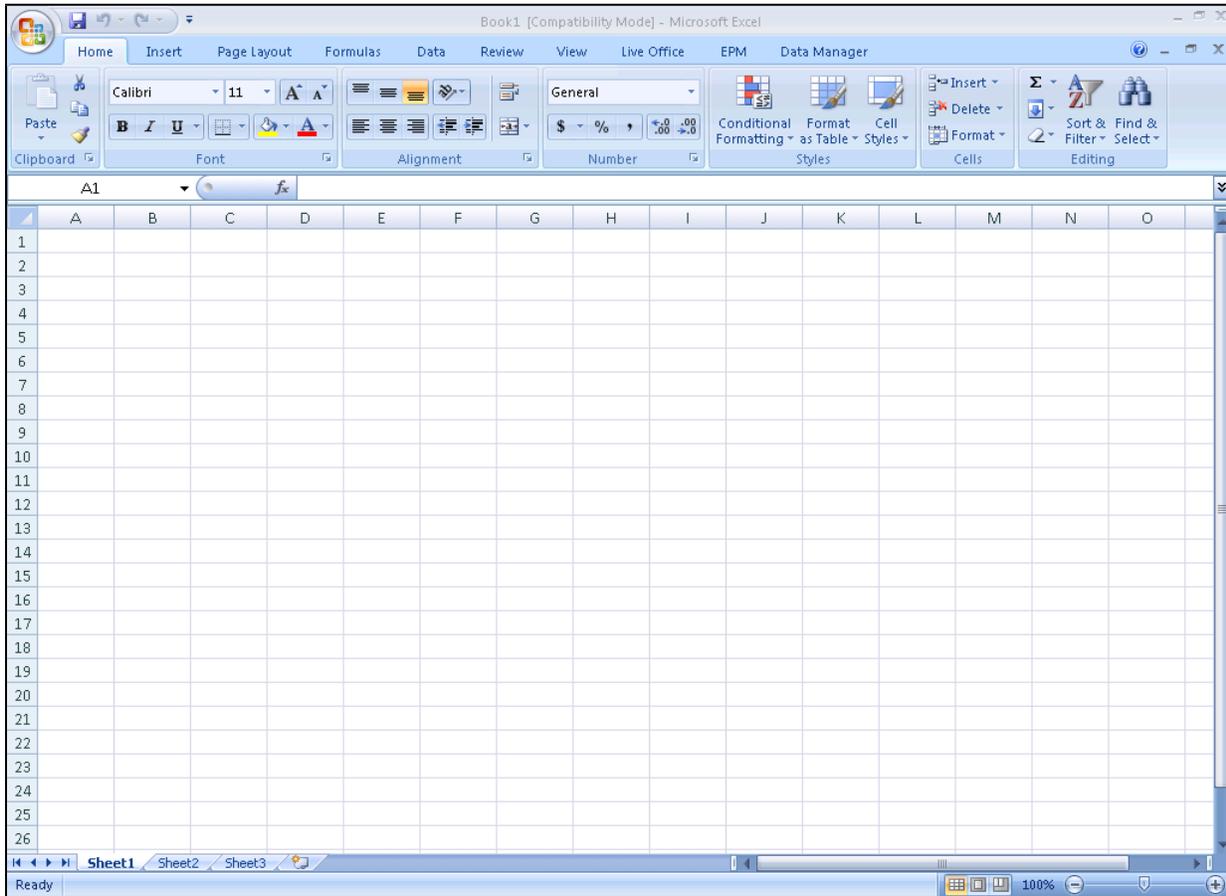


Open a Live Office Document from The Repository

Procedure

XXXX



1. Press any key or click anywhere to continue



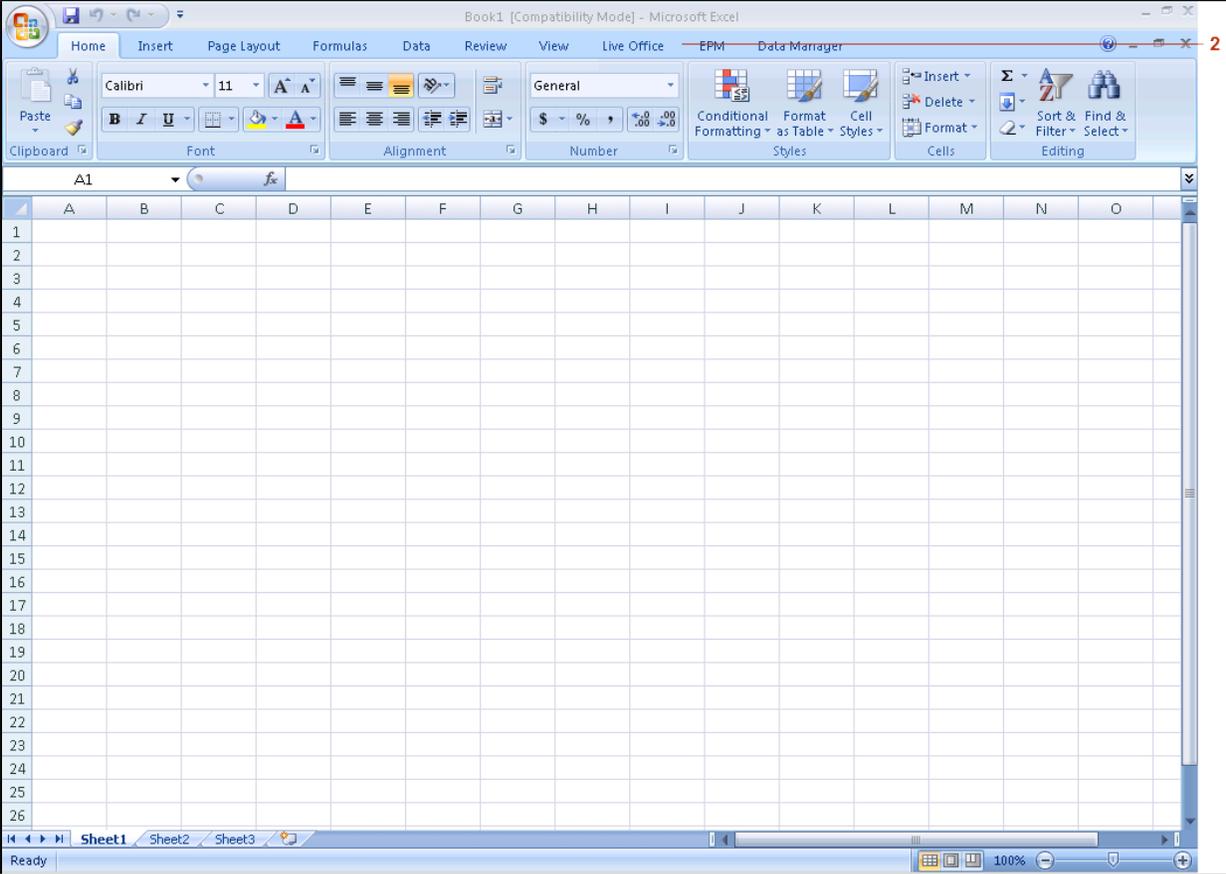
You can open Live Office documents that are stored in the repository from within the Microsoft Office application in which they were created.

Open a document from Microsoft Office Excel that is stored in the repository. Then, open the document from the BI launch pad.

Press any key or click anywhere to continue.

