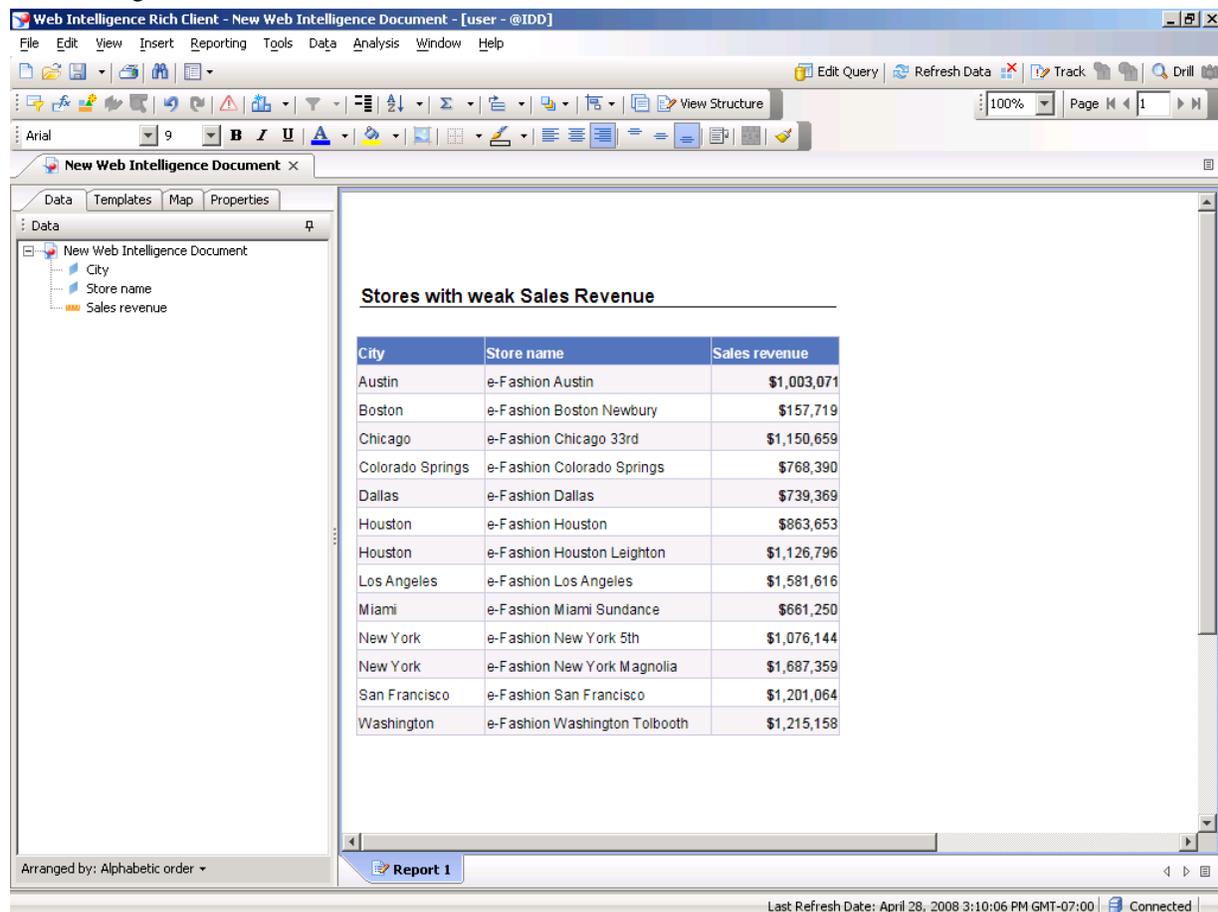


## Enhancing Presentation in Reports

### Procedure

1. Start the transaction using the menu path or transaction code.

### Web Intelligence Rich Client



The screenshot shows the Web Intelligence Rich Client interface. The main window displays a report titled "Stores with weak Sales Revenue". The report is a table with three columns: City, Store name, and Sales revenue. The data is sorted by Sales revenue in descending order. The report is displayed in a window titled "New Web Intelligence Document". The interface includes a menu bar (File, Edit, View, Insert, Reporting, Tools, Data, Analysis, Window, Help), a toolbar, and a status bar at the bottom showing "Last Refresh Date: April 28, 2008 3:10:06 PM GMT-07:00" and "Connected".

City	Store name	Sales revenue
Austin	e-Fashion Austin	\$1,003,071
Boston	e-Fashion Boston Newbury	\$157,719
Chicago	e-Fashion Chicago 33rd	\$1,150,659
Colorado Springs	e-Fashion Colorado Springs	\$768,390
Dallas	e-Fashion Dallas	\$739,369
Houston	e-Fashion Houston	\$863,653
Houston	e-Fashion Houston Leighton	\$1,126,796
Los Angeles	e-Fashion Los Angeles	\$1,581,616
Miami	e-Fashion Miami Sundance	\$661,250
New York	e-Fashion New York 5th	\$1,076,144
New York	e-Fashion New York Magnolia	\$1,687,359
San Francisco	e-Fashion San Francisco	\$1,201,064
Washington	e-Fashion Washington Tolbooth	\$1,215,158

2. Click in the **Sales revenue** column.

You want to identify stores with low Sales revenues.

