click **Greater than or equal to**.

17. Click the **Formula:** textbox.

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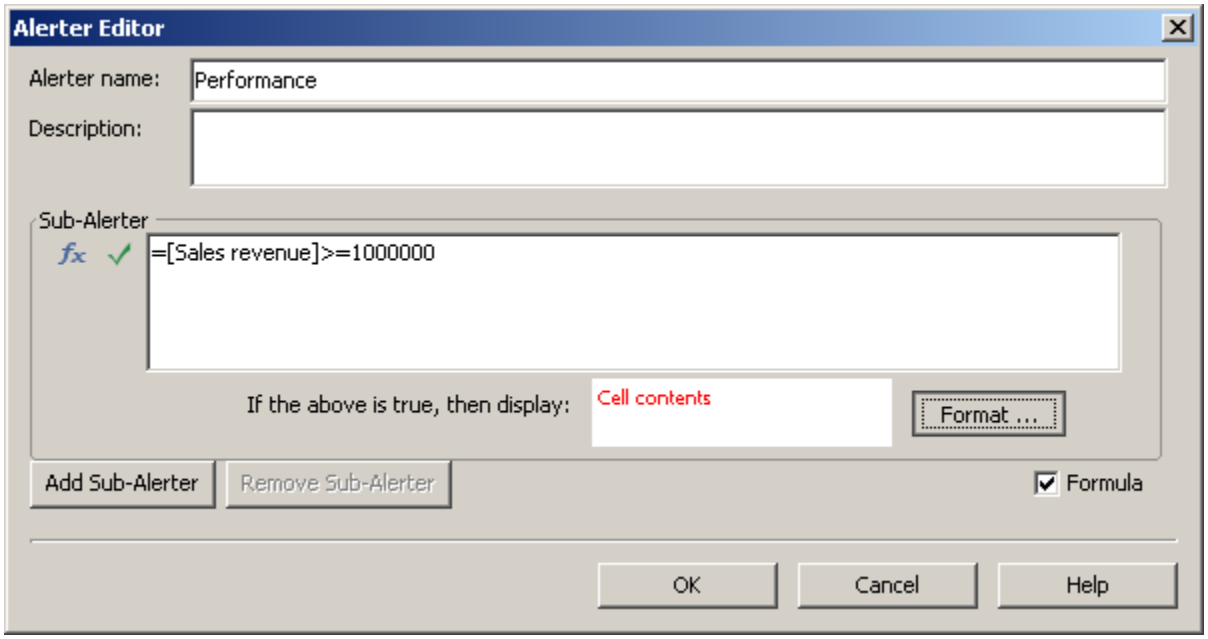
18. As required, complete/review the following fields:

Field	R/O/C	Description
	R	**Example:** 1000000

Enter the desired information.

19. Click **OK**.

Alerter Editor



20. Click **Format...**

The formula has now been defined. Next, you need to format the alerter, that is, decide what will appear, and how it is formatted, if the alerter condition is satisfied.

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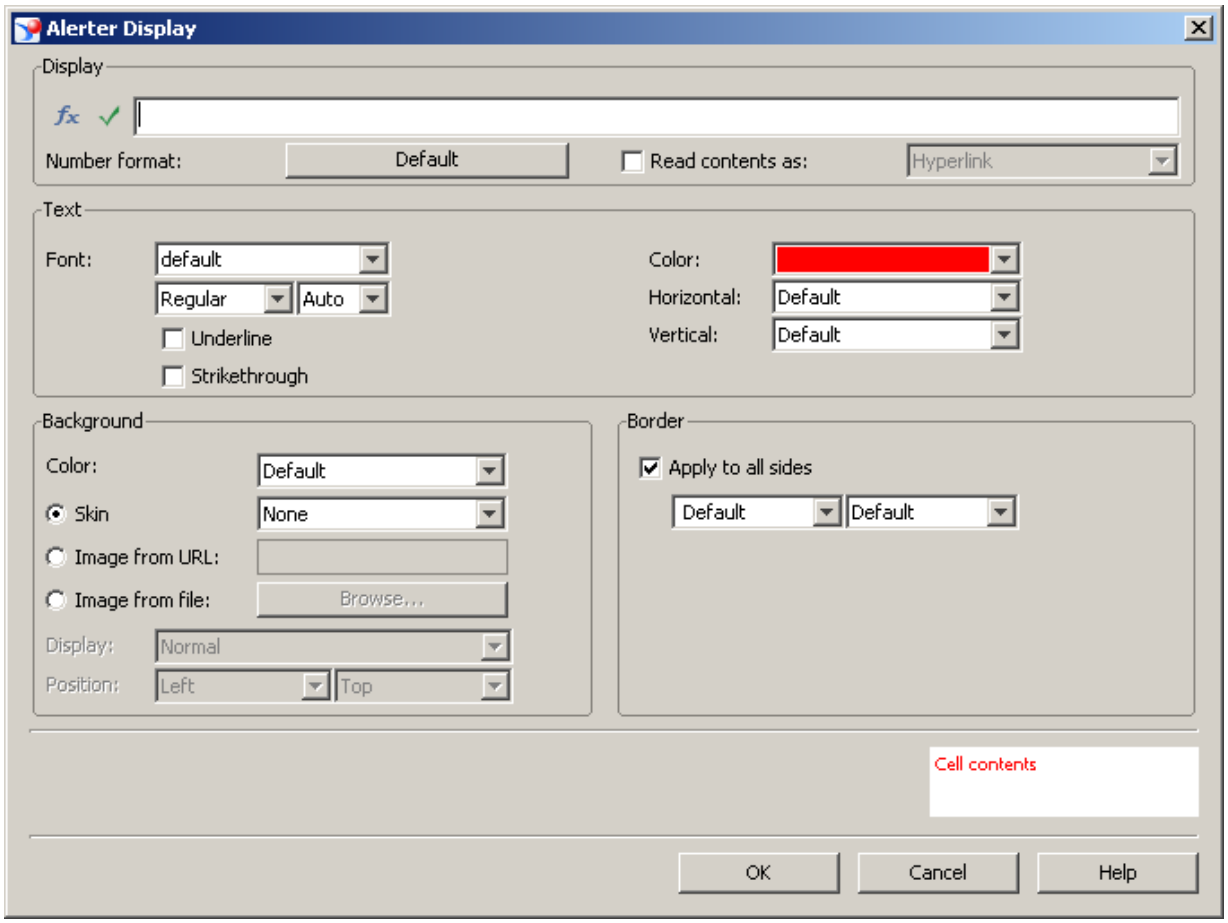
Alerter Display



21. As required, complete/review the following fields:

Field	R/O/C	Description
	R	**Example:** Excellent

Enter the desired information.