Open a Live Office Document from The Repository

Microsoft Excel - Book1 [Compatibility Mode]

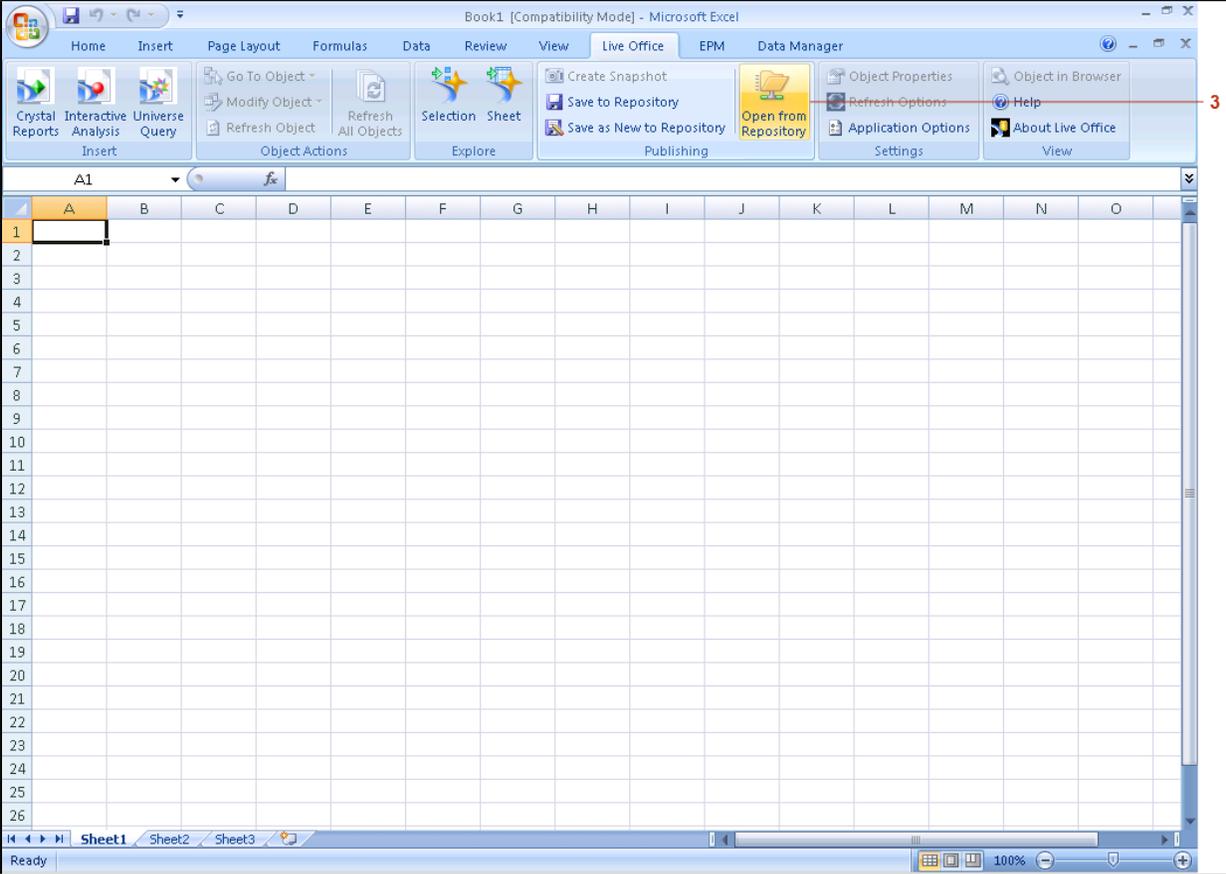


2. Click **Live Office**.

 Start by selecting the Live Office tab.

Open a Live Office Document from The Repository

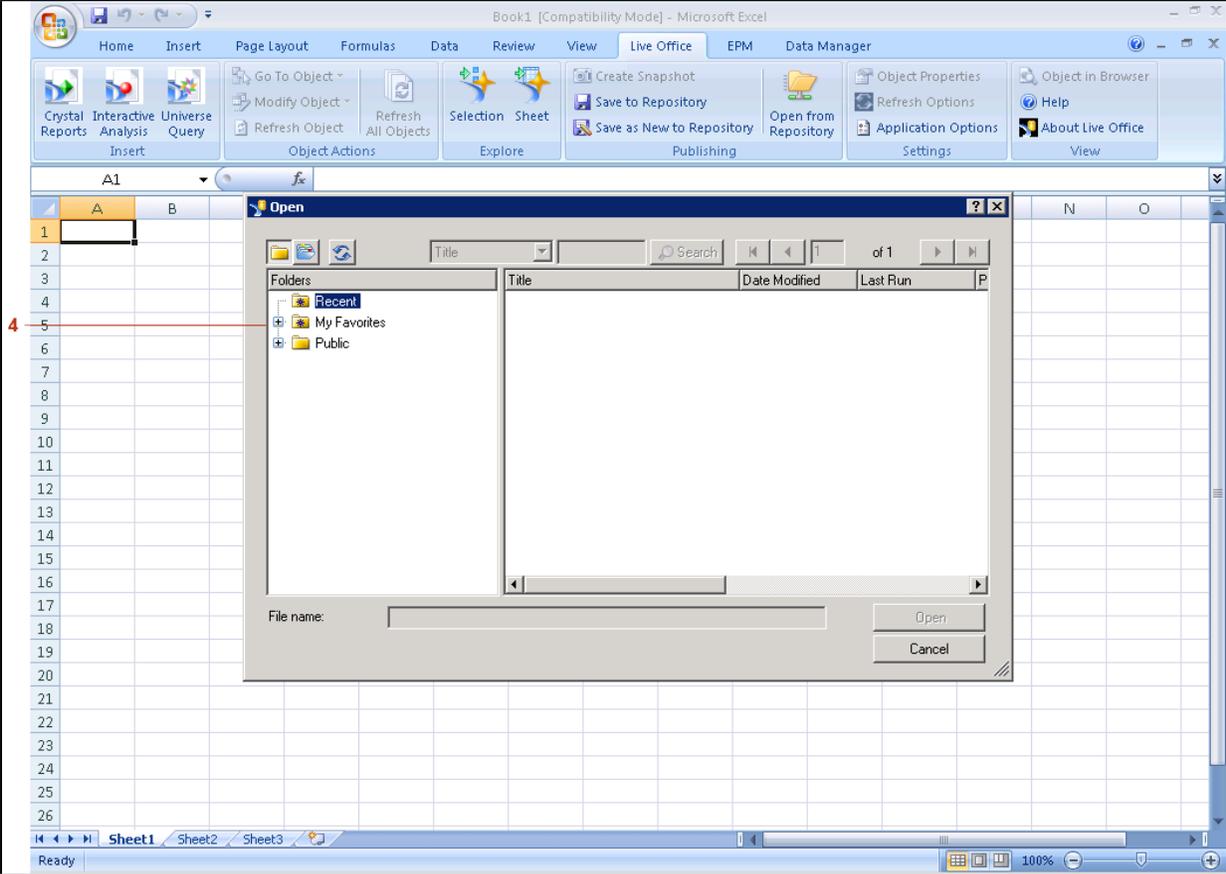
Microsoft Excel - Book1 [Compatibility Mode]



3. Click **Open from Repository**.

Open a Live Office Document from The Repository

Open



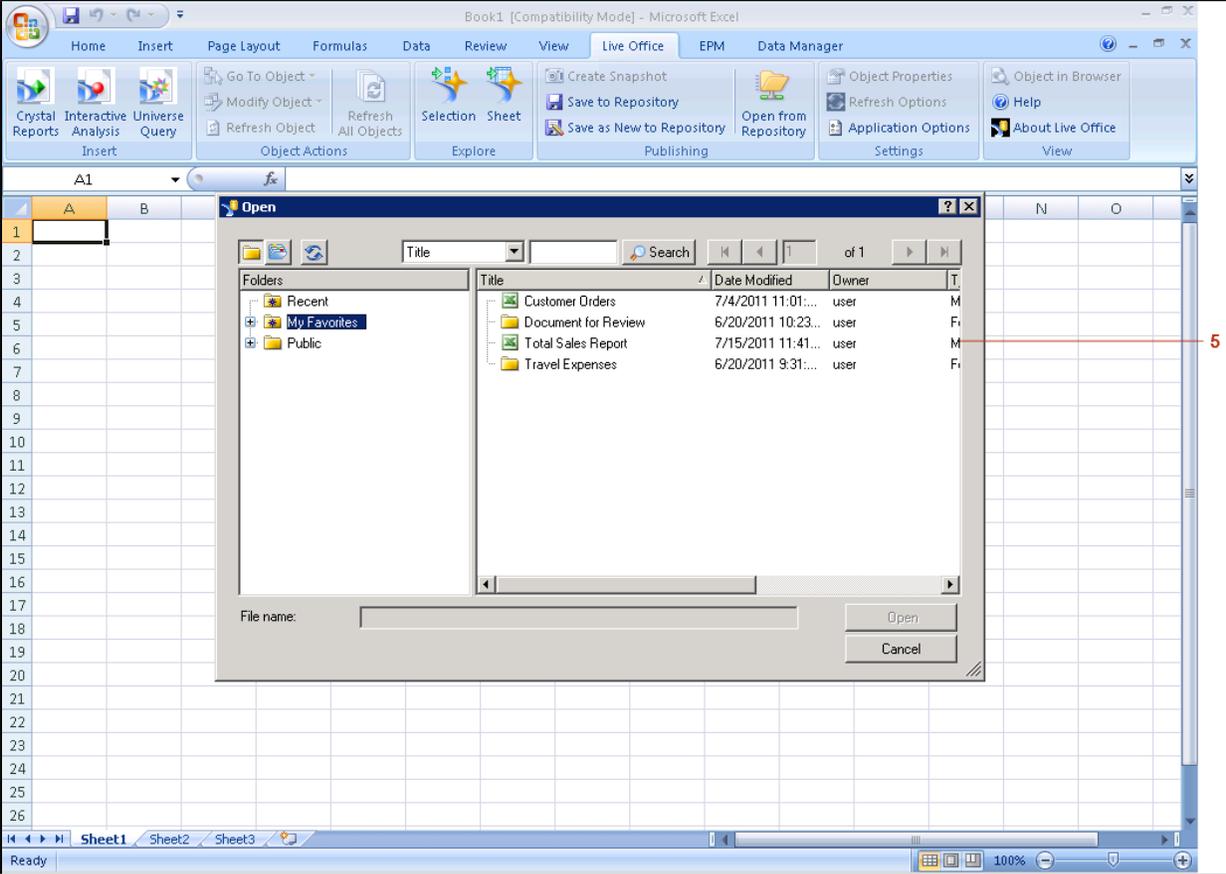
4. Click **My Favorites**.