Modify the report to show only the 5 stores with the lowest Sales revenues.

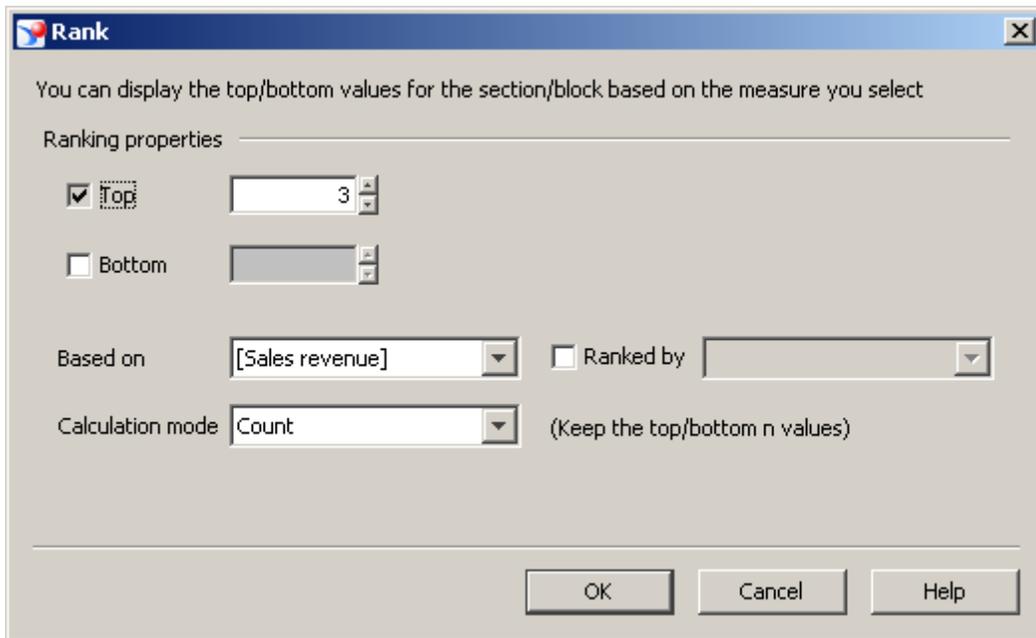
Then create an alerter to identify stores with Sales revenues of \$500,000 or less.

Format these cells with a bright yellow background.

## Enhancing Presentation in Reports

3. Click the arrow beside **Add Ranking** .
4. Click **Add Ranking**.

Rank



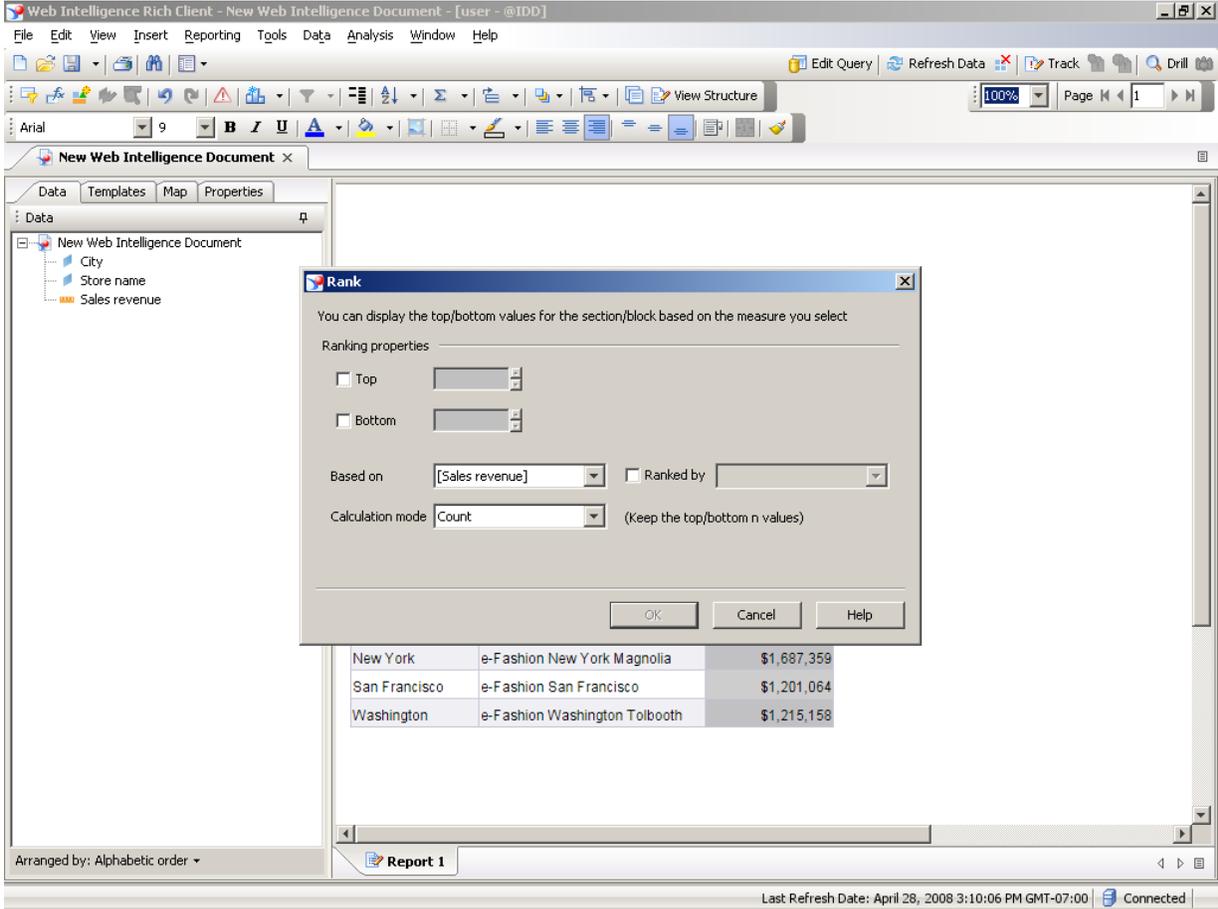
The Rank dialog box is titled "Rank" and contains the following fields and controls:

- Text: "You can display the top/bottom values for the section/block based on the measure you select"
- Section: "Ranking properties"
- Field:  **Top** (with a numeric input field containing "3")
- Field:  **Bottom** (with an empty numeric input field)
- Field: **Based on** (dropdown menu showing "[Sales revenue]")
- Field:  **Ranked by** (empty dropdown menu)
- Field: **Calculation mode** (dropdown menu showing "Count") with the note "(Keep the top/bottom n values)"
- Buttons: **OK**, **Cancel**, and **Help**

5. Click the **Top** checkbox

**Enhancing Presentation in Reports**

**Rank**

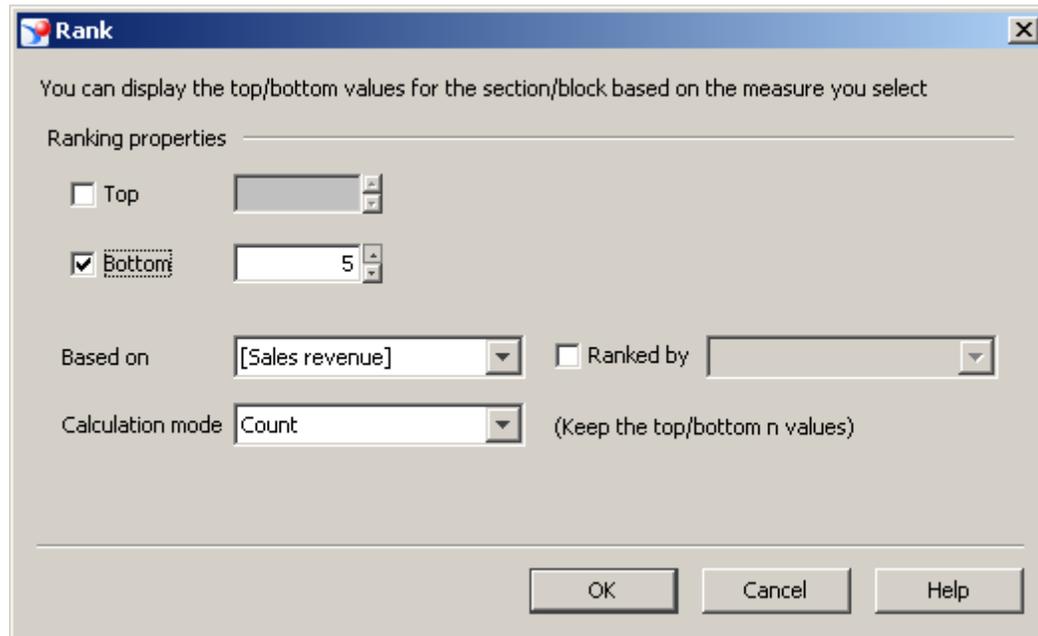


6. Click the **Bottom** checkbox.
7. Perform one of the following:

<b>If...</b>	<b>Then...</b>	<b>Go To...</b>
	Type "5".	Step 8.
	OR click the up spinner.	Step 8.

