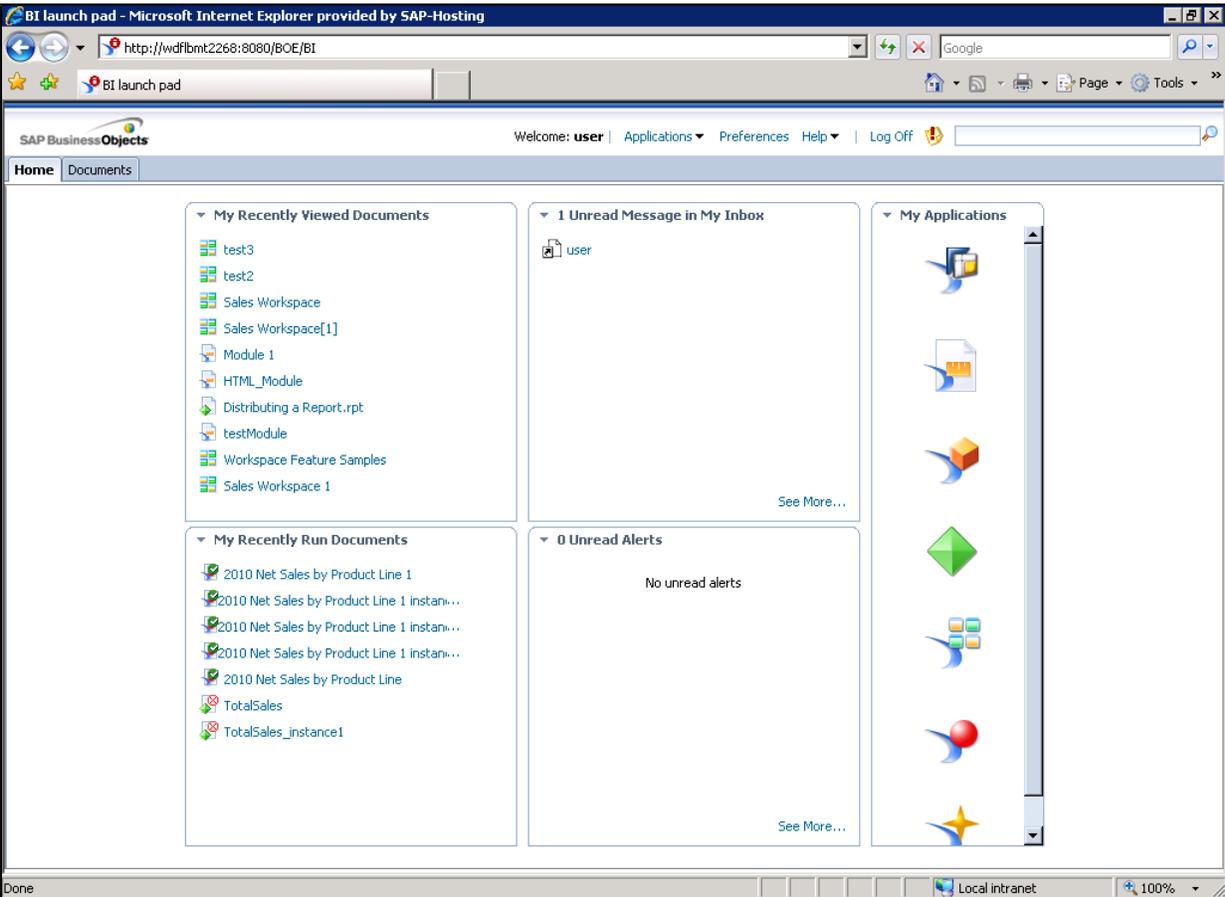


Set Crystal Report Viewing Preferences

Procedure

BI launch pad - Microsoft Internet Explorer provided by SAP-Hosting



1. Press any key or click anywhere to continue



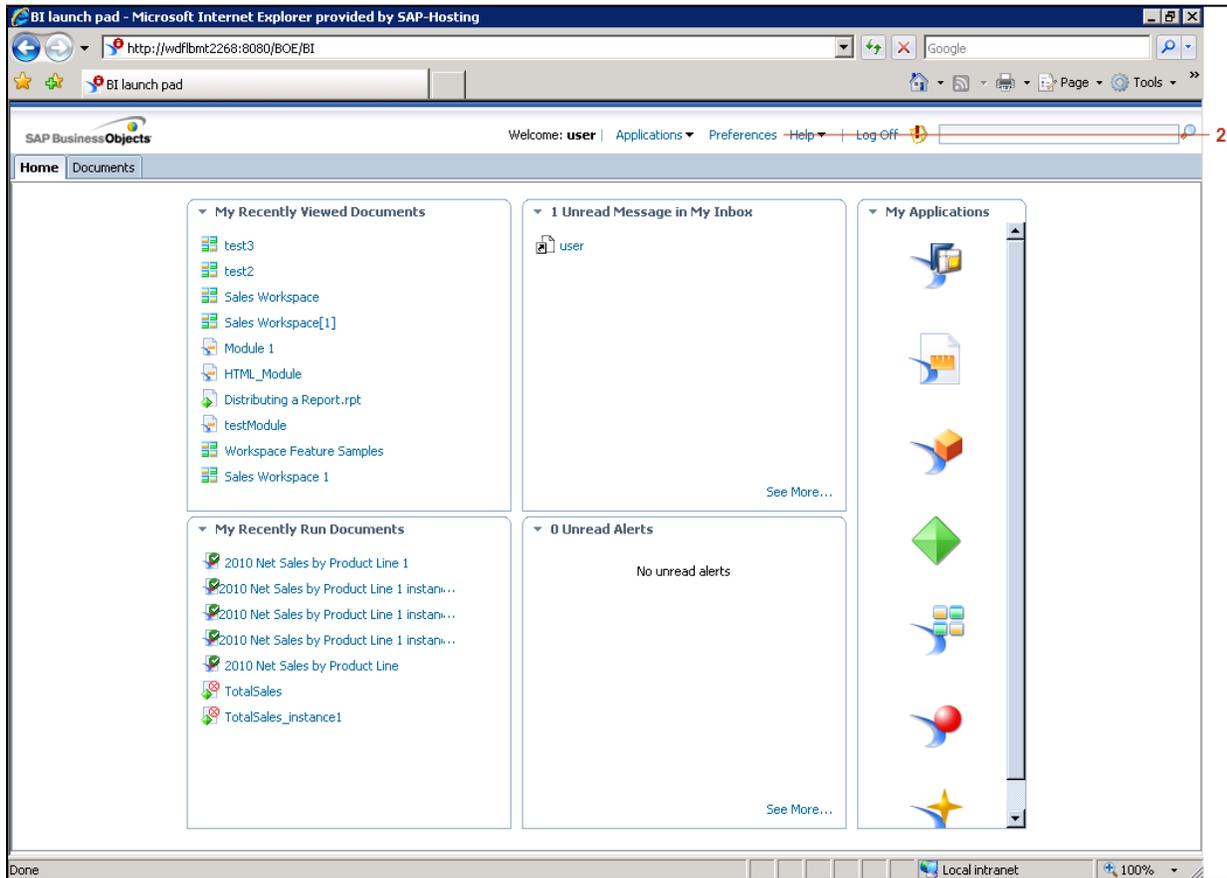
Preferences determine what view is displayed in Crystal Reports

Set your Crystal report viewing preferences.

Press any key or click anywhere to continue.