Navigate to the file where the Live Office report was stored in My Favorites.

Open a Live Office Document from The Repository

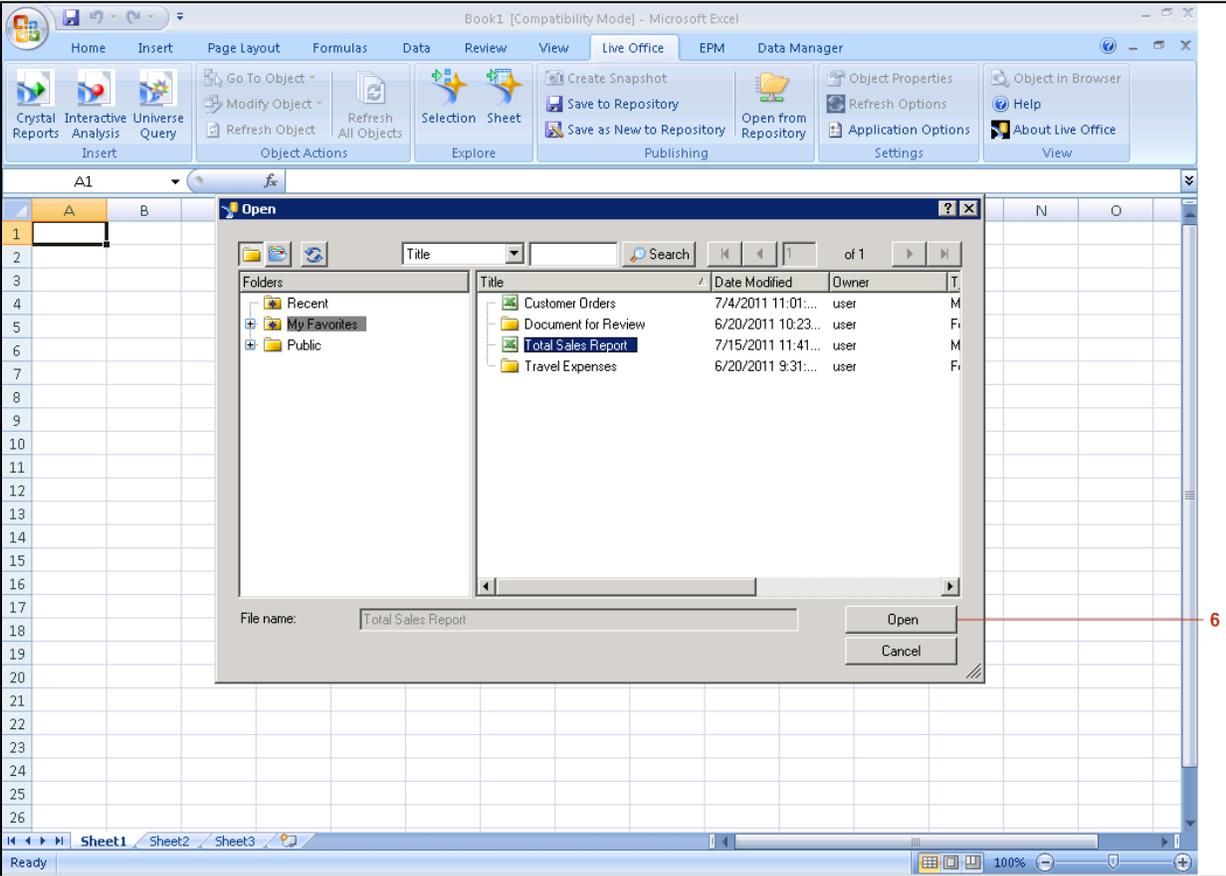
Open



5. Click **Total Sales Report**.

Open a Live Office Document from The Repository

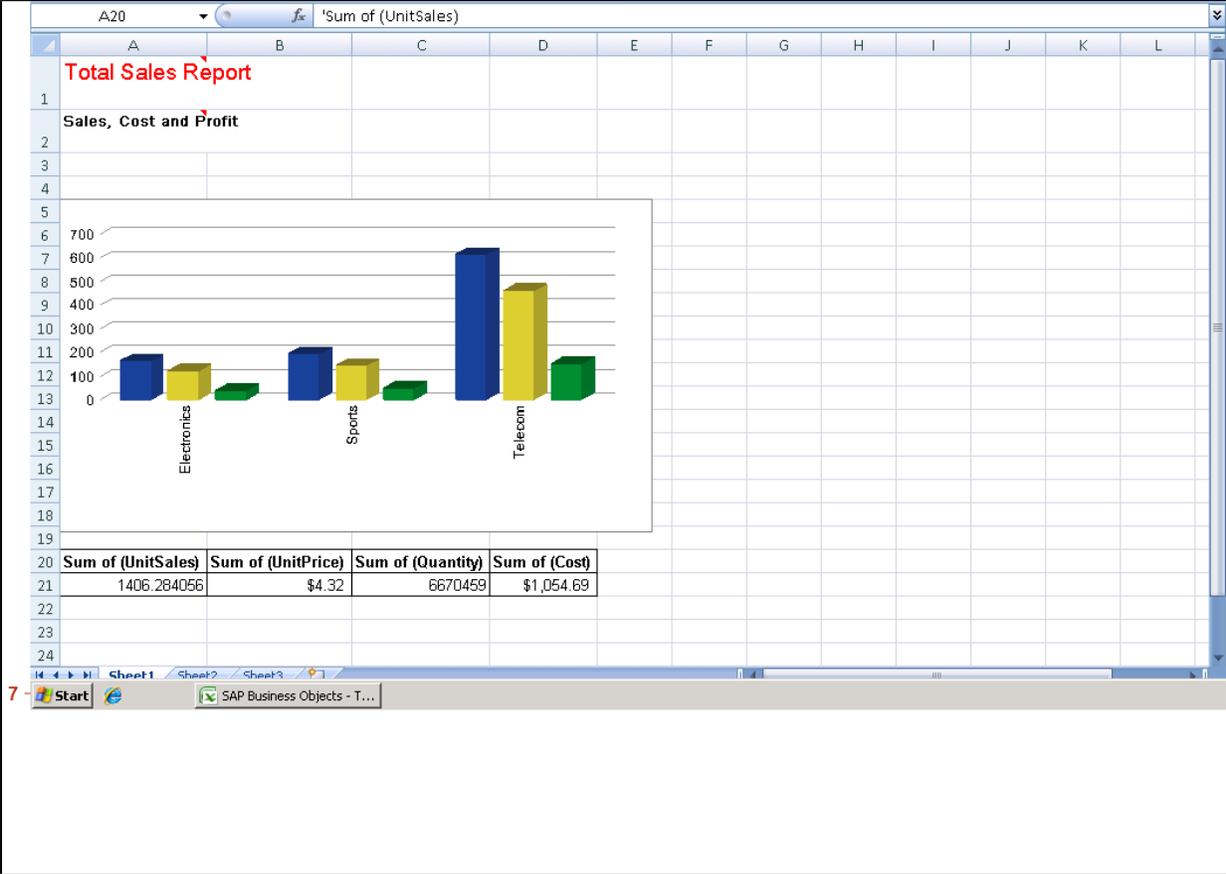
Open



6. Click **Open**.

Open a Live Office Document from The Repository

Desktop



7. Click **Start**.



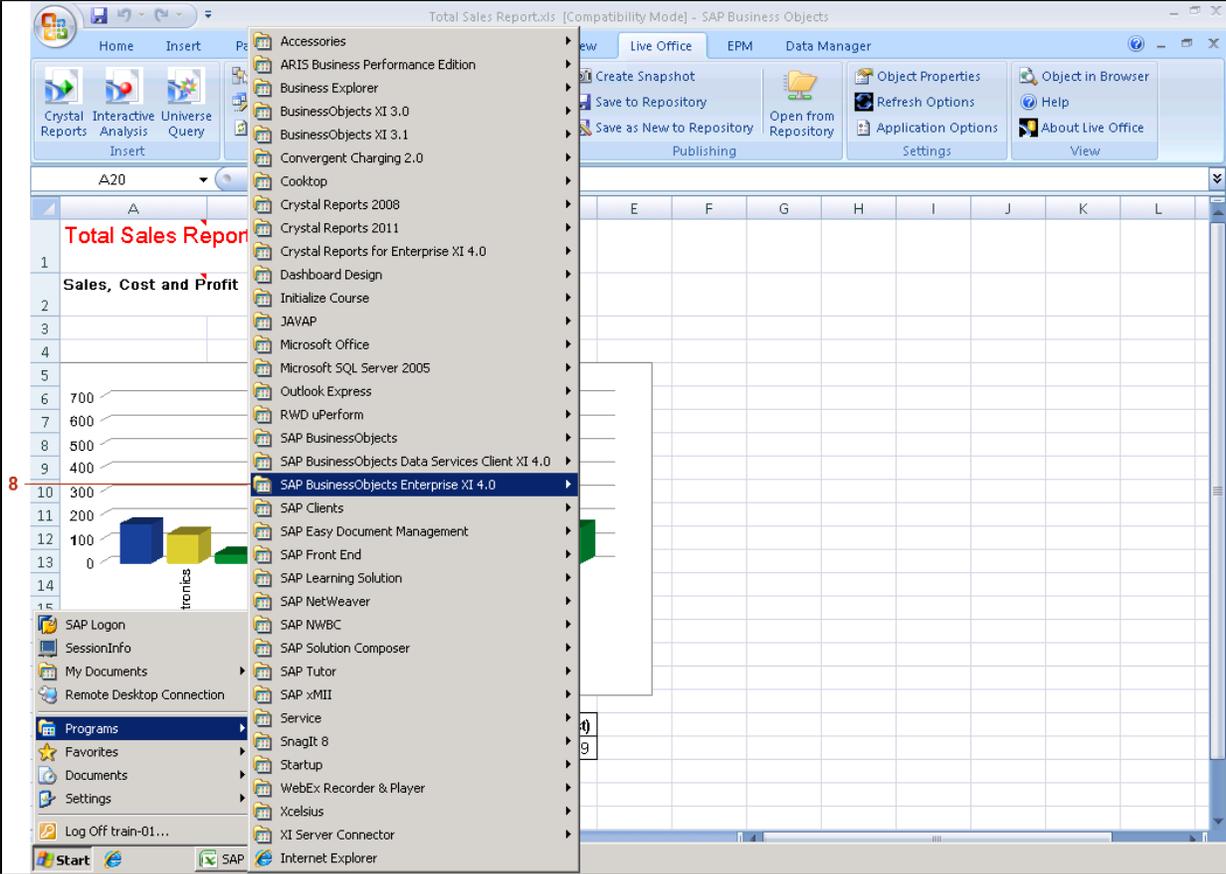
The file opens in its native application. The Live Office content in the document is refreshable.

You can also open Live Office documents in the BI launch pad.

Navigate to and log on to the BI launch pad.