## Enhancing Presentation in Reports

### Rank



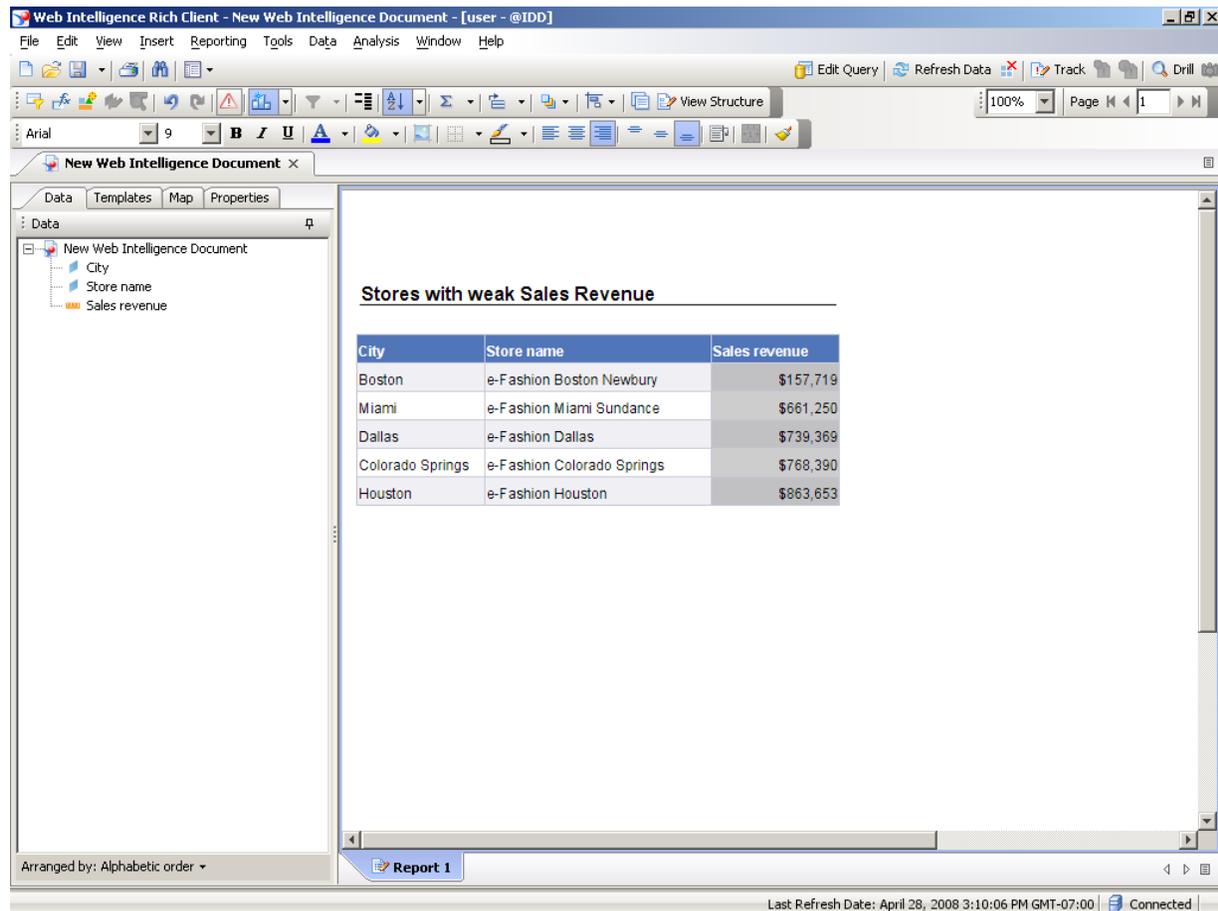
The Rank dialog box is titled "Rank" and contains the following elements:

- A header text: "You can display the top/bottom values for the section/block based on the measure you select"
- A section titled "Ranking properties" with a horizontal line below it.
- Two checkboxes: "Top" (unchecked) and "Bottom" (checked).
- Two spinners: one next to "Top" (empty) and one next to "Bottom" (set to 5).
- A "Based on" dropdown menu set to "[Sales revenue]".
- A "Ranked by" dropdown menu (empty) with an unchecked checkbox next to it.
- A "Calculation mode" dropdown menu set to "Count".
- A note: "(Keep the top/bottom n values)".
- Three buttons at the bottom: "OK", "Cancel", and "Help".

8. Click **OK**.

## Enhancing Presentation in Reports

### Web Intelligence Rich Client



The screenshot displays the Business Objects Web Intelligence Rich Client interface. The main window shows a report titled "Stores with weak Sales Revenue". The report is presented as a table with three columns: City, Store name, and Sales revenue. The data is sorted by Sales revenue in descending order. The table content is as follows:

City	Store name	Sales revenue
Boston	e-Fashion Boston Newbury	\$157,719
Miami	e-Fashion Miami Sundance	\$661,250
Dallas	e-Fashion Dallas	\$739,369
Colorado Springs	e-Fashion Colorado Springs	\$768,390
Houston	e-Fashion Houston	\$863,653