22. Click **OK**.

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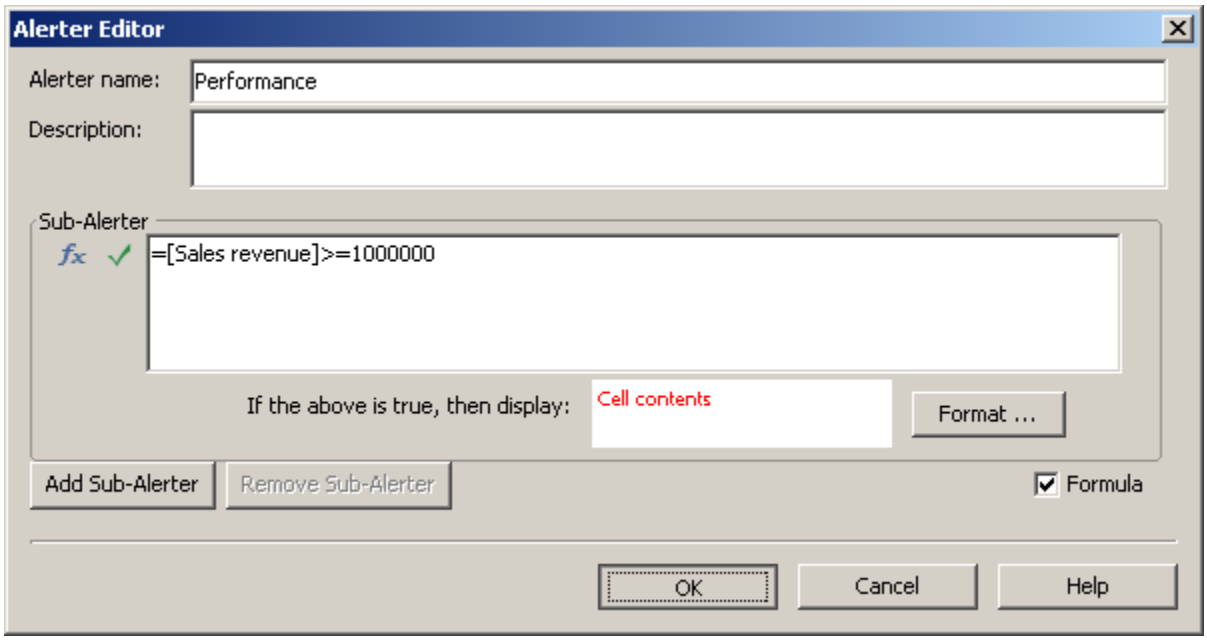
Accept the default text, as well as the background and border formats.

Alerter Editor



23. Click **OK**.

You are returned to the Alerter Editor and now have the formula and alerter plus the formatting for the alerter designated.

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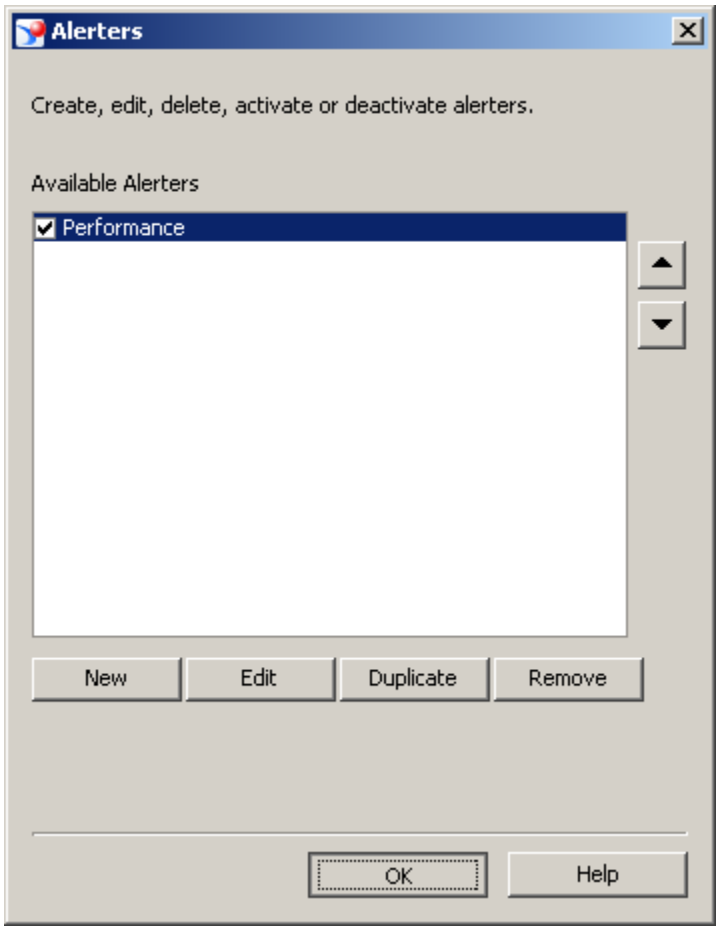
Alerters



24. Click **OK**.

You can now see the alerter in the Available Alerters list.

Verify that it is selected in order to be applied to the selected column.

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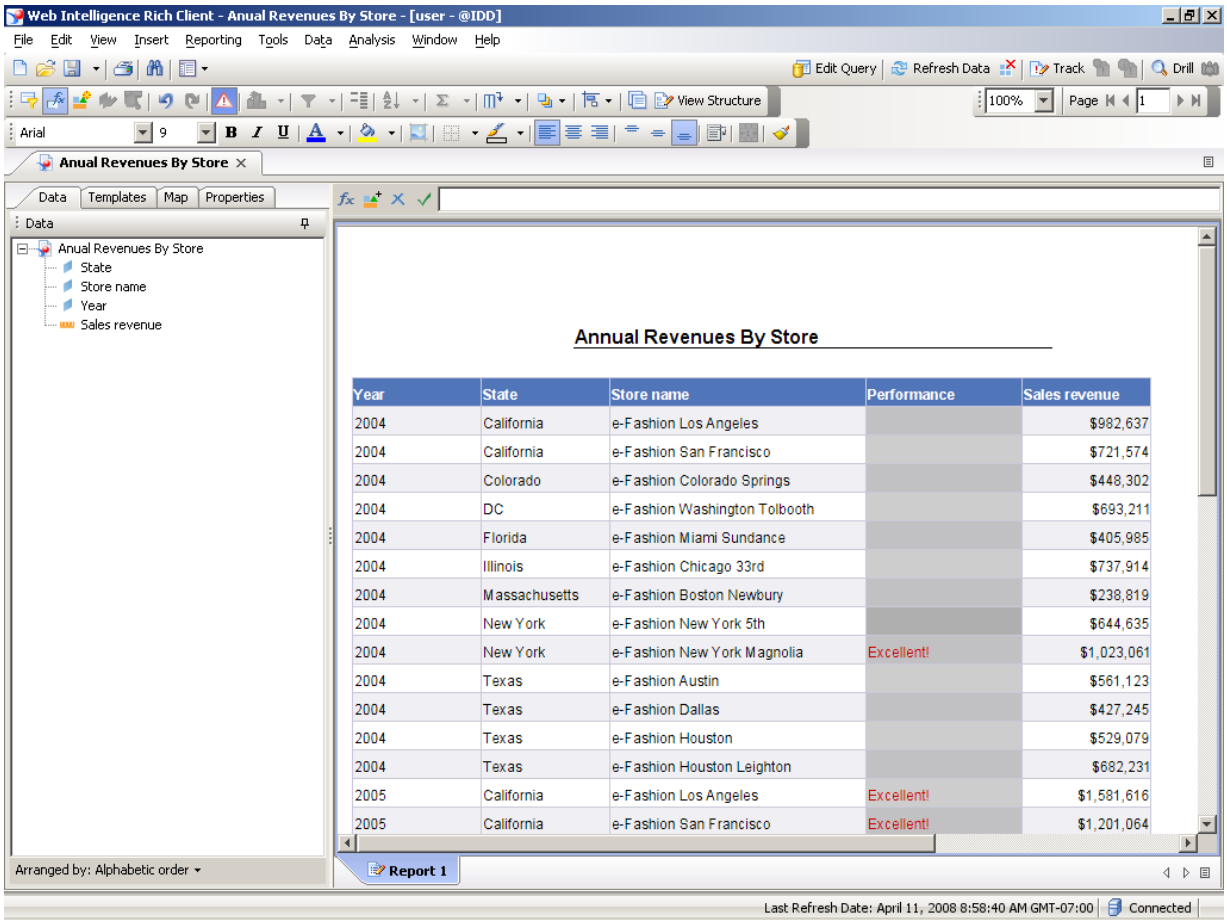
Web Intelligence Rich Client - Anual Revenues By Store - [user - @IDD]