Set Crystal Report Viewing Preferences

BI launch pad - Microsoft Internet Explorer provided by SAP-Hosting



2. Click **Preferences**.



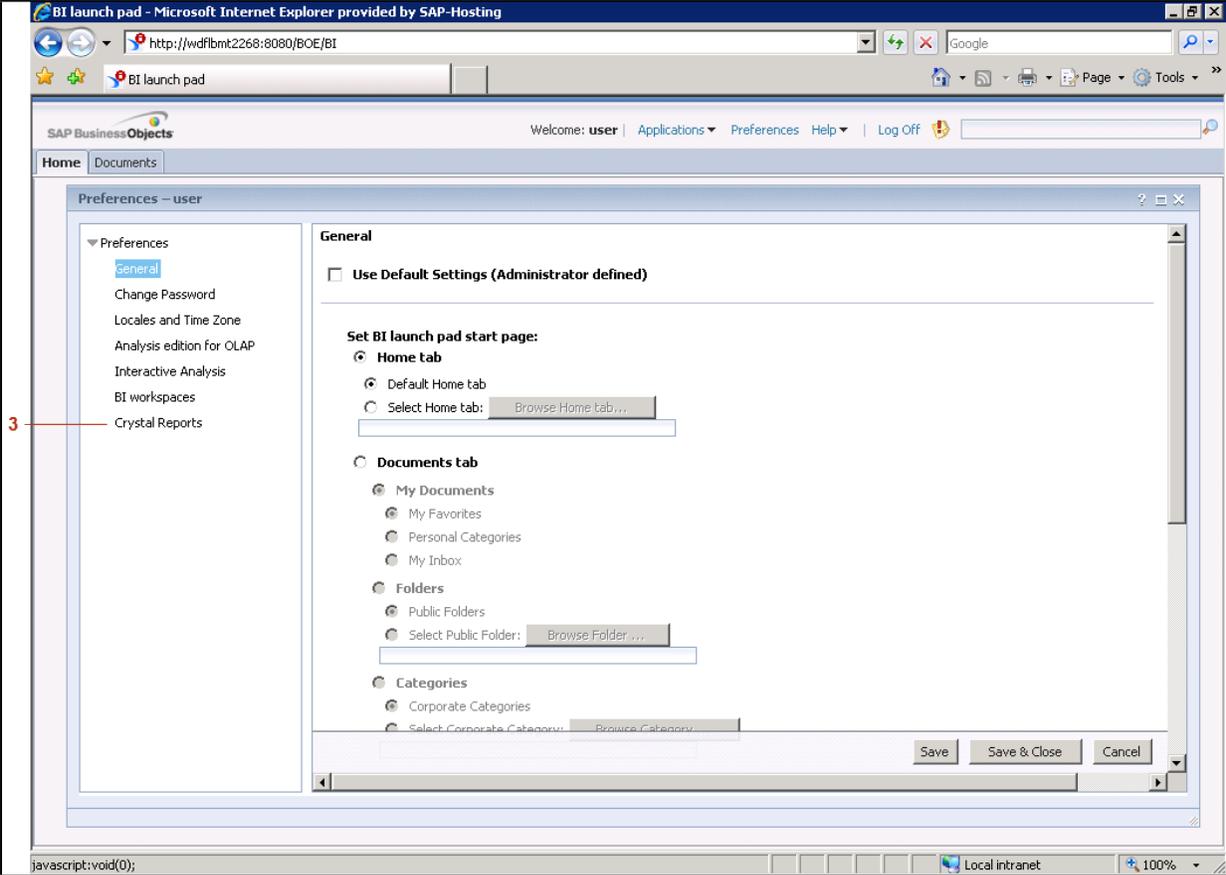
Note: As a best practice, you should set your preferences before you begin to work with objects in the BI launch pad. However, depending on your deployment, your System Administrator may have configured your system to use predetermined settings by default.