Open a Live Office Document from The Repository

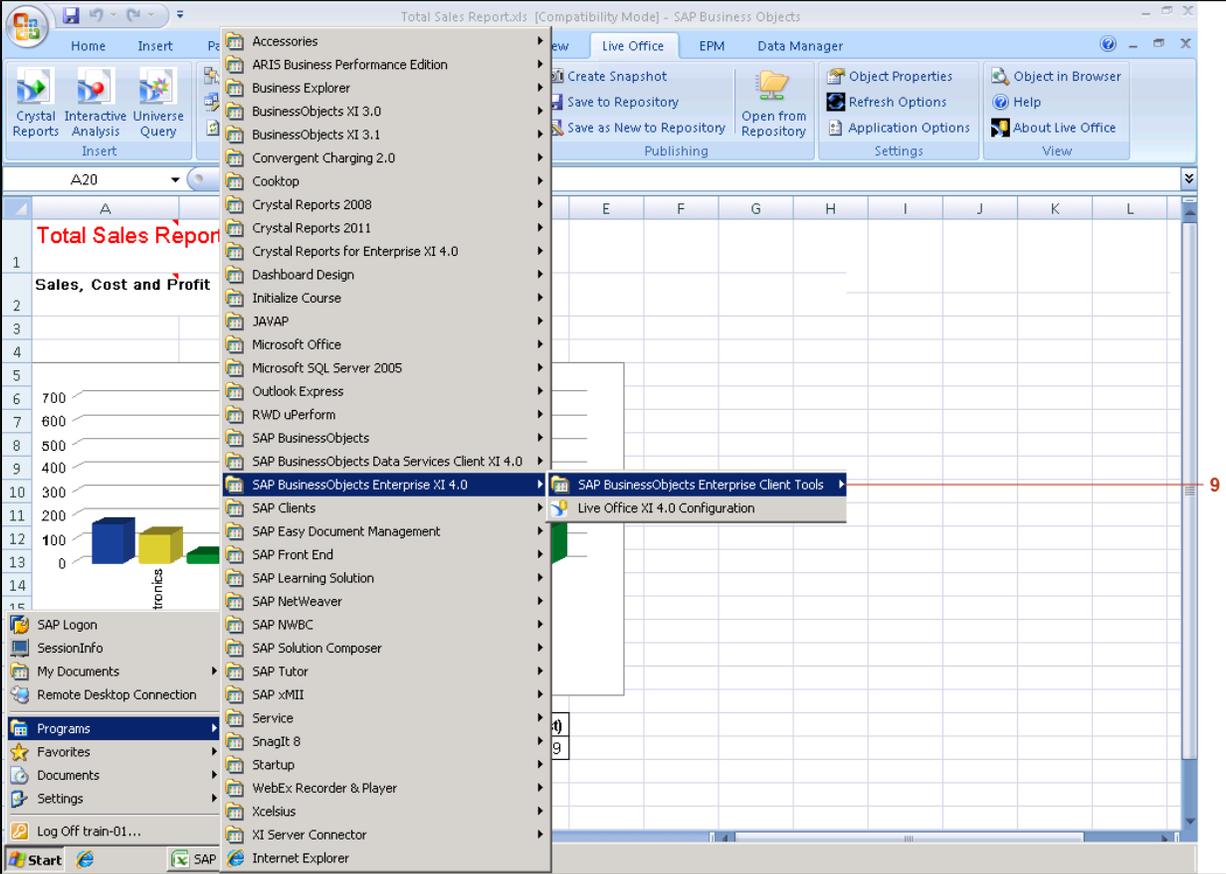
Desktop



8. Click **SAP BusinessObjects Enterprise XI 4.0**.

Open a Live Office Document from The Repository

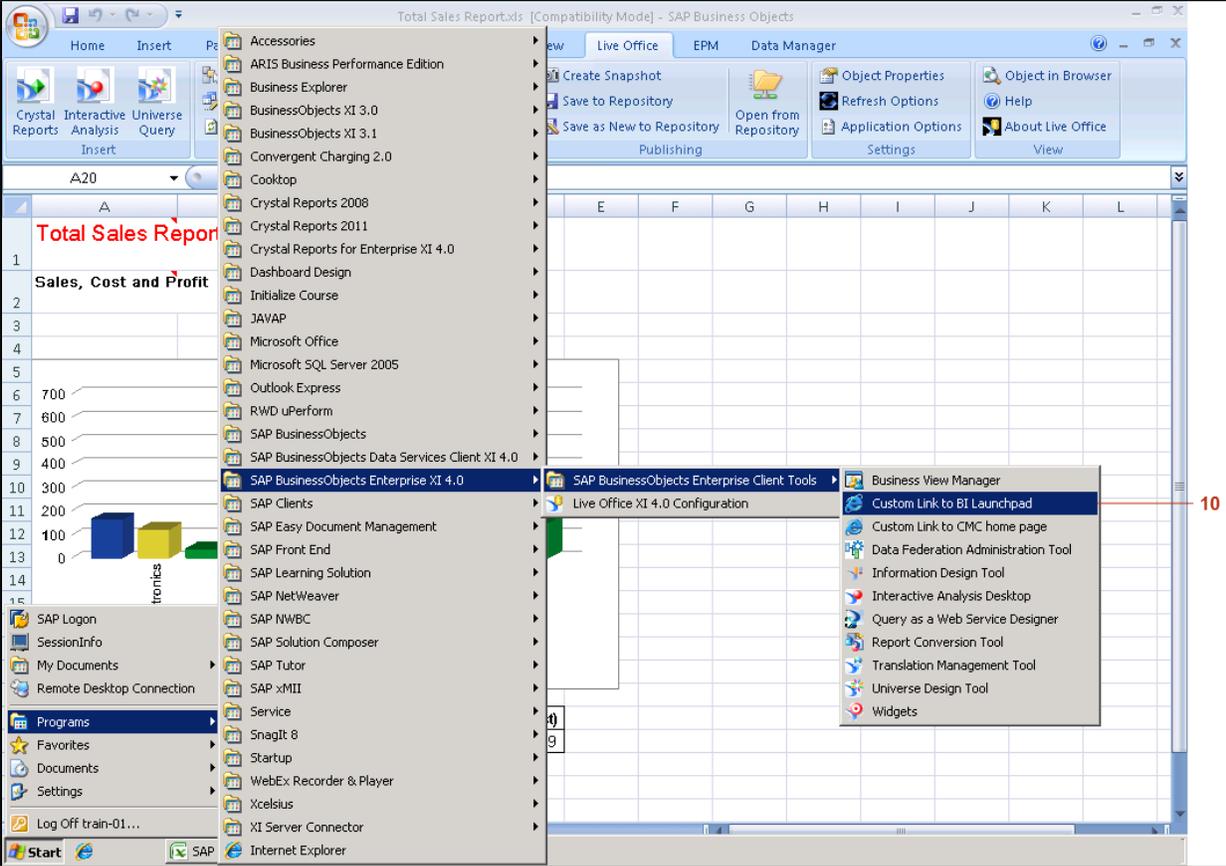
Desktop



9. Click **BusinessObjects Enterprise Client Tools**.