Annual Revenues By Store

Year	State	Store name	Performance	Sales revenue
2004	California	e-Fashion Los Angeles		$982,637
2004	California	e-Fashion San Francisco		$721,574
2004	Colorado	e-Fashion Colorado Springs		$448,302
2004	DC	e-Fashion Washington Tolbooth		$693,211
2004	Florida	e-Fashion Miami Sundance		$405,985
2004	Illinois	e-Fashion Chicago 33rd		$737,914
2004	Massachusetts	e-Fashion Boston Newbury		$238,819
2004	New York	e-Fashion New York 5th		$644,635
2004	New York	e-Fashion New York Magnolia	Excellent!	$1,023,061
2004	Texas	e-Fashion Austin		$561,123
2004	Texas	e-Fashion Dallas		$427,245
2004	Texas	e-Fashion Houston		$529,079
2004	Texas	e-Fashion Houston Leighton		$682,231
2005	California	e-Fashion Los Angeles	Excellent!	$1,581,616
2005	California	e-Fashion San Francisco	Excellent!	$1,201,064

25. Click **Alerters**.

Three stores have an Performance alerter to indicate excellent Sales revenue.

Next, you will edit the alerter to also identify stores with weak performance.

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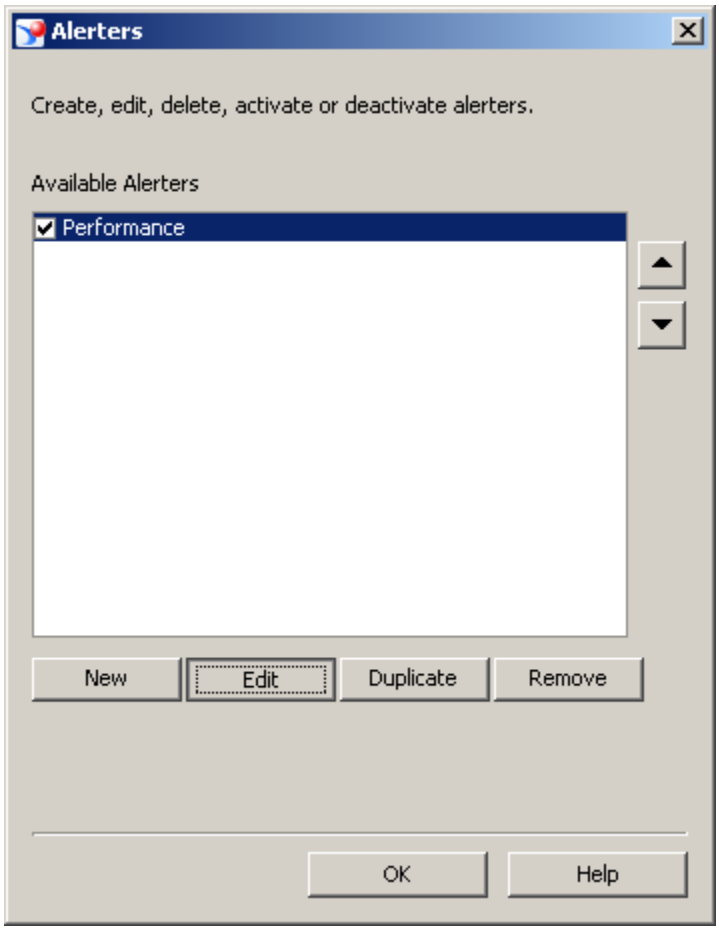
Alerters



26. Click **Edit**.

Verify the Alerter you want to modify is selected in the Available Alerters list.

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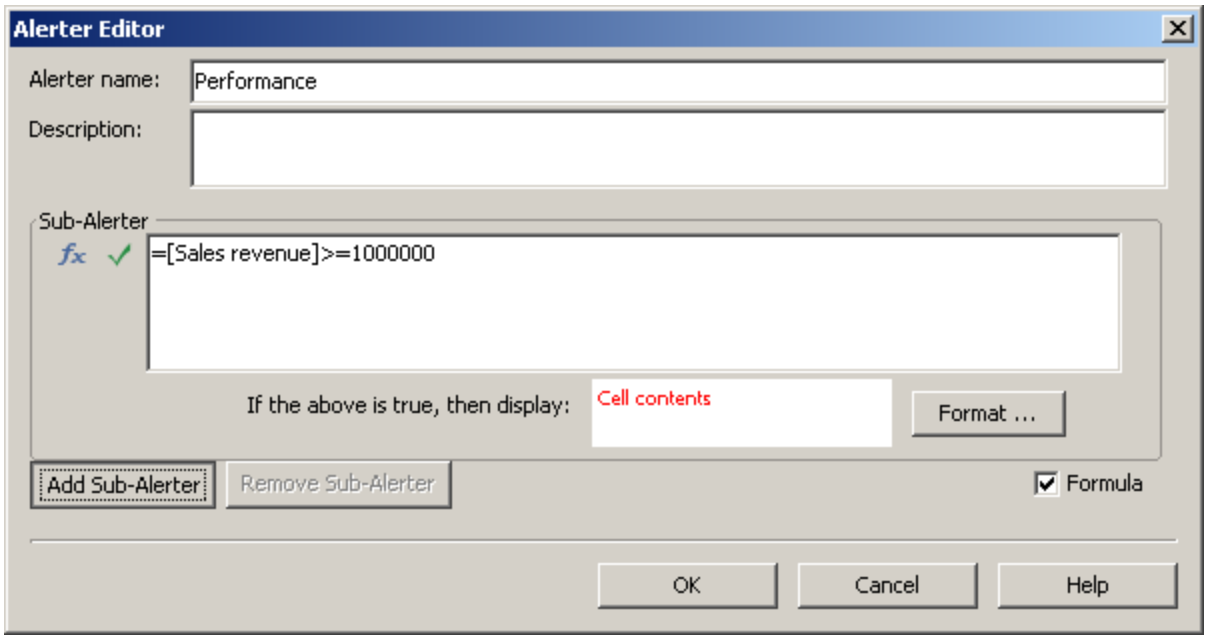
Alerter Editor