Start by selecting Preferences on the header panel.

Set Crystal Report Viewing Preferences

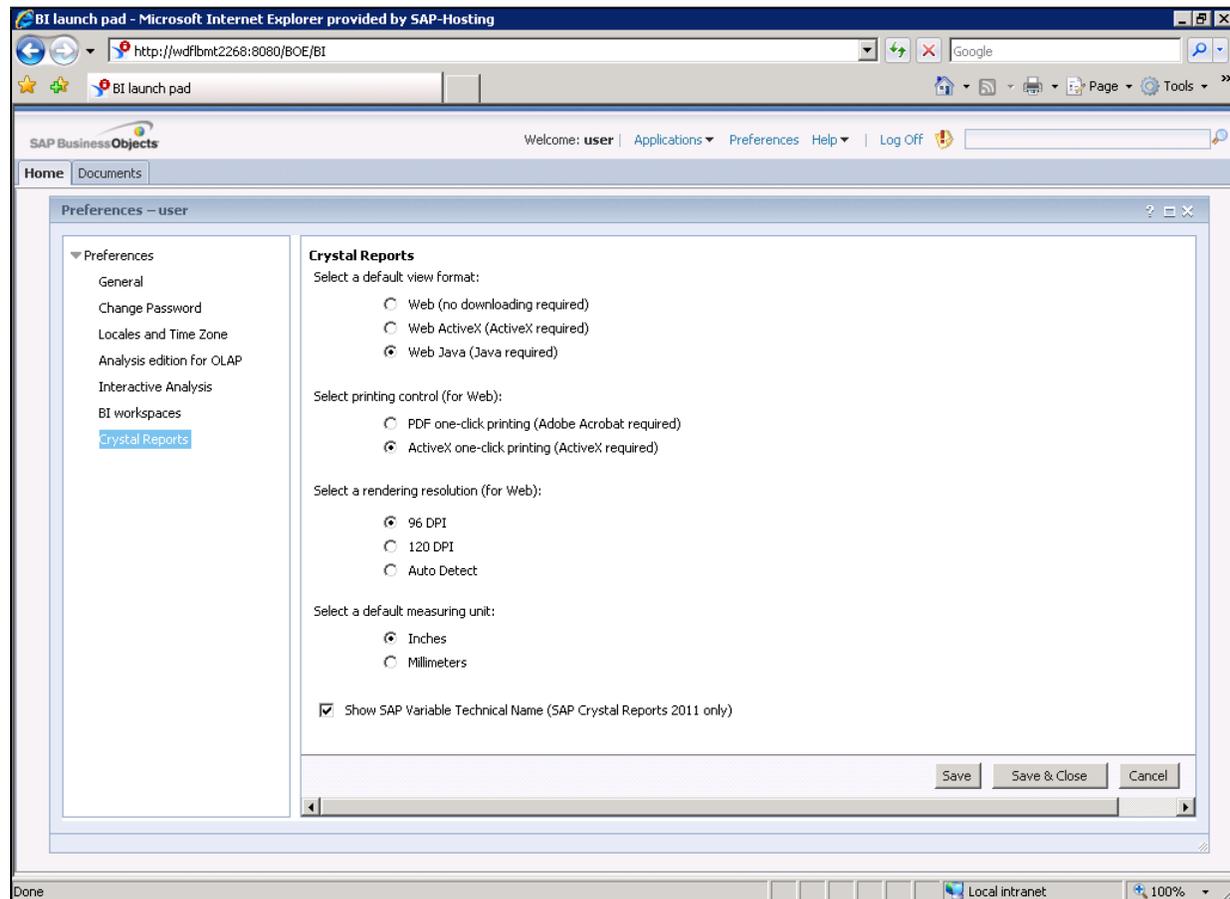
BI launch pad - Microsoft Internet Explorer provided by SAP-Hosting



3. Click **Crystal Reports**.

Set Crystal Report Viewing Preferences

XXXX



4. Press any key or click anywhere to continue



The ActiveX viewer is enabled if you use a version of Microsoft Internet Explorer that supports ActiveX controls.