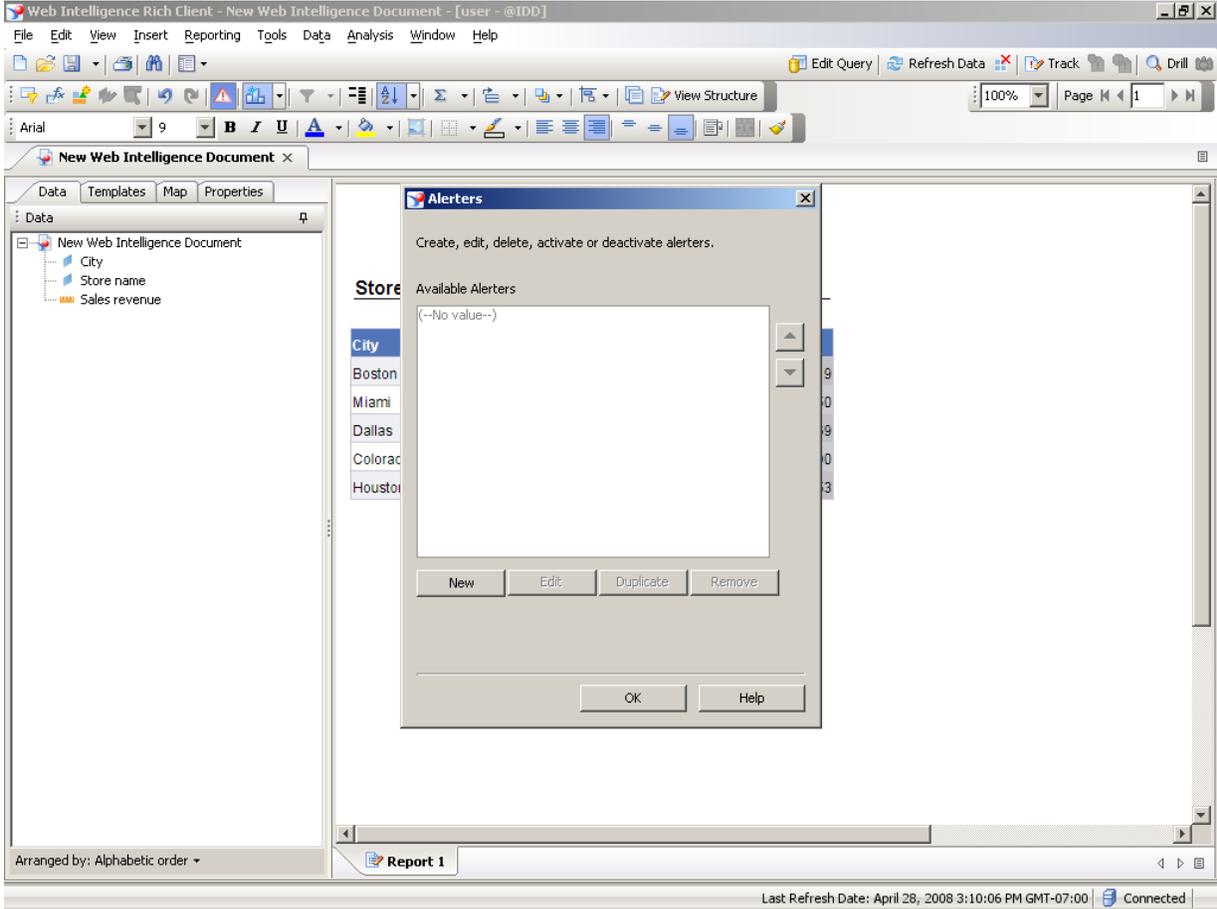
The interface includes a menu bar (File, Edit, View, Insert, Reporting, Tools, Data, Analysis, Window, Help), a toolbar with various icons, and a left-hand pane showing the data structure with fields: City, Store name, and Sales revenue. The status bar at the bottom indicates "Last Refresh Date: April 28, 2008 3:10:06 PM GMT-07:00" and "Connected".

9. Click **Alerters** .

Create an alerter to identify stores with Sales revenues of \$500,000 or less.  
Format the cell background color yellow.