Open a Live Office Document from The Repository

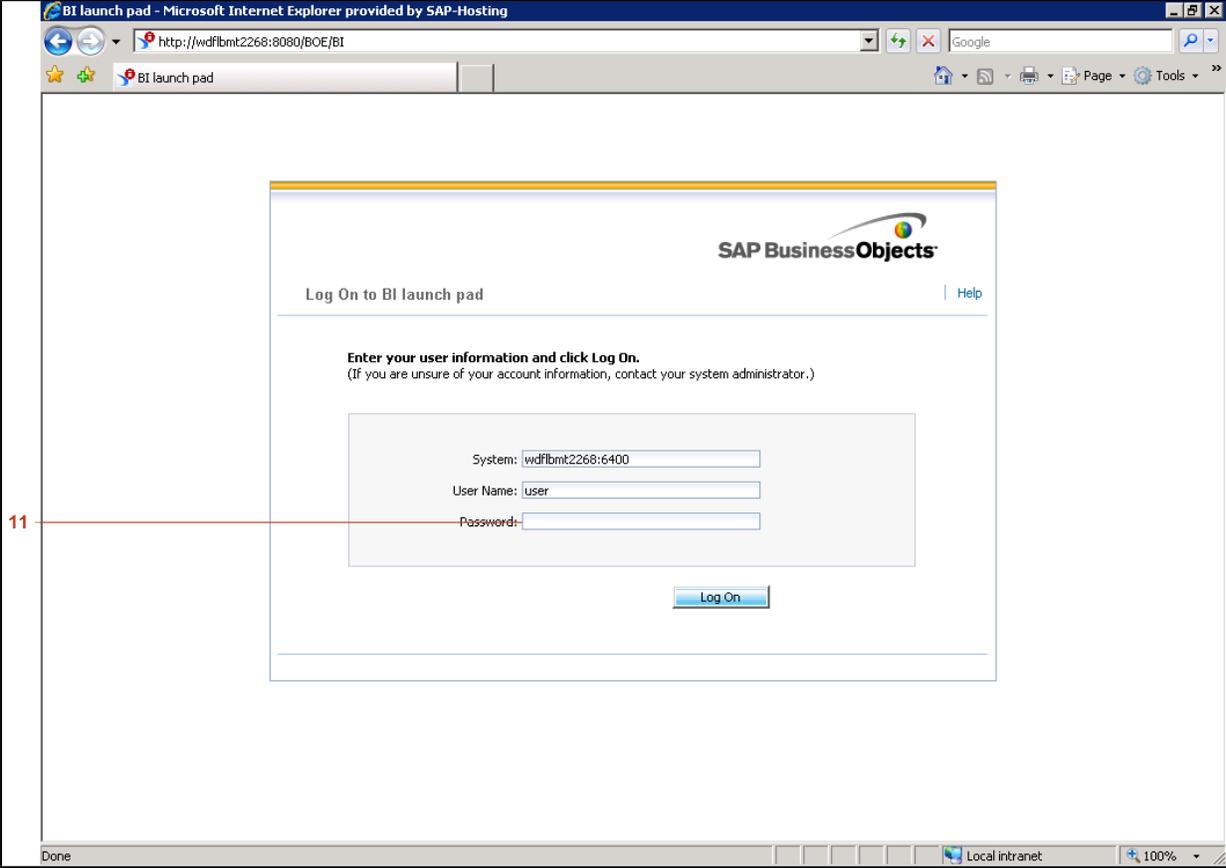
Desktop



10. Click **Custom Link to BI Launchpad**.

Open a Live Office Document from The Repository

BI launch pad - Microsoft Internet Explorer provided by SAP-Hosting



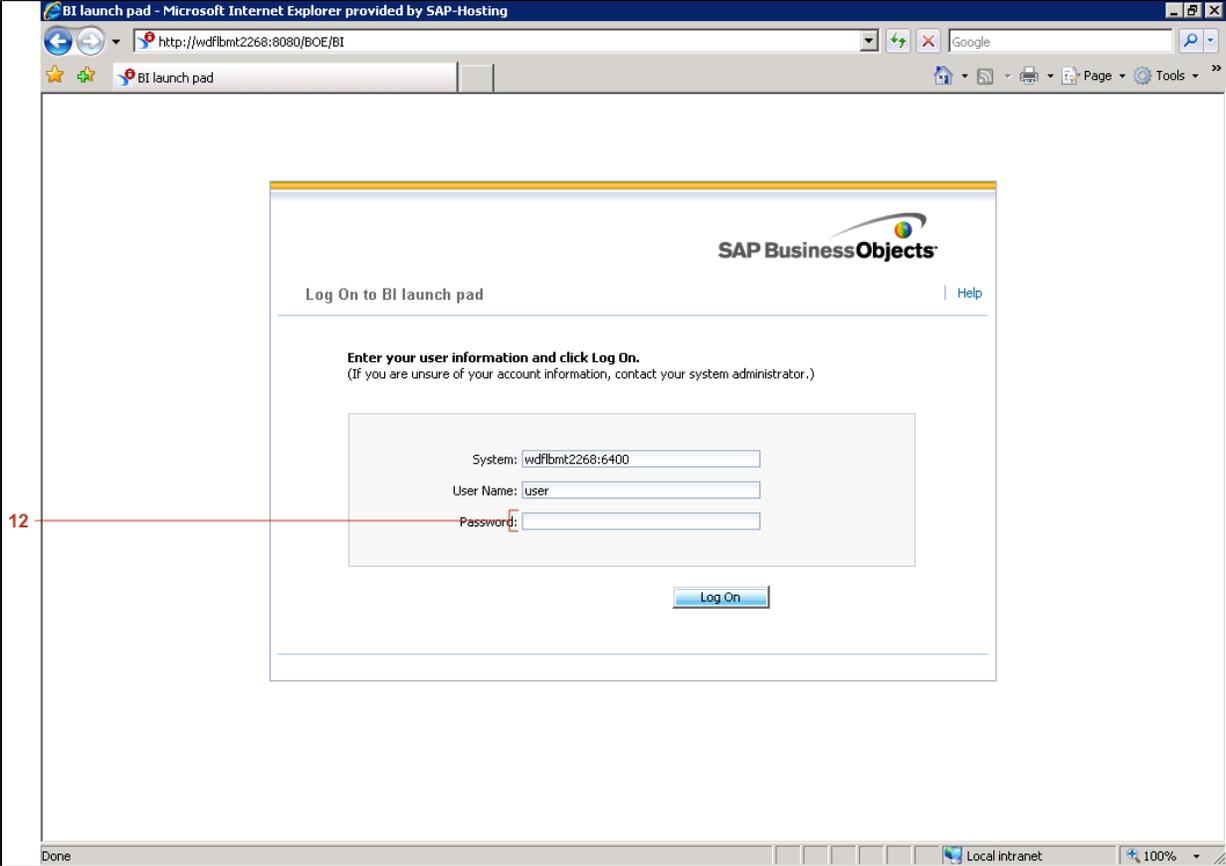
11. Click in the **Password** field.