27. Click **Add Sub-Alerter**.

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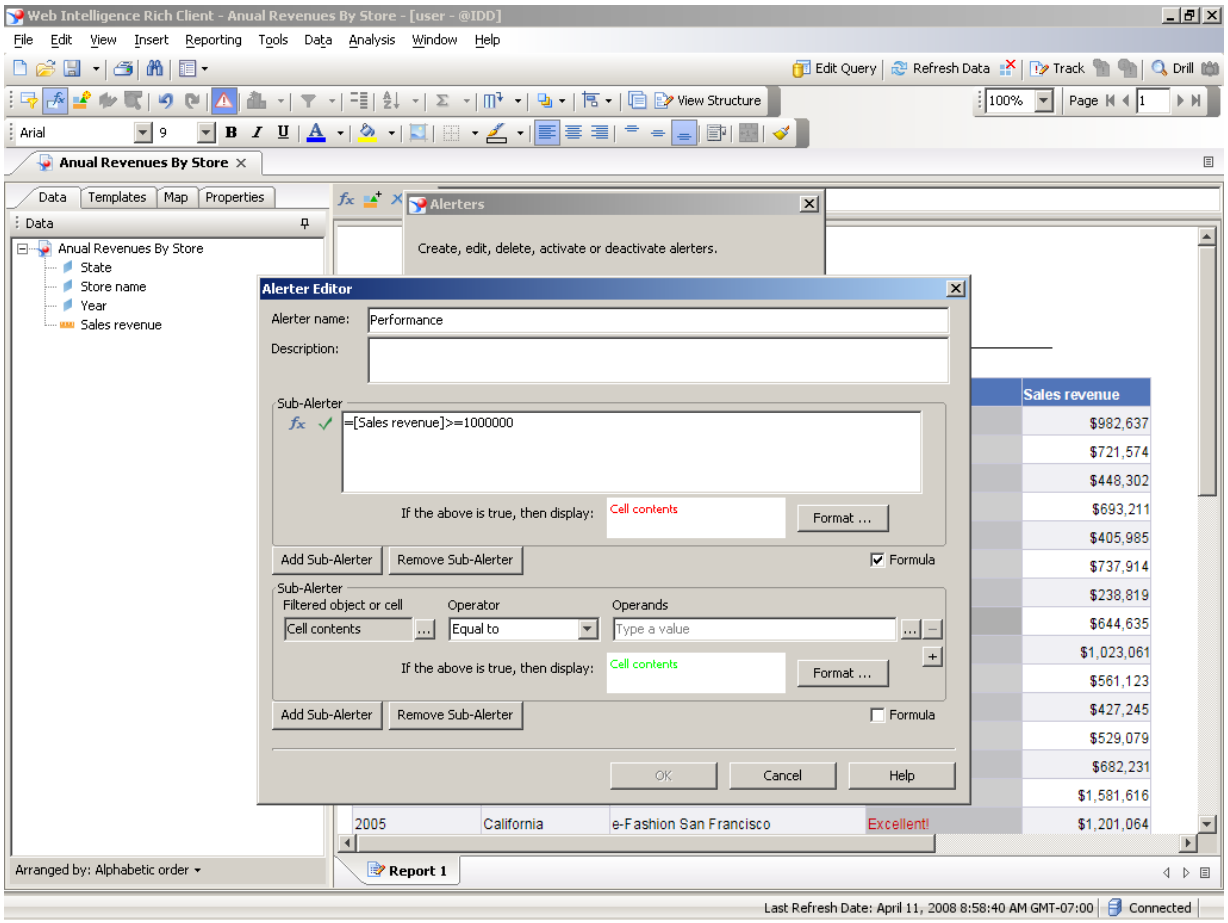
Alerter Editor



28. Click the **Formula** checkbox.

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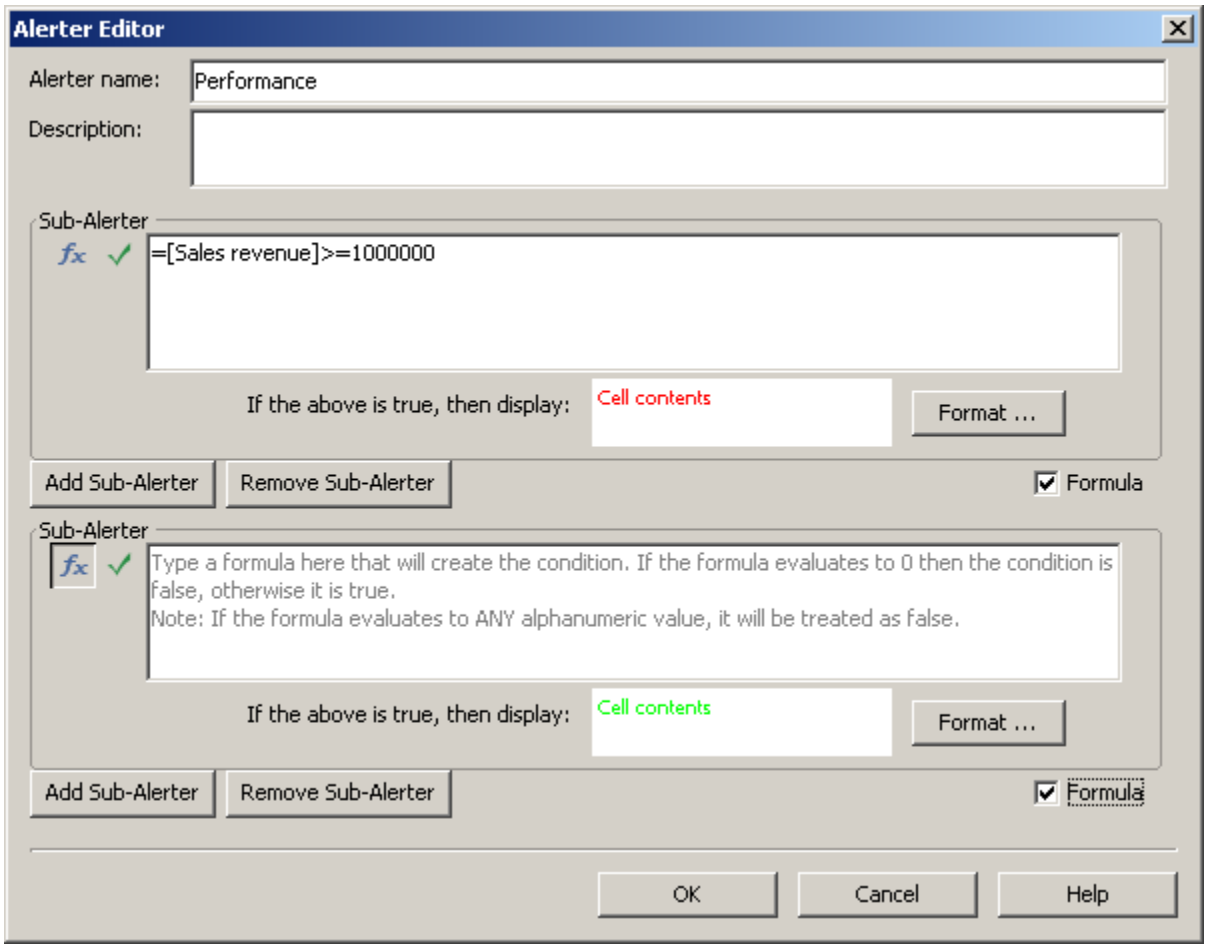
Alerter Editor