**Enhancing Presentation in Reports**

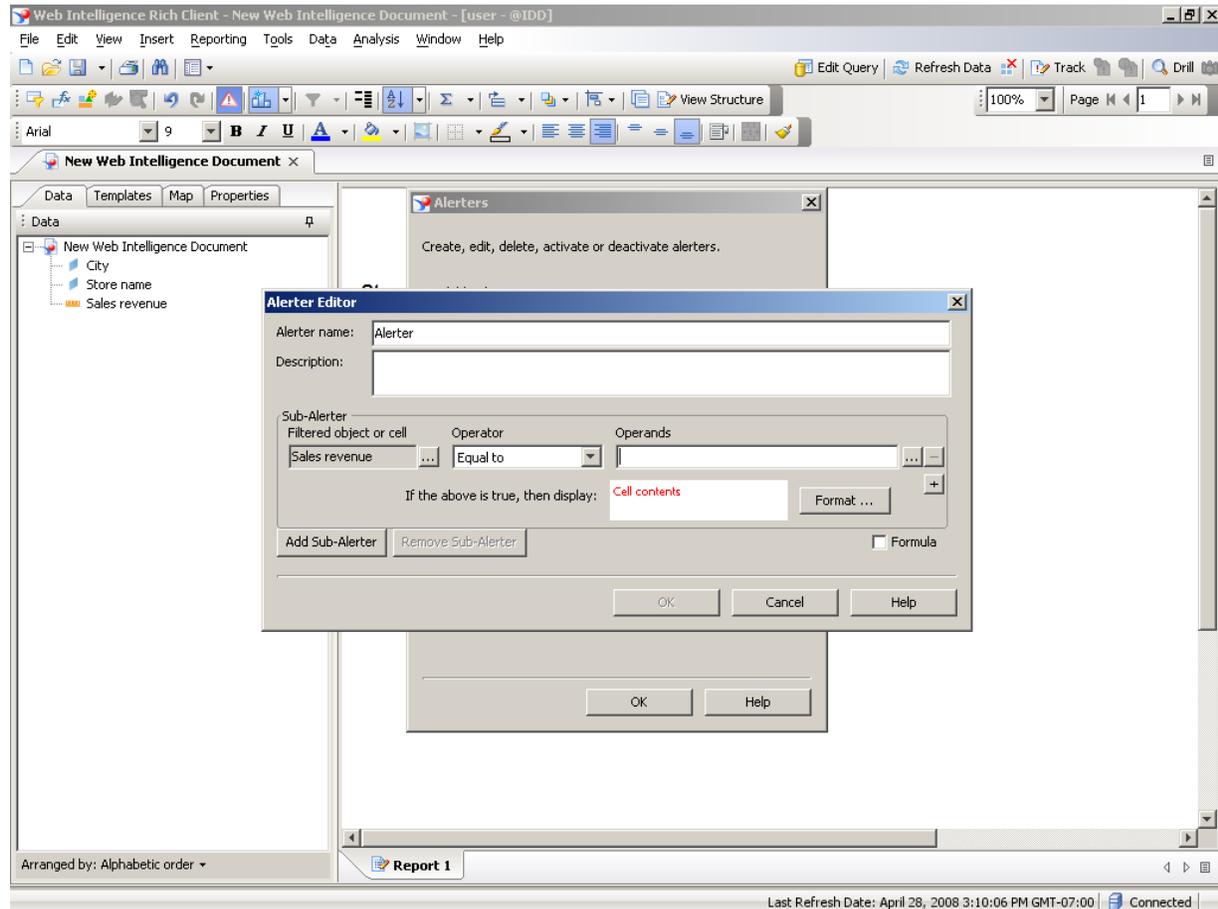
**Alerters**



10. Click **New**.

## Enhancing Presentation in Reports

### Alerter Editor

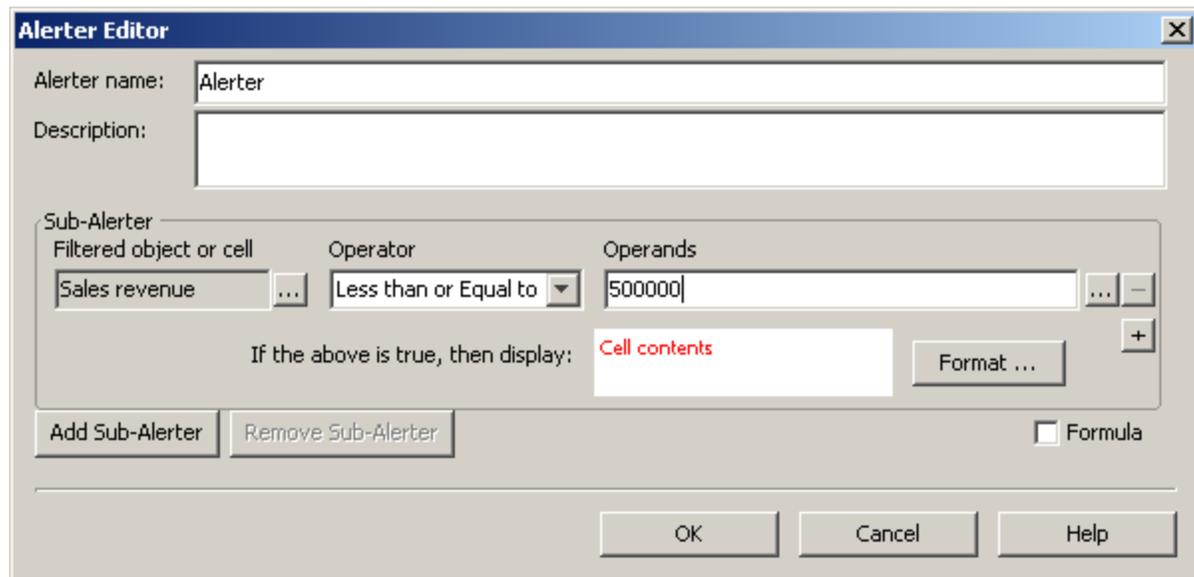


11. Click the **Operator** drop-down list .
12. Click **Less than or Equal to**.
13. As required, complete/review the following fields:

Field	R/O/C	Description
	R	<b>Example:</b> 500000

## Enhancing Presentation in Reports

Alerter Editor



**Alerter Editor**

Alerter name: Alerter

Description:

Sub-Alerter

Filtered object or cell	Operator	Operands
Sales revenue	Less than or Equal to	500000

If the above is true, then display: Cell contents

Format ...