Enter your credentials to log on to BI launch pad.

Open a Live Office Document from The Repository

BI launch pad - Microsoft Internet Explorer provided by SAP-Hosting

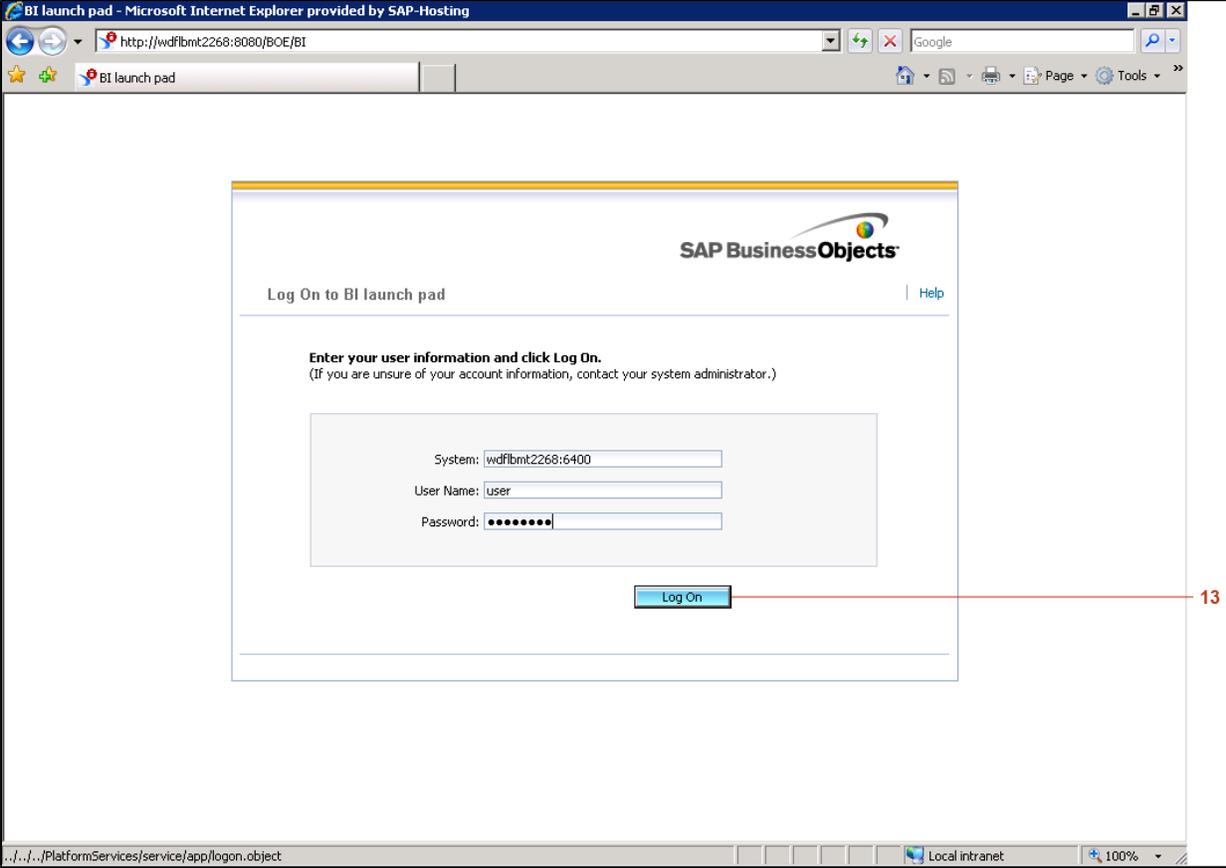


12. As required, complete/review the following fields:

Field	Description
Password:	Example: password

Open a Live Office Document from The Repository

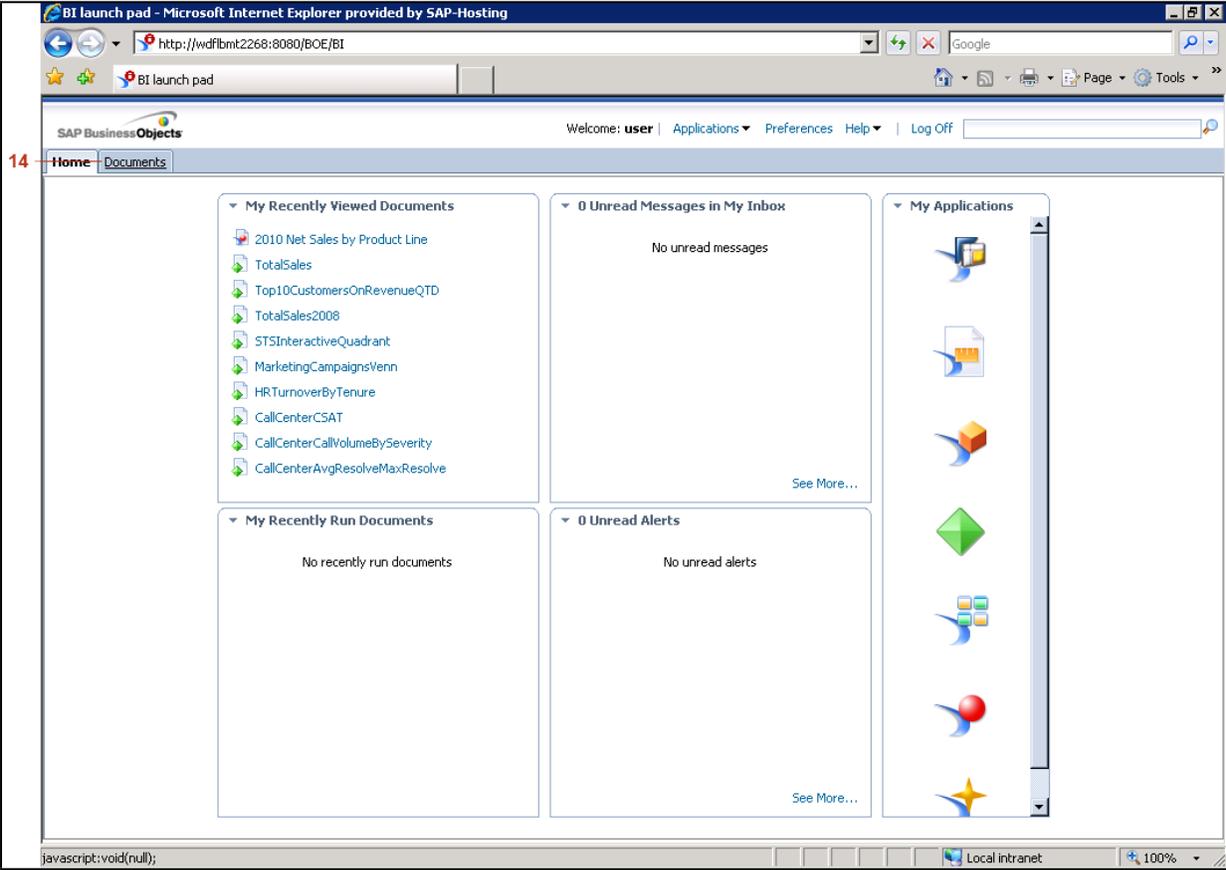
BI launch pad - Microsoft Internet Explorer provided by SAP-Hosting