29. Click **Formula Editor** .

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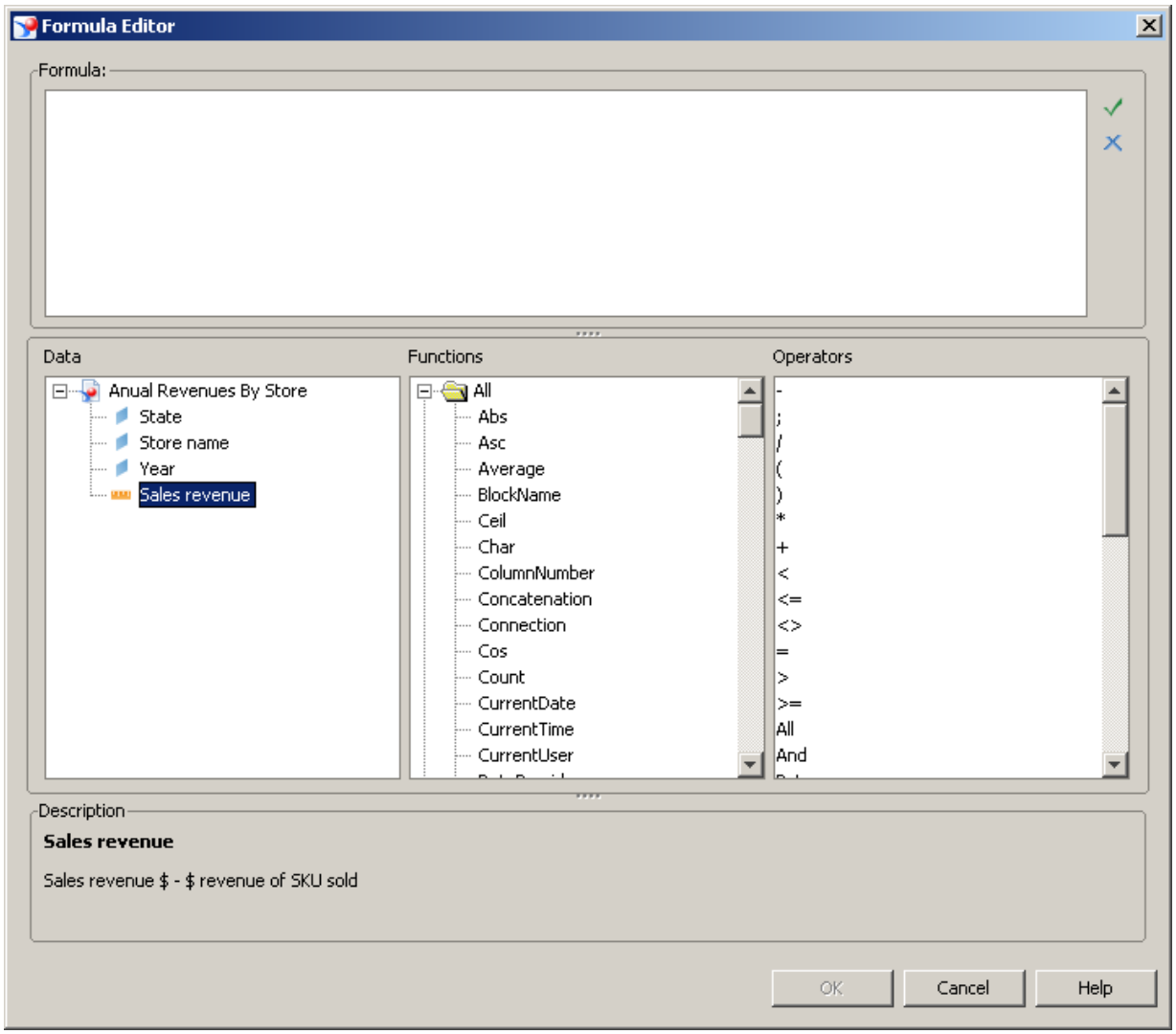
Formula Editor



30. Double-click **Sales revenue**.

Build a formula for Sales revenue below $500,000.

31. Double-click **Less than or equal to**.

32. Click the **Formula:** textbox.

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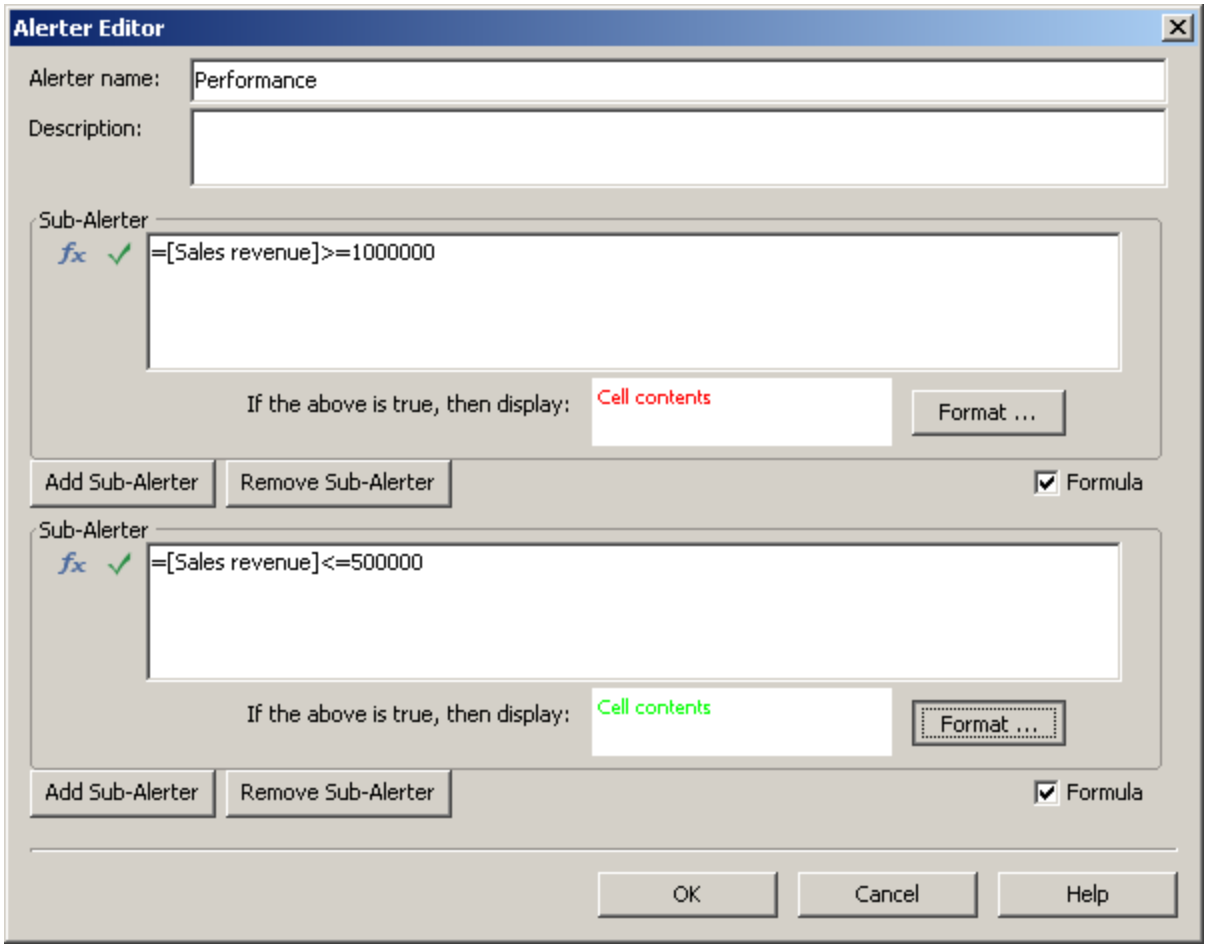
33. As required, complete/review the following fields:

Field	R/O/C	Description
	R	**Example:** 500000

Enter the desired information.