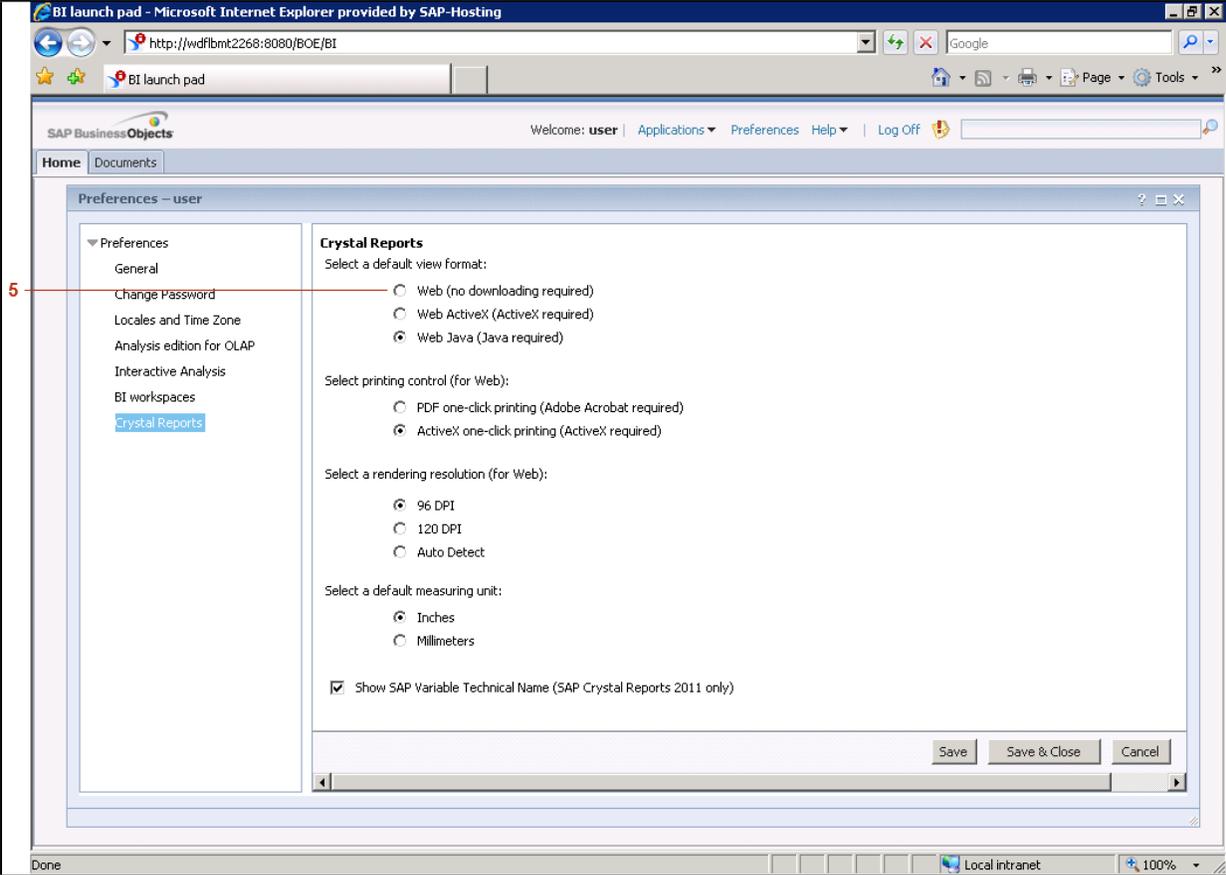
The Java viewer is designed for web browsers that support the Java Virtual Machine.

The Web ActiveX and Web Java viewers cannot be used to view reports created in SAP Crystal Reports for Enterprise. You must use the Web viewer.

Press any key or click anywhere to continue.