13. Click **Log On**.

Open a Live Office Document from The Repository

BI launch pad - Microsoft Internet Explorer provided by SAP-Hosting



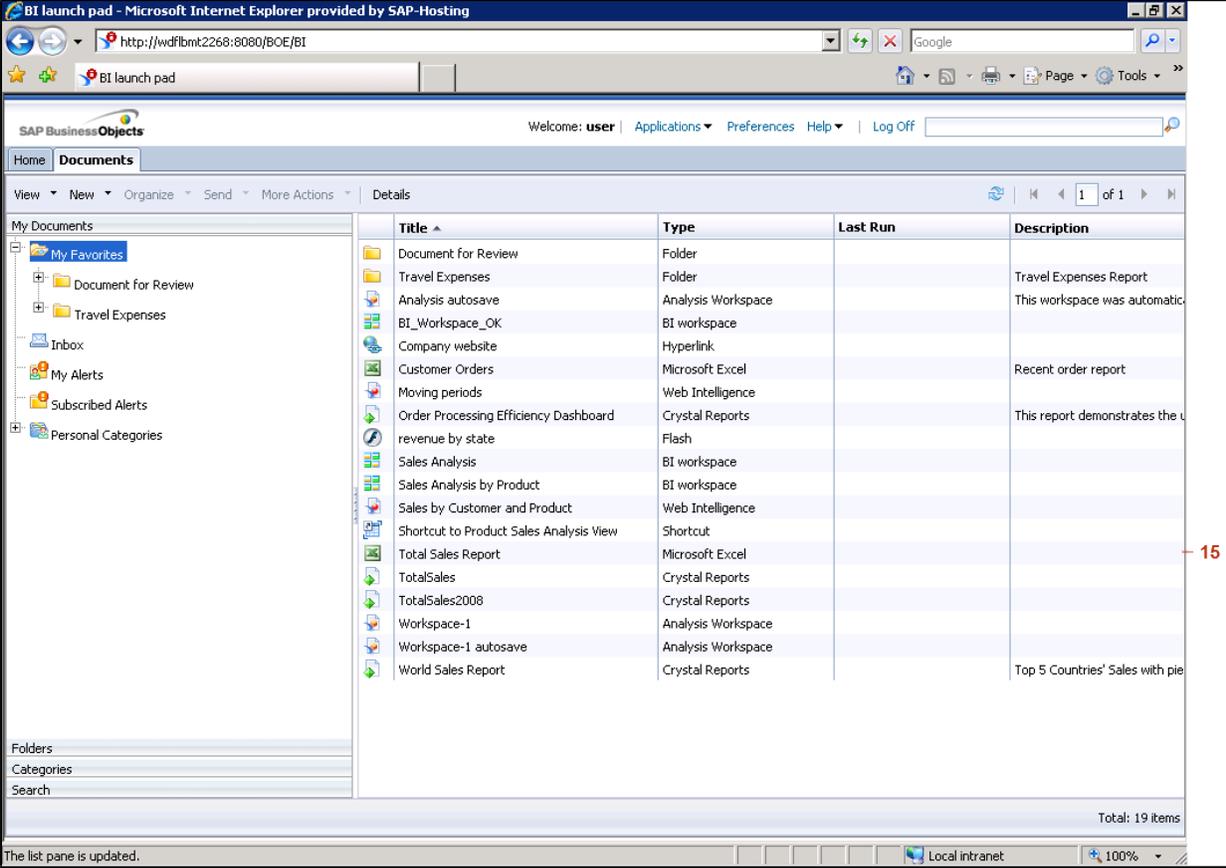
14. Click **Documents**.



Select a Live Office document from stored in your Favorites folder.

Open a Live Office Document from The Repository

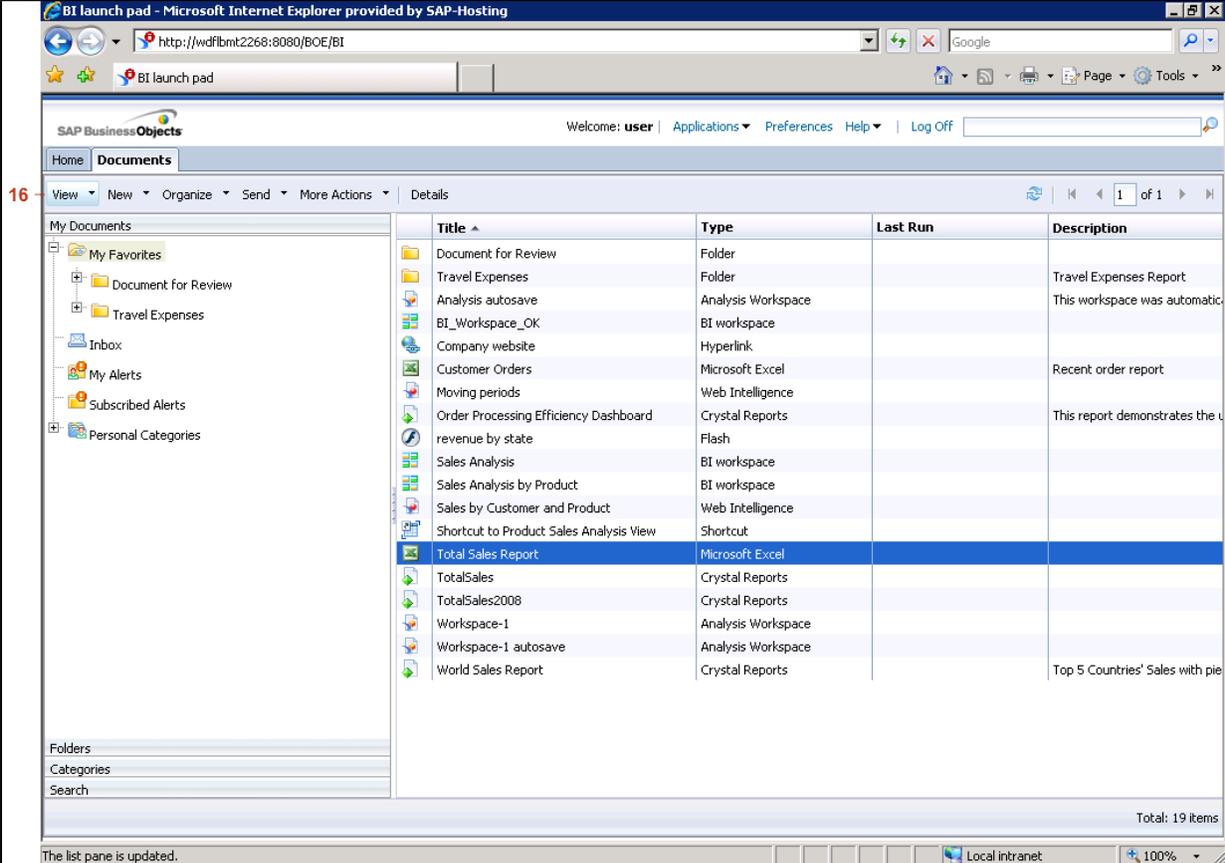
BI launch pad - Microsoft Internet Explorer provided by SAP-Hosting



15. Click **Total Sales Report**.

Open a Live Office Document from The Repository

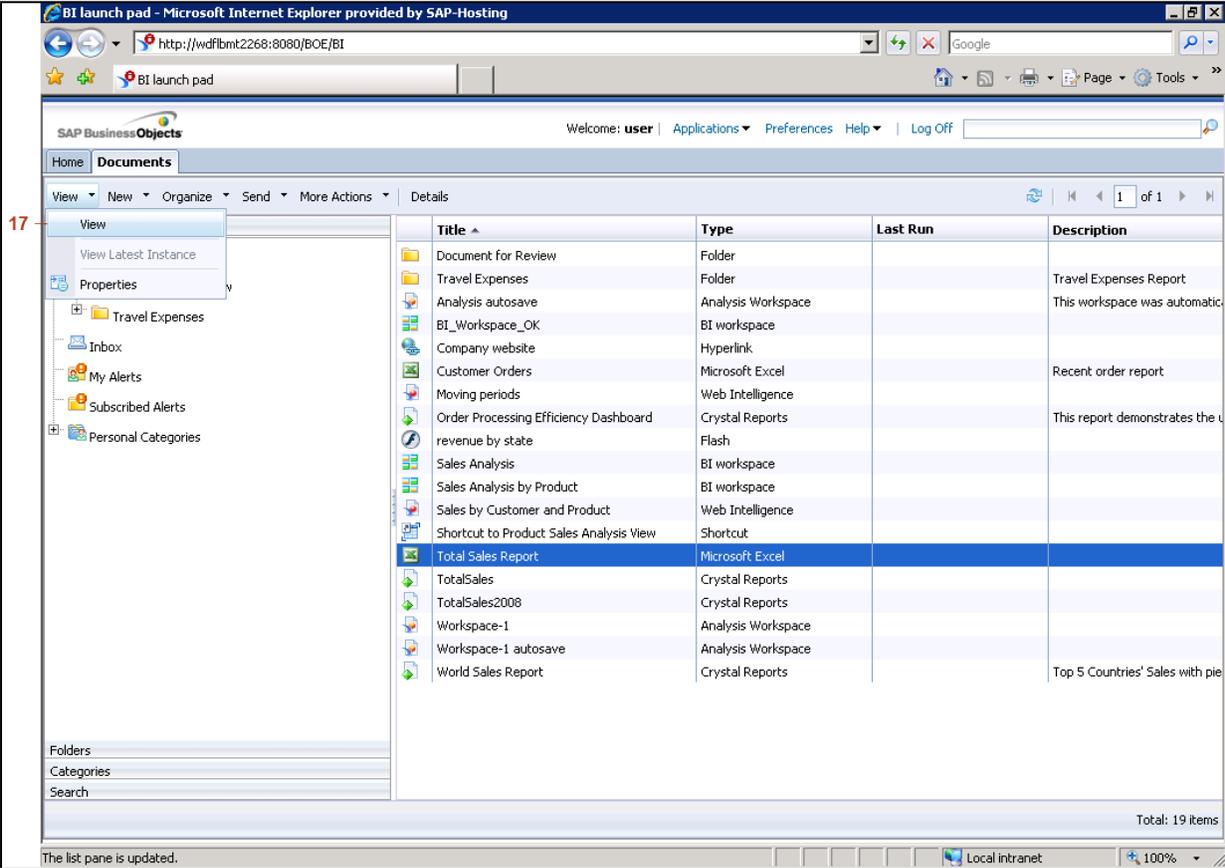
BI launch pad - Microsoft Internet Explorer provided by SAP-Hosting