Add Sub-Alerter Remove Sub-Alerter  Formula

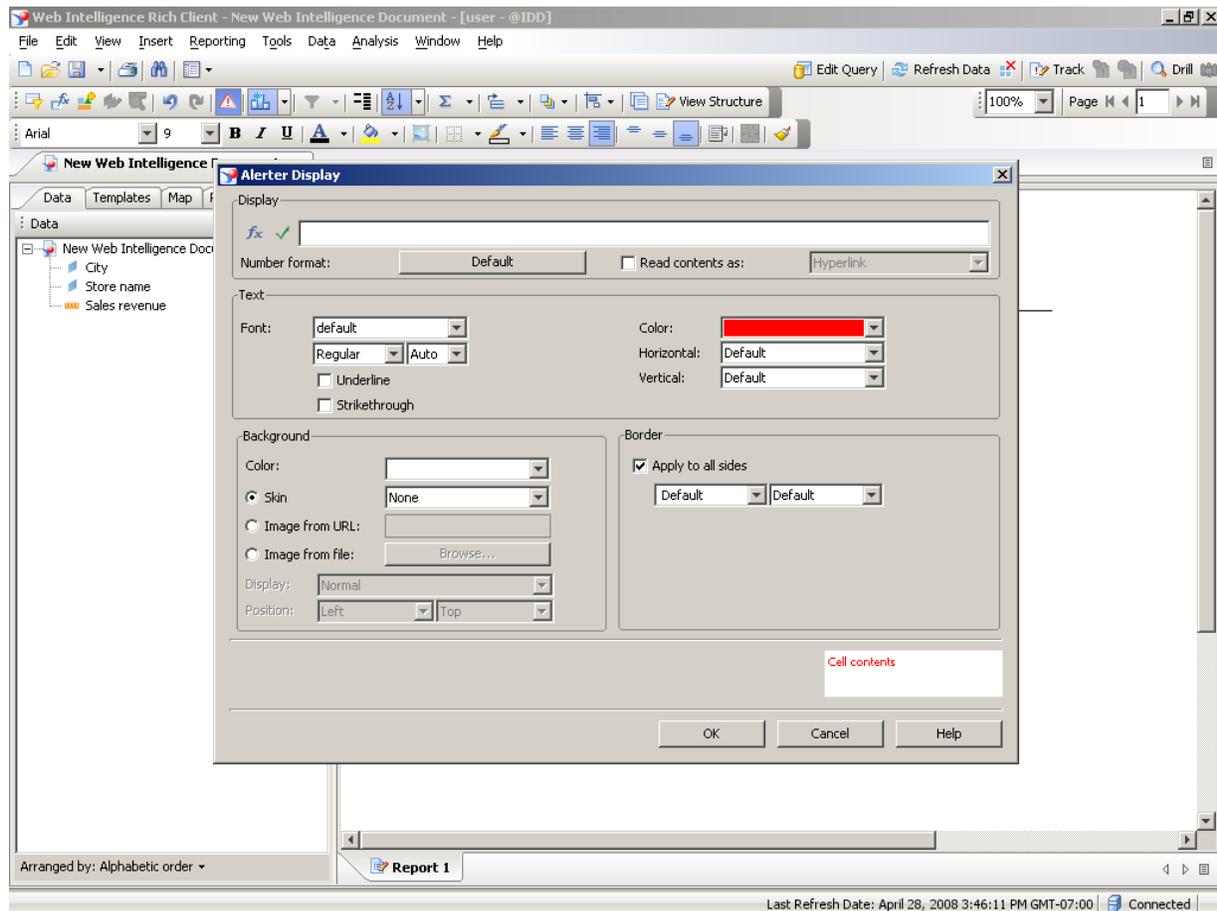
OK Cancel Help

14. Click **Format ...**.

Format the cell background color bright yellow.