34. Click **OK**.

Alerter Editor



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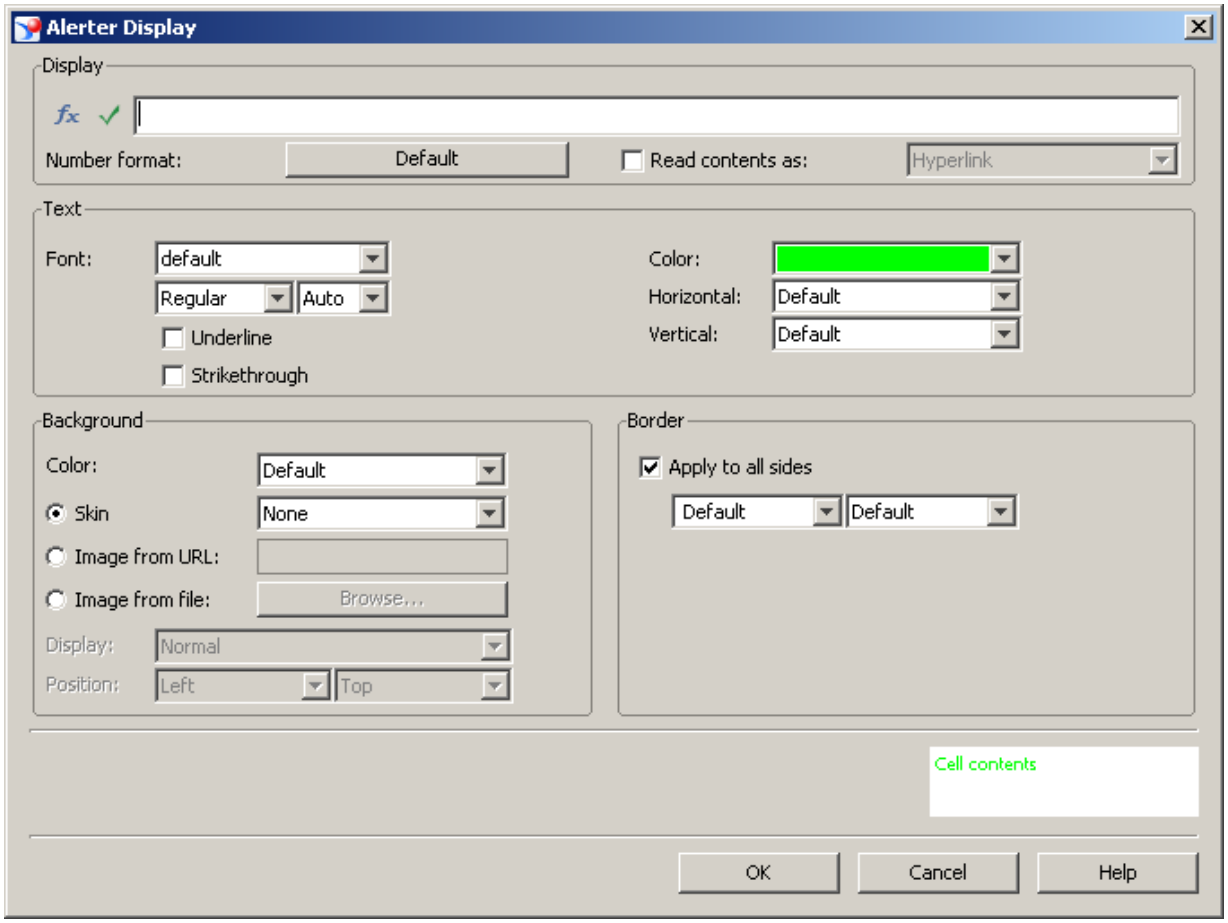
35. Click **Format...**

The sub-alerter formula has now been defined.

Next, you need to format the alerter.

Alerter Display



36. As required, complete/review the following fields:

Field	R/O/C	Description
	R	**Example:** Weak

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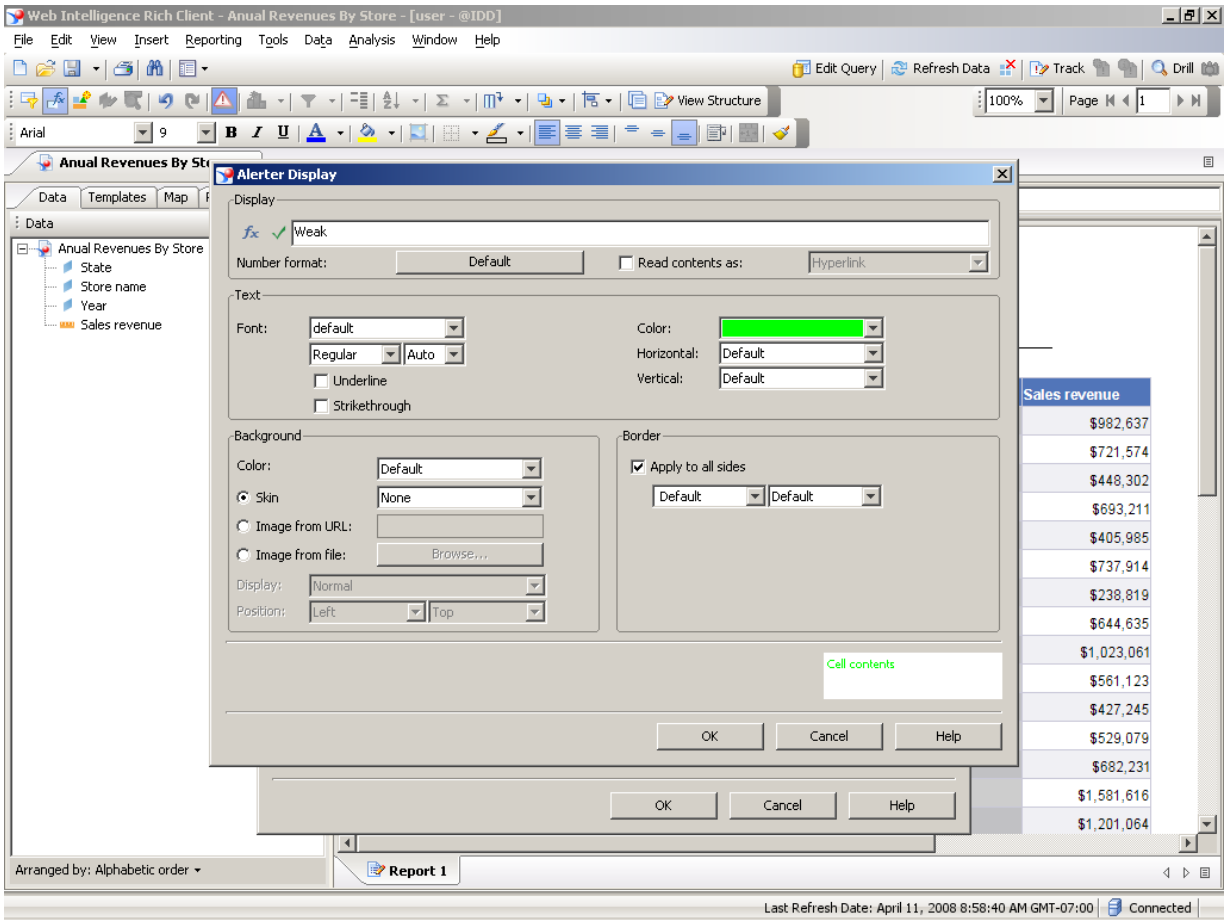
Enter the desired information.

