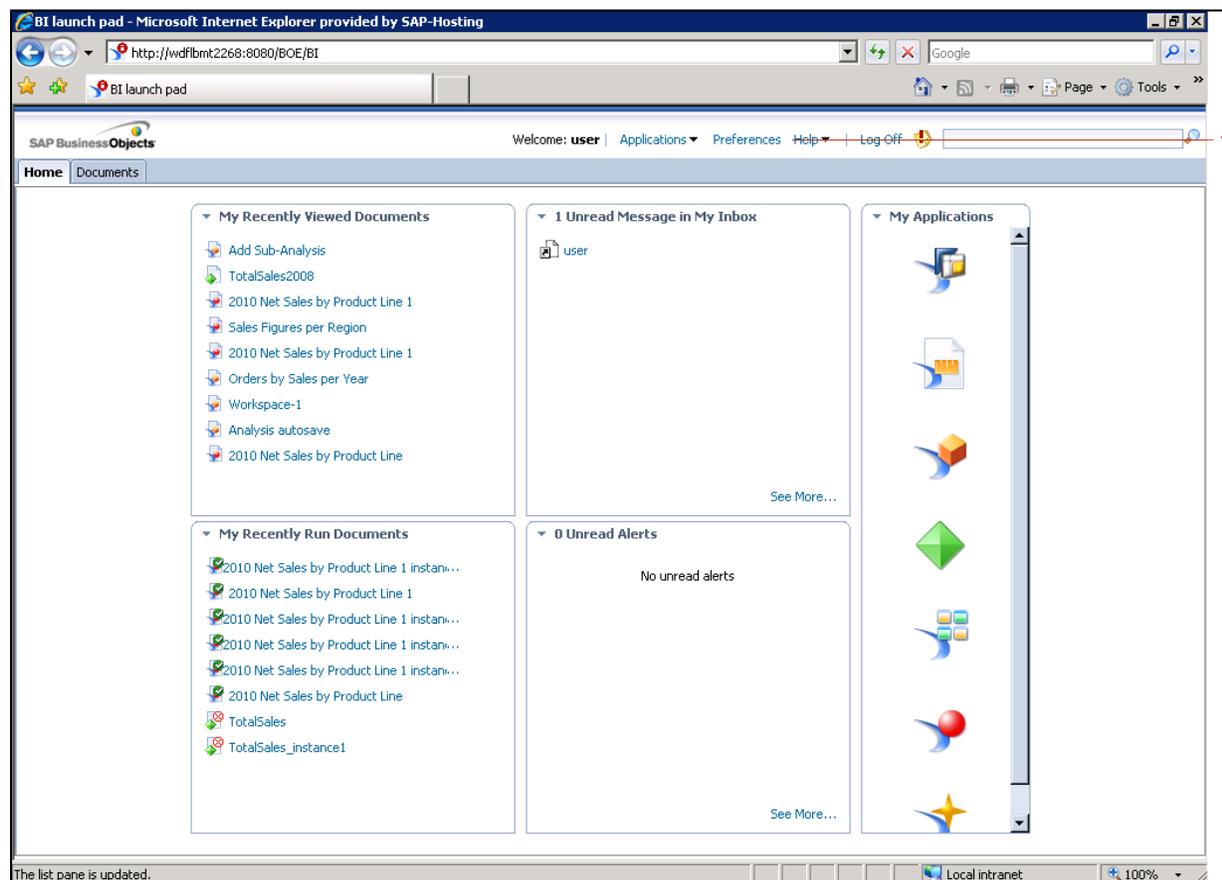


## Procedure

BI launch pad - Microsoft Internet Explorer provided by SAP-Hosting



1. Click **Preferences**.



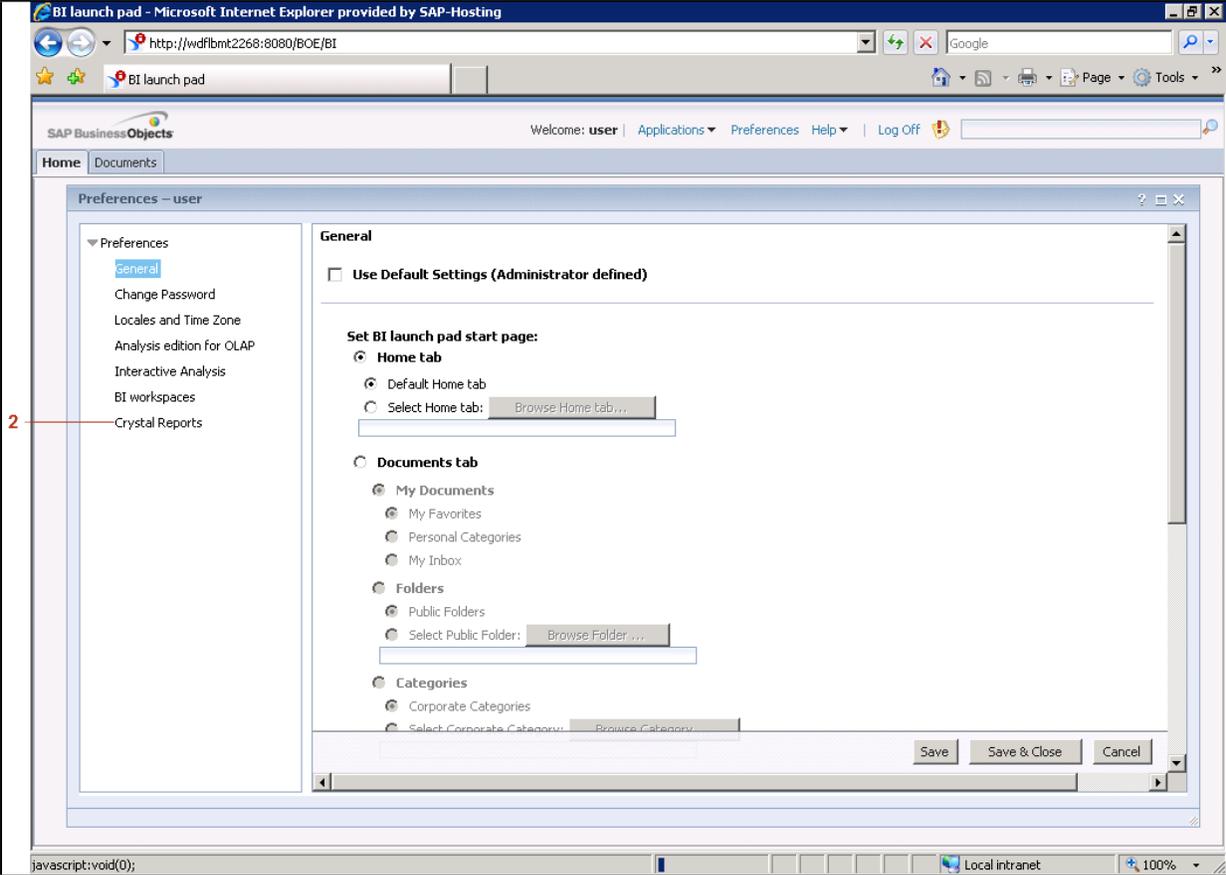
Set your Crystal report viewing preferences, open a Crystal report, and explore the Crystal report viewer toolbar.

Perform the following steps:

- Select Preferences on the header panel.
- Select the Web ActiveX viewer from the Crystal report viewing preference page.
- Save the new preferences.
- Open the TotalSales2008 report.
- Refresh the report.
- Change the zoom options to 75%.

# Evaluation: View Objects