Set Crystal Report Viewing Preferences

BI launch pad - Microsoft Internet Explorer provided by SAP-Hosting



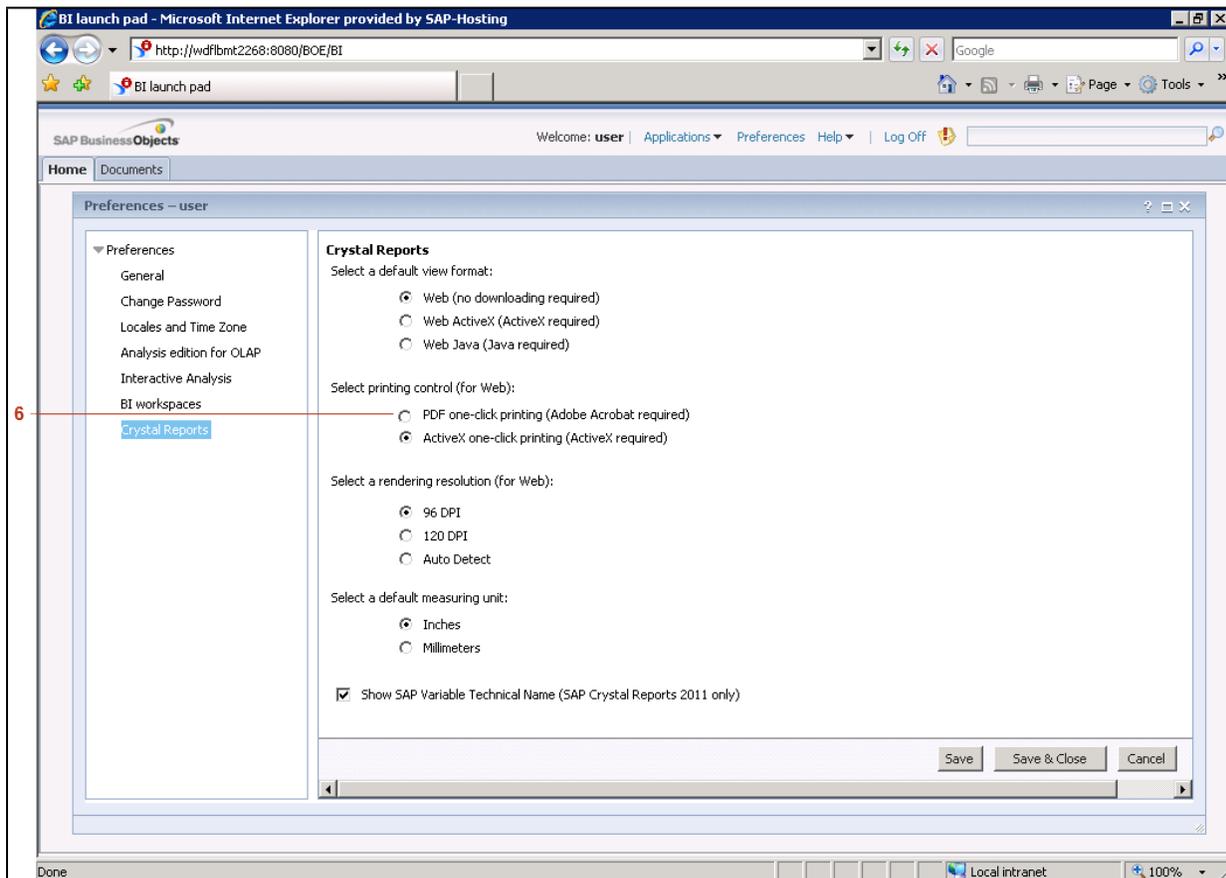
5. Click **Web (no downloading required)**.



The Web viewer does not require any downloading, and will work without Java or ActiveX.

Set Crystal Report Viewing Preferences

BI launch pad - Microsoft Internet Explorer provided by SAP-Hosting



6. Click **PDF one-click printing (Adobe Acrobat required)**.



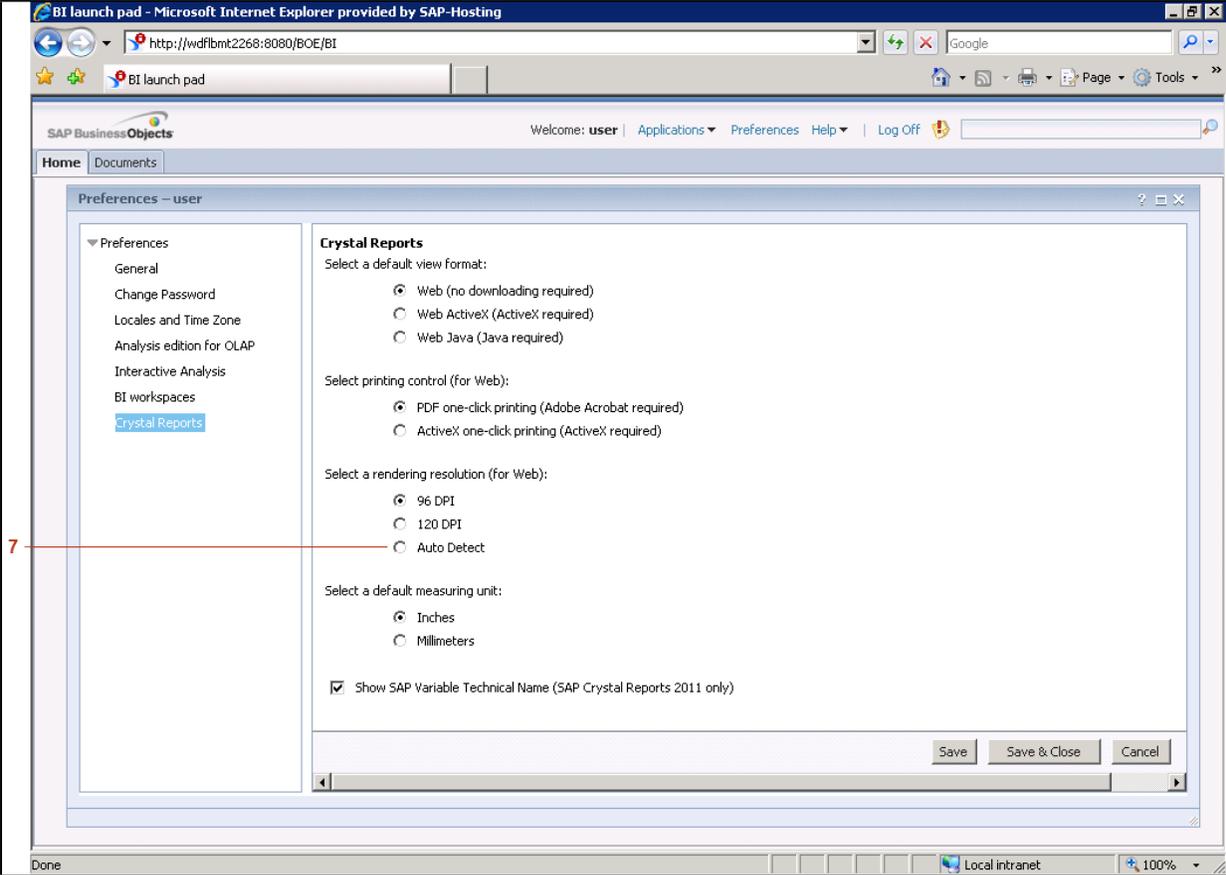
If you choose PDF one-click printing (Adobe Acrobat required), you will export the report to PDF format when you click Print. You can then print the PDF.