Alerter Display



37. Click the button to the right of **color**.

Change the color of the weak performance alerter.

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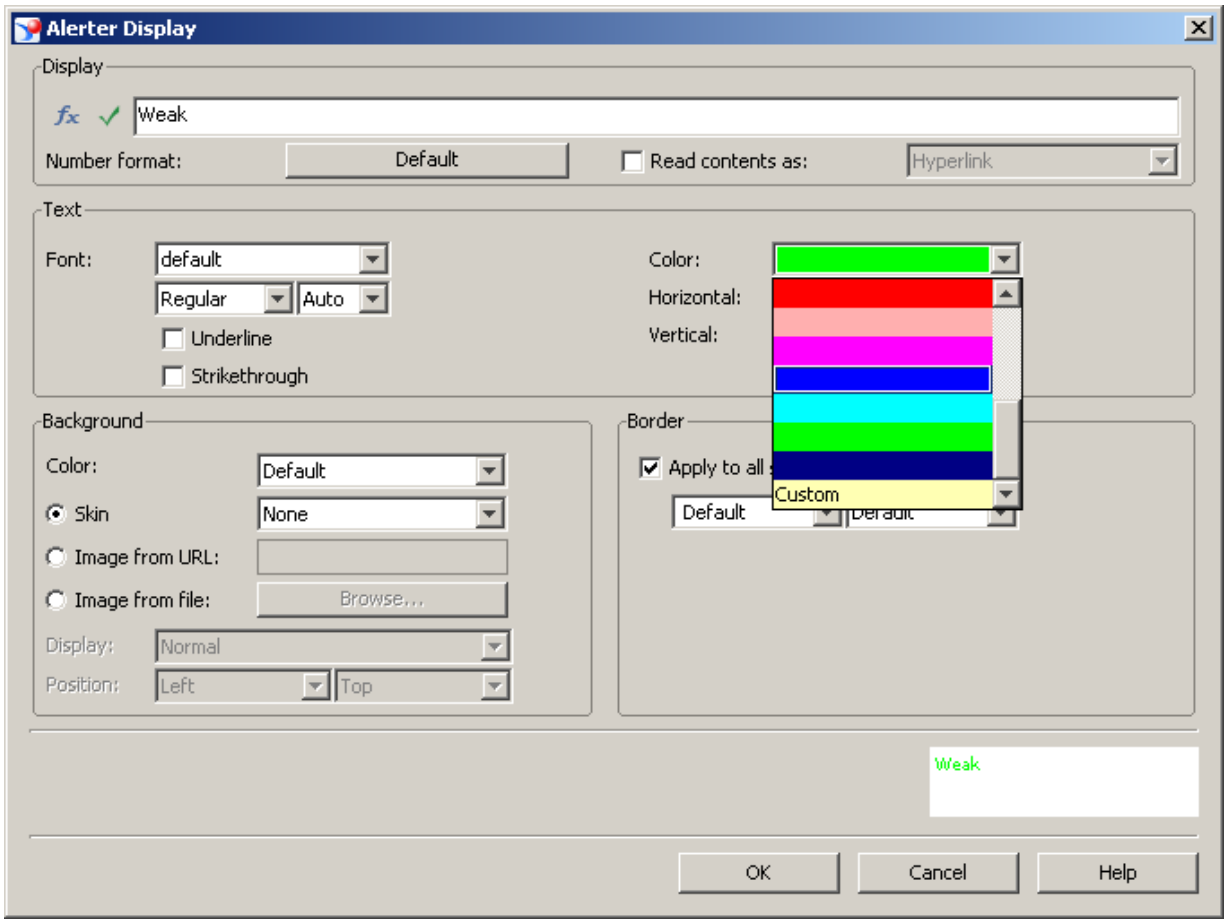
Alerter Display



38. Click **Blue**.

39. Click **OK**.

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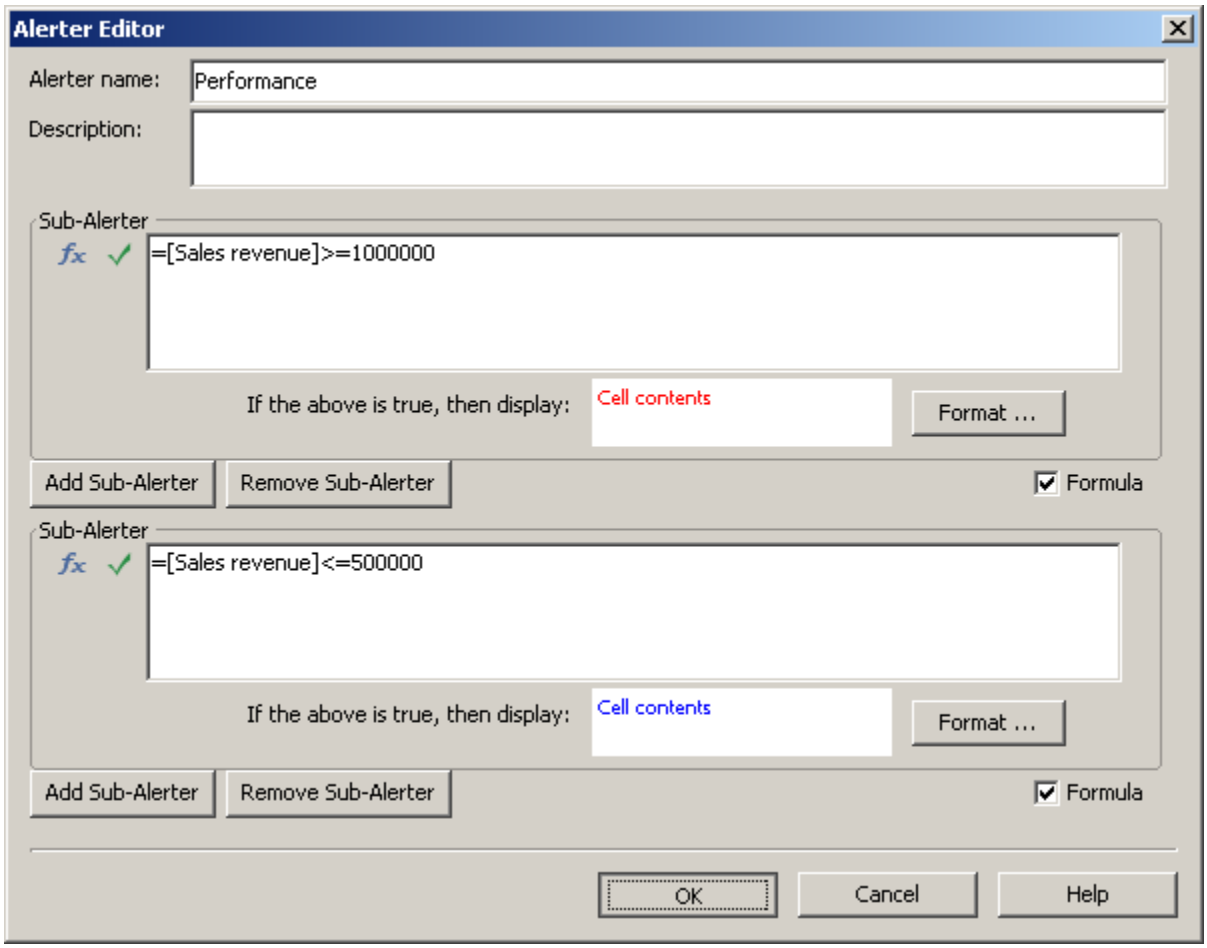
Alerter Editor