## Enhancing Presentation in Reports

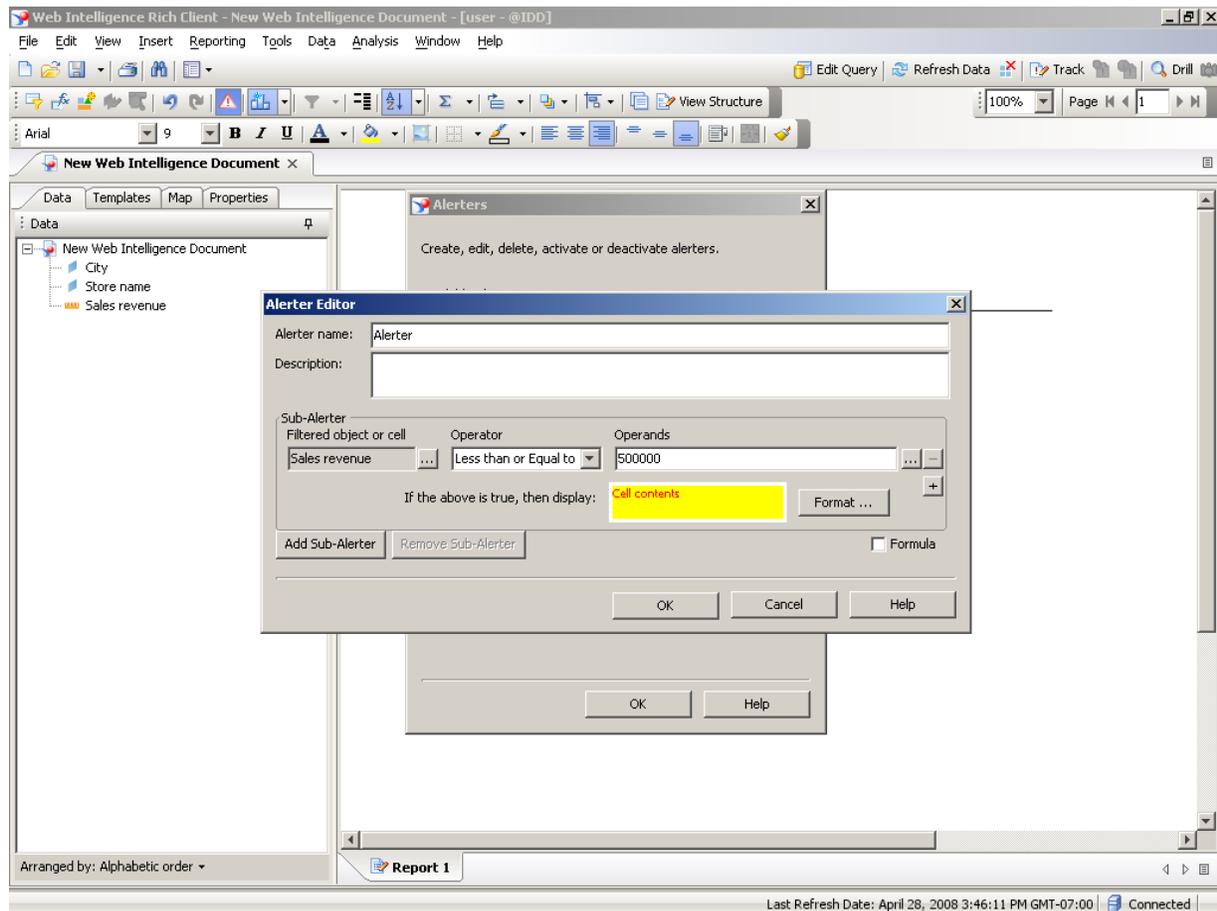
### Alerter Display



15. Click the **Color:** drop-down list.
16. Click the **Bright Yellow** option.
17. Click **OK**.

## Enhancing Presentation in Reports

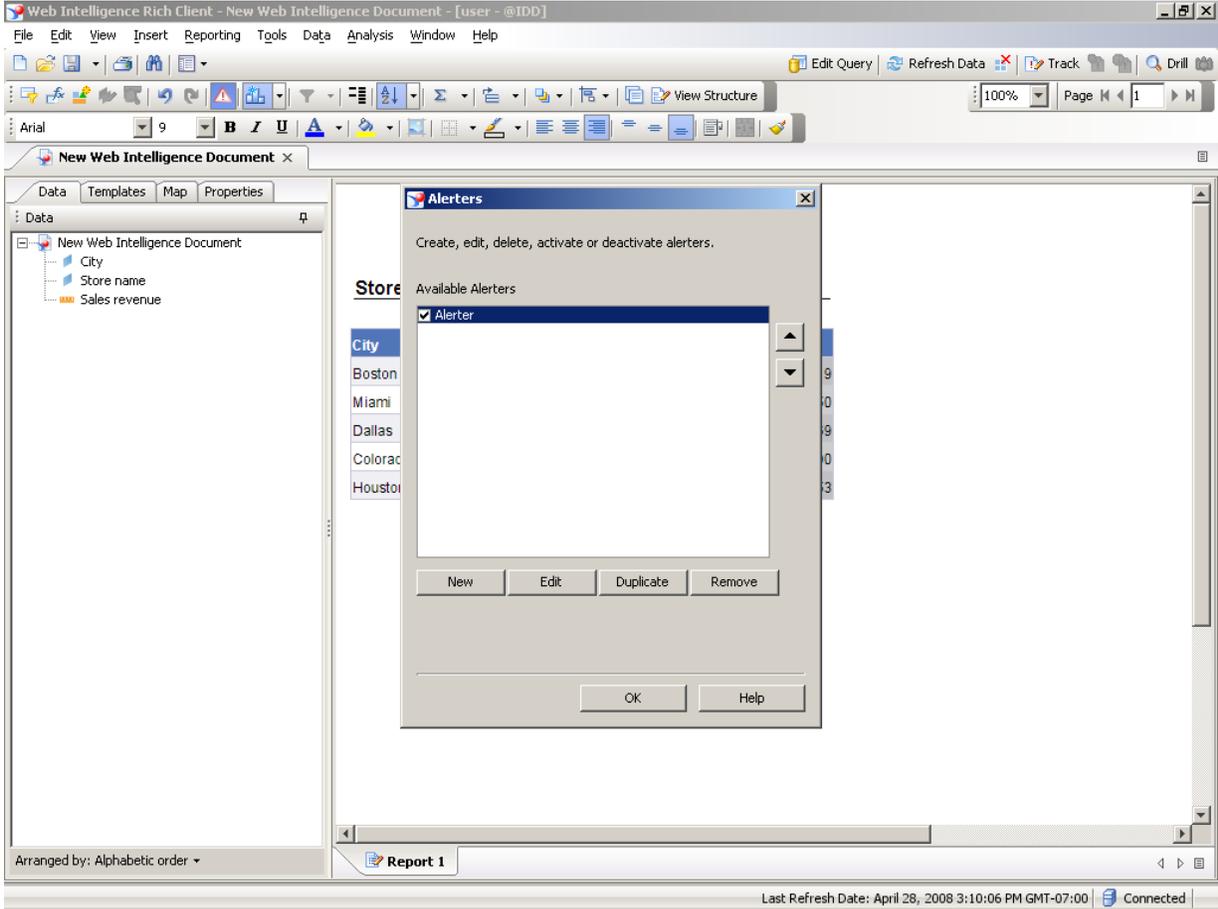
### Alerter Editor



18. Click **OK**.

**Enhancing Presentation in Reports**

**Alerters**



19. Click **OK**.