If you choose ActiveX one-click printing (ActiveX required), you can print the report directly from the Crystal report viewer.

Note: If you have Flash objects in your report that you want to appear when you print, you must print to a PDF.

Set Crystal Report Viewing Preferences

BI launch pad - Microsoft Internet Explorer provided by SAP-Hosting



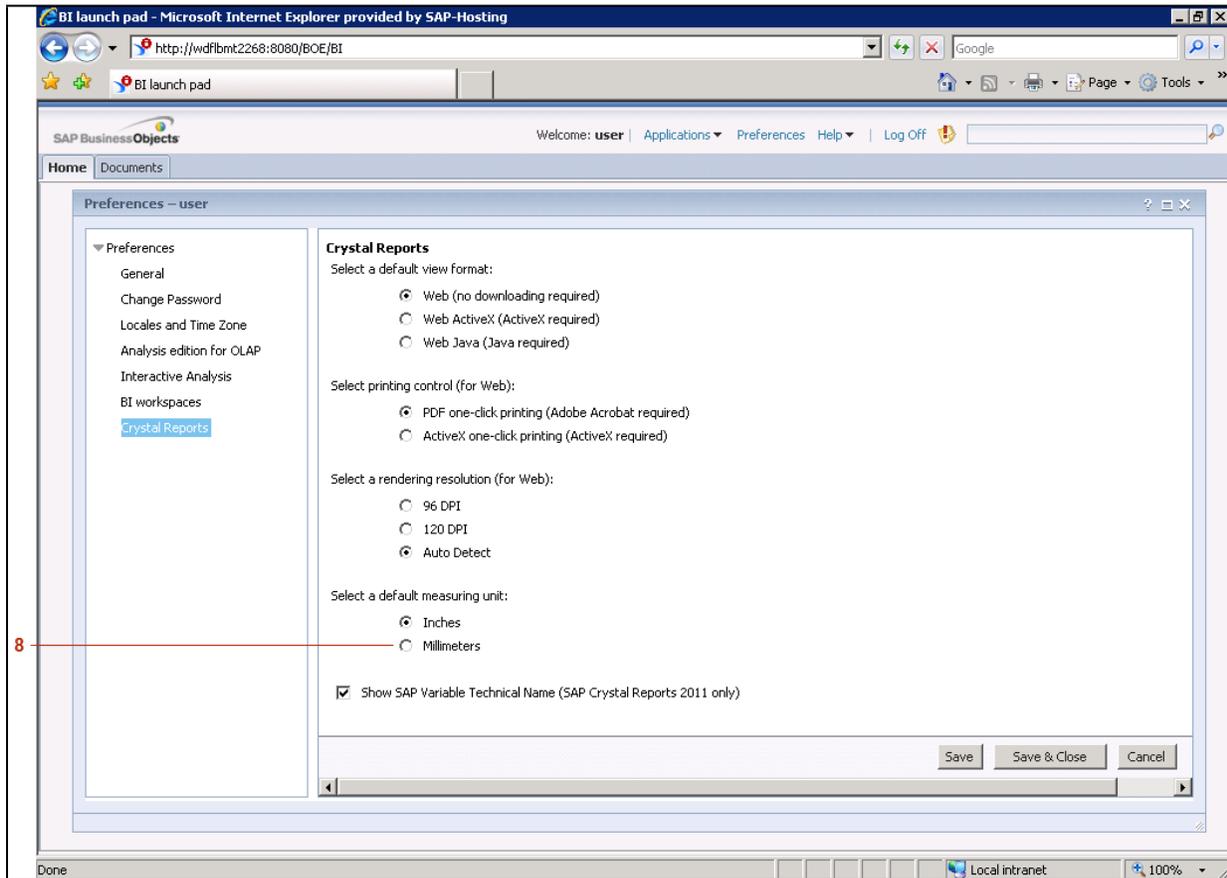
7. Click **Auto Detect**.



If you selected the Web viewer, choose the resolution that you want to use.