40. Click **OK**.

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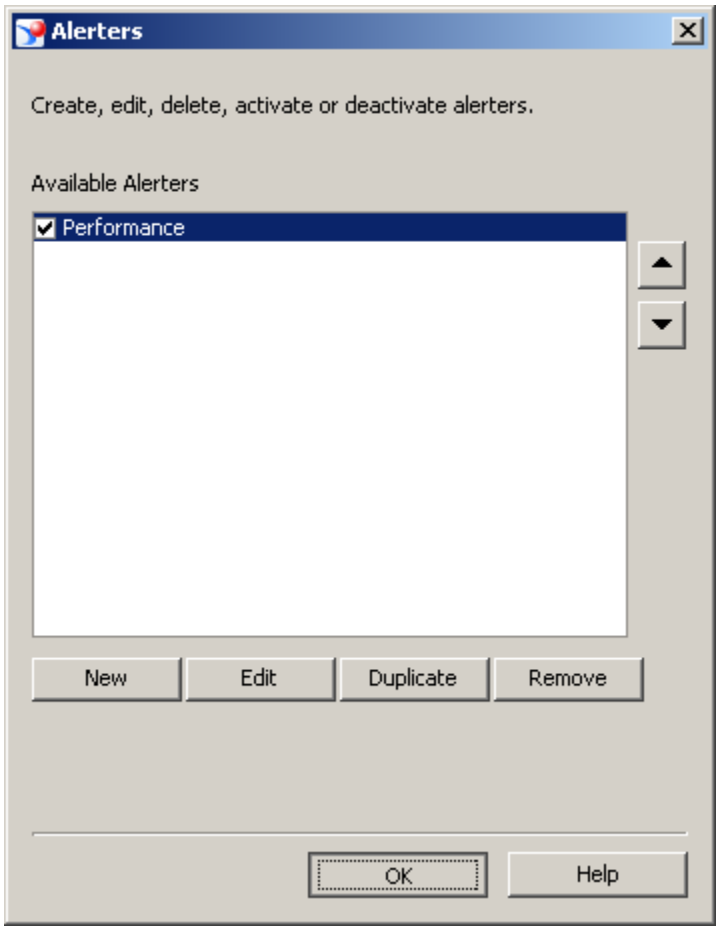
Alerters



41. Click **OK**.

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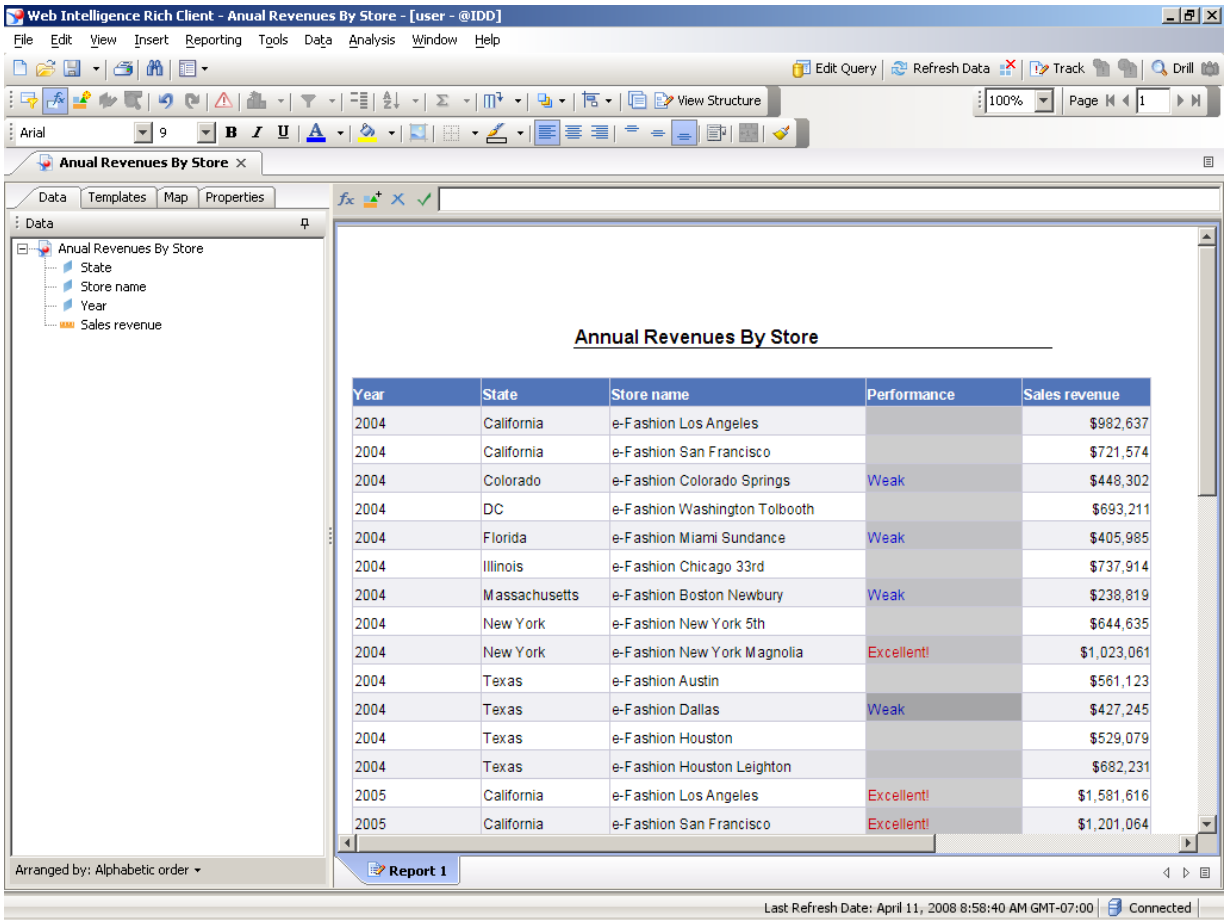
Web Intelligence Rich Client - Anual Revenues By Store - [user - @IDD]



Annual Revenues By Store

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2004	Massachusetts	e-Fashion Boston Newbury	Weak	$238,819
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2004	New York	e-Fashion New York Magnolia	Excellent!	$1,023,061
2004	Texas	e-Fashion Austin		$561,123
2004	Texas	e-Fashion Dallas	Weak	$427,245
2004	Texas	e-Fashion Houston		$529,079
2004	Texas	e-Fashion Houston Leighton		$682,231
2005	California	e-Fashion Los Angeles	Excellent!	$1,581,616
2005	California	e-Fashion San Francisco	Excellent!	$1,201,064

42. Press [Enter] to continue.

The Performance alerter now identifies both excellent and weak performance.

Press **[Enter]** to continue.

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