16. Click **View**.

Open a Live Office Document from The Repository

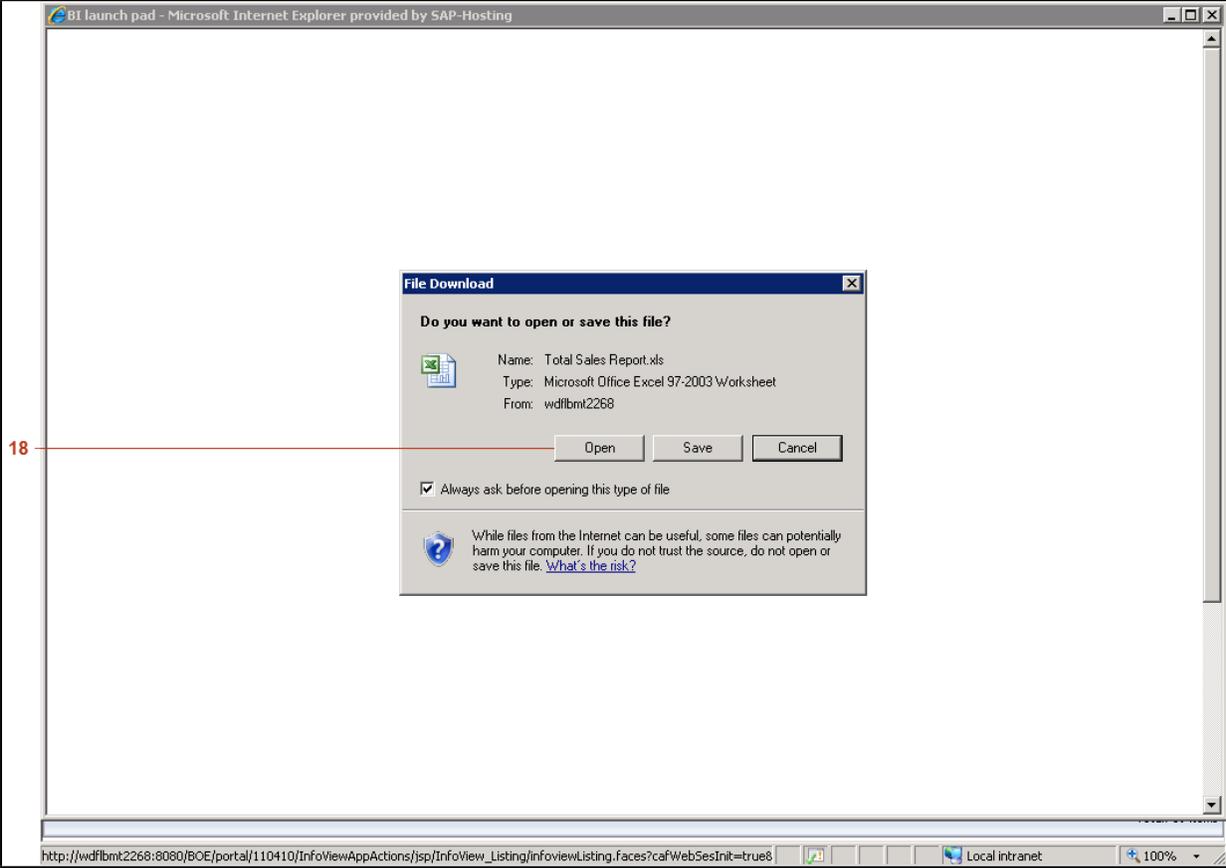
BI launch pad - Microsoft Internet Explorer provided by SAP-Hosting



17. Click **View**.

Open a Live Office Document from The Repository

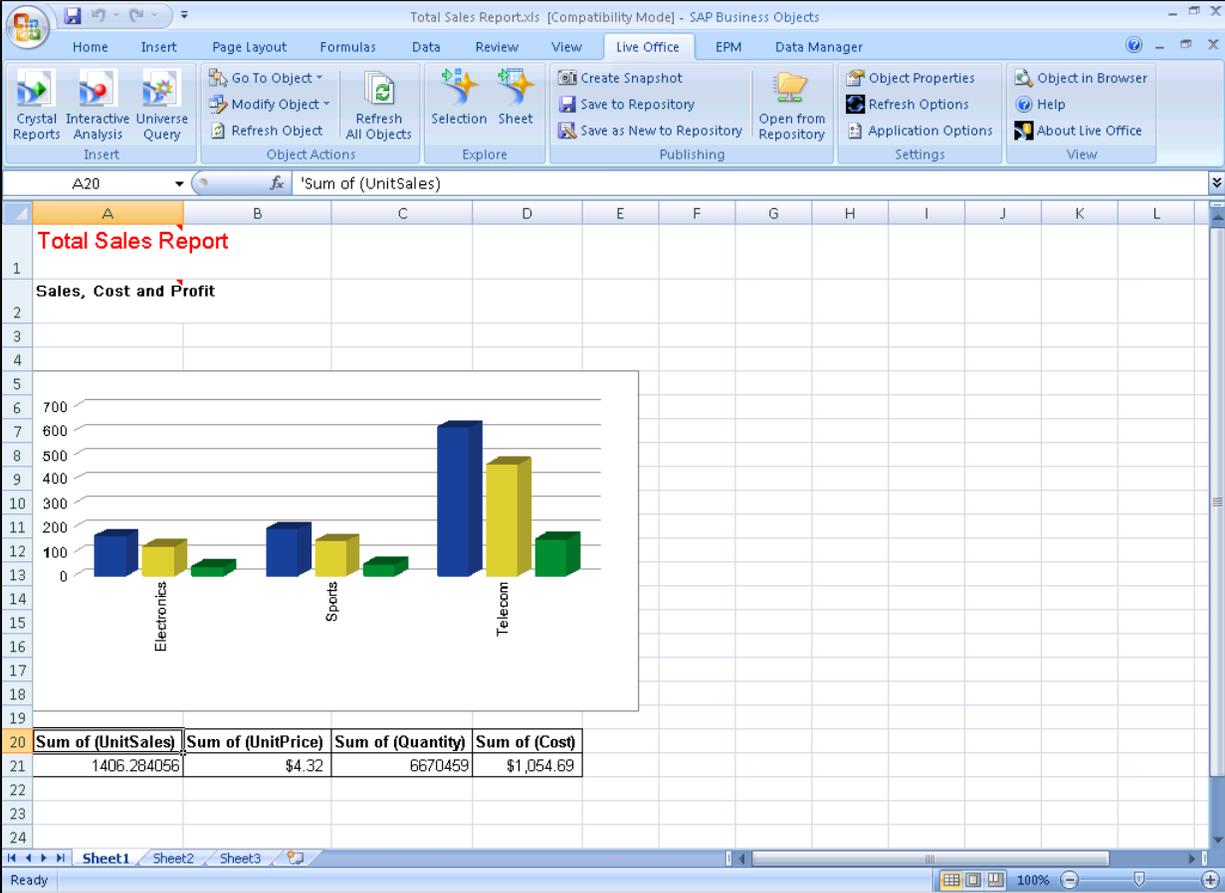
File Download



18. Click **Open**.

Open a Live Office Document from The Repository

SAP Business Objects



19. Press any key or click anywhere to exit the activity.



The Excel document with Live Office content opens from the BI launch pad.

You have successfully opened a document from Microsoft Office Excel that is stored in the repository. Then, you opened the document from the BI launch pad.

Press any key or click to exit the activity.