Set Crystal Report Viewing Preferences

BI launch pad - Microsoft Internet Explorer provided by SAP-Hosting



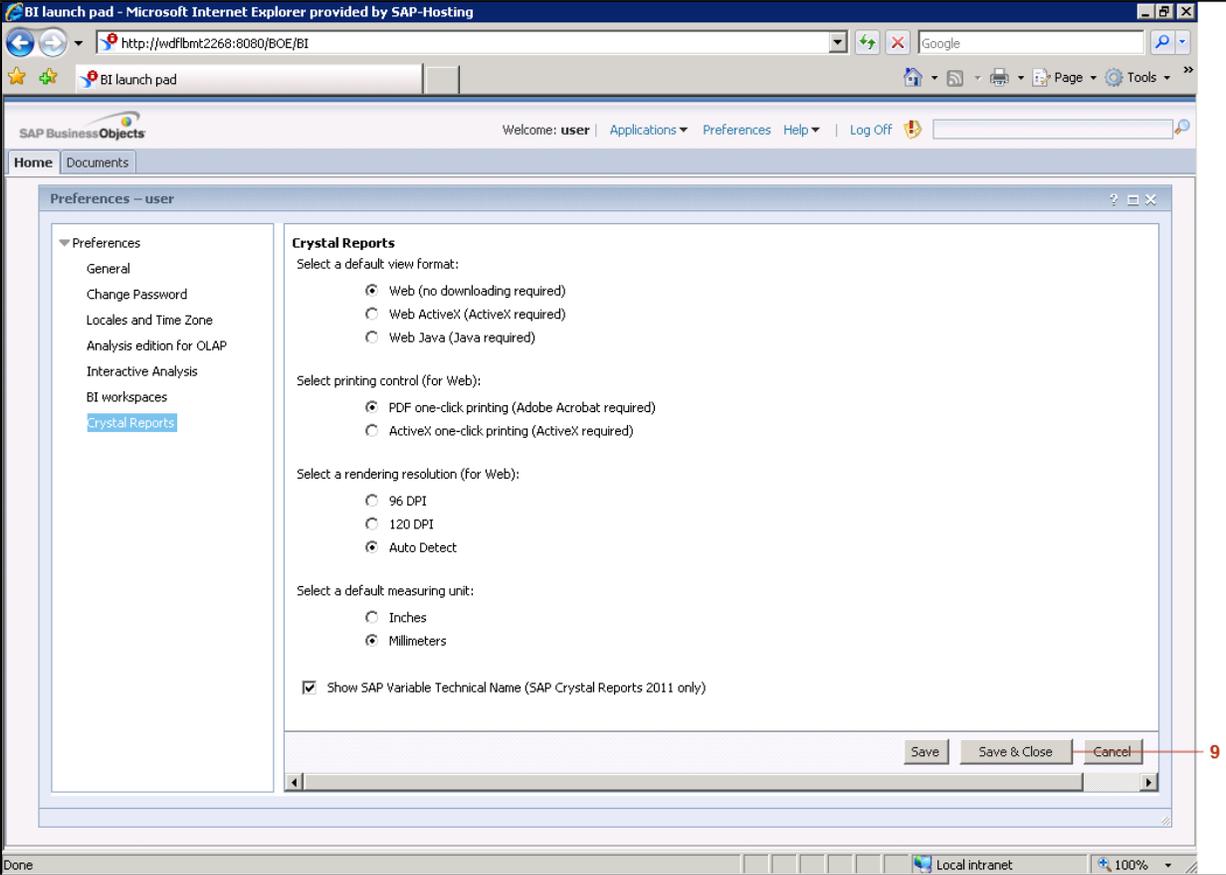
8. Click **Millimeters**.



This option sets whether the technical names of SAP variables are displayed when you work with SAP variable reports that are in SAP Crystal Reports 2011 format.

Set Crystal Report Viewing Preferences

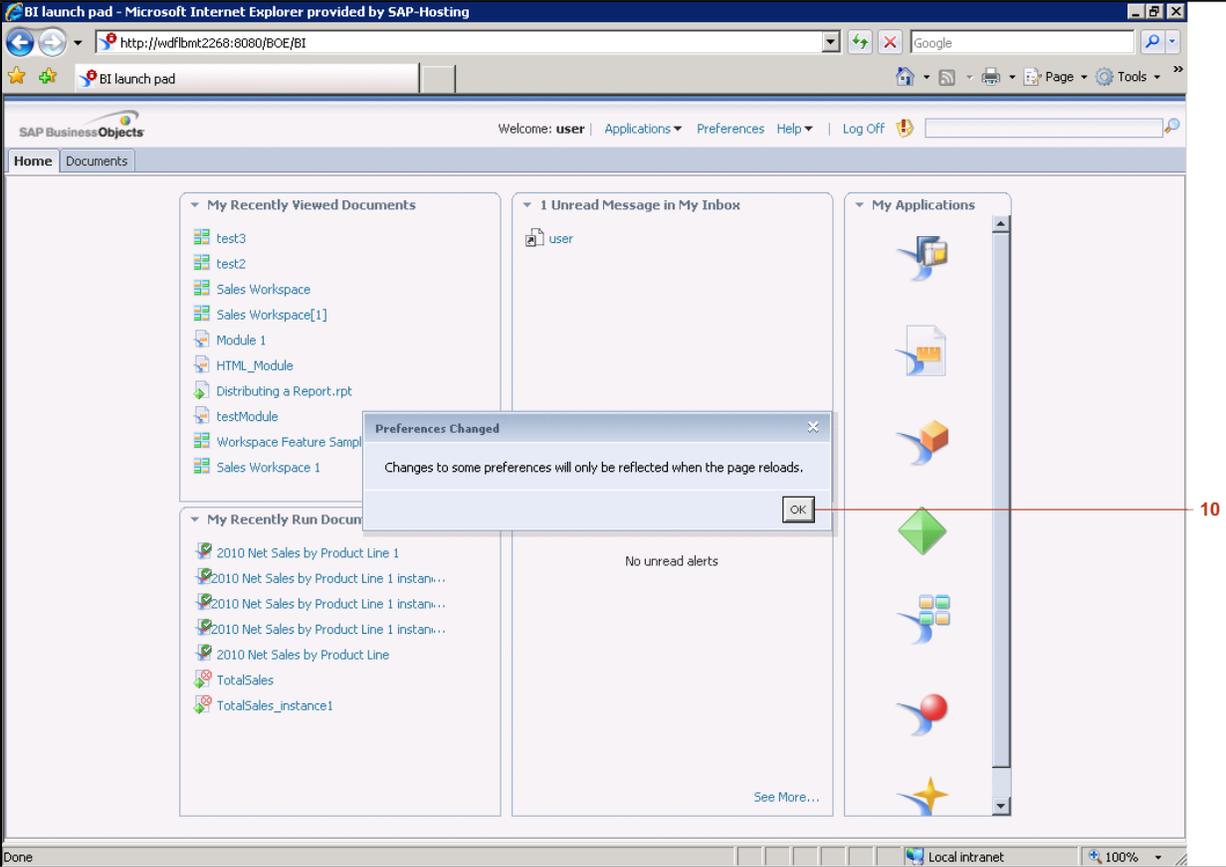
BI launch pad - Microsoft Internet Explorer provided by SAP-Hosting



9. Click **Save & Close**.

Set Crystal Report Viewing Preferences

BI launch pad - Microsoft Internet Explorer provided by SAP-Hosting

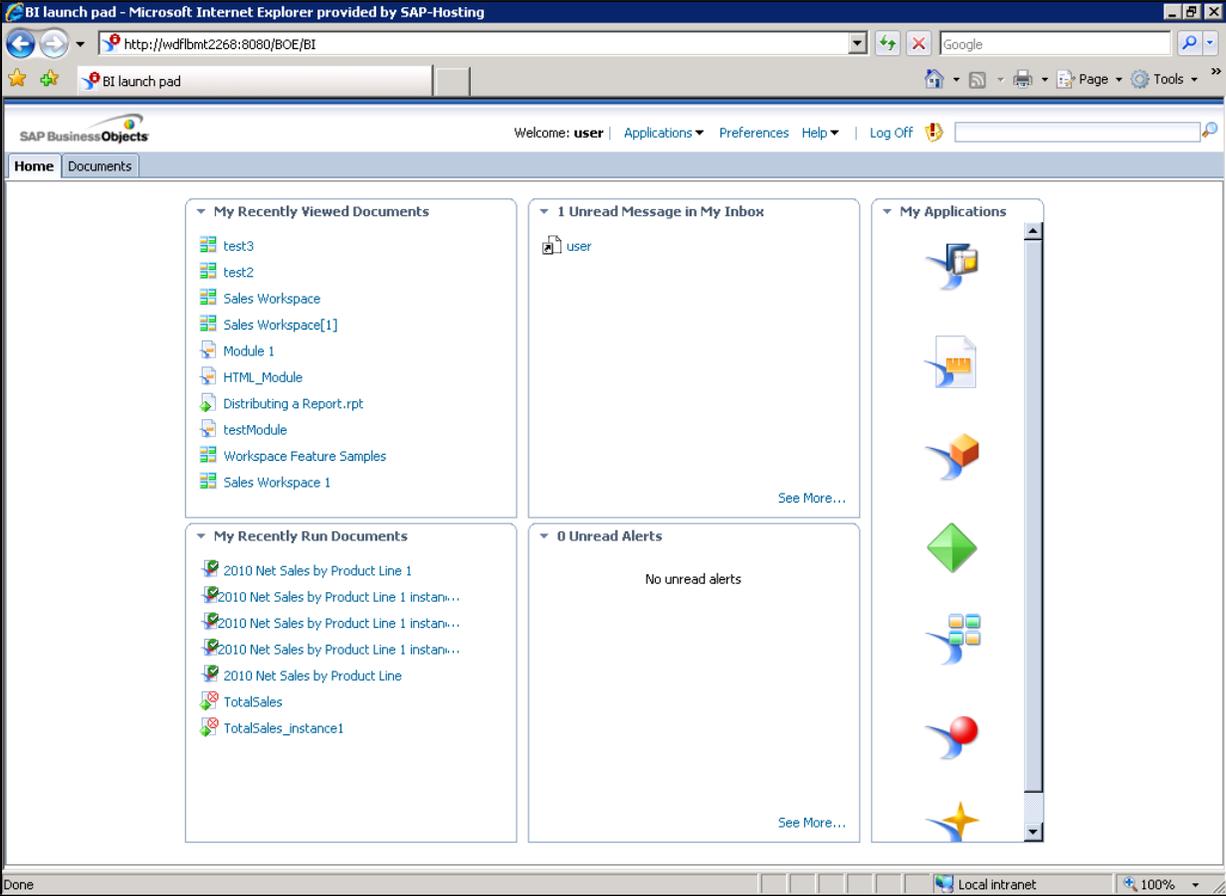


10. Click **OK**.

 The next time you Log On the new settings will be visible.

Set Crystal Report Viewing Preferences

XXXX



11. Press any key or click anywhere to exit the activity.

 You have successfully set your Crystal report viewing preferences.
Press any key or click anywhere to exit the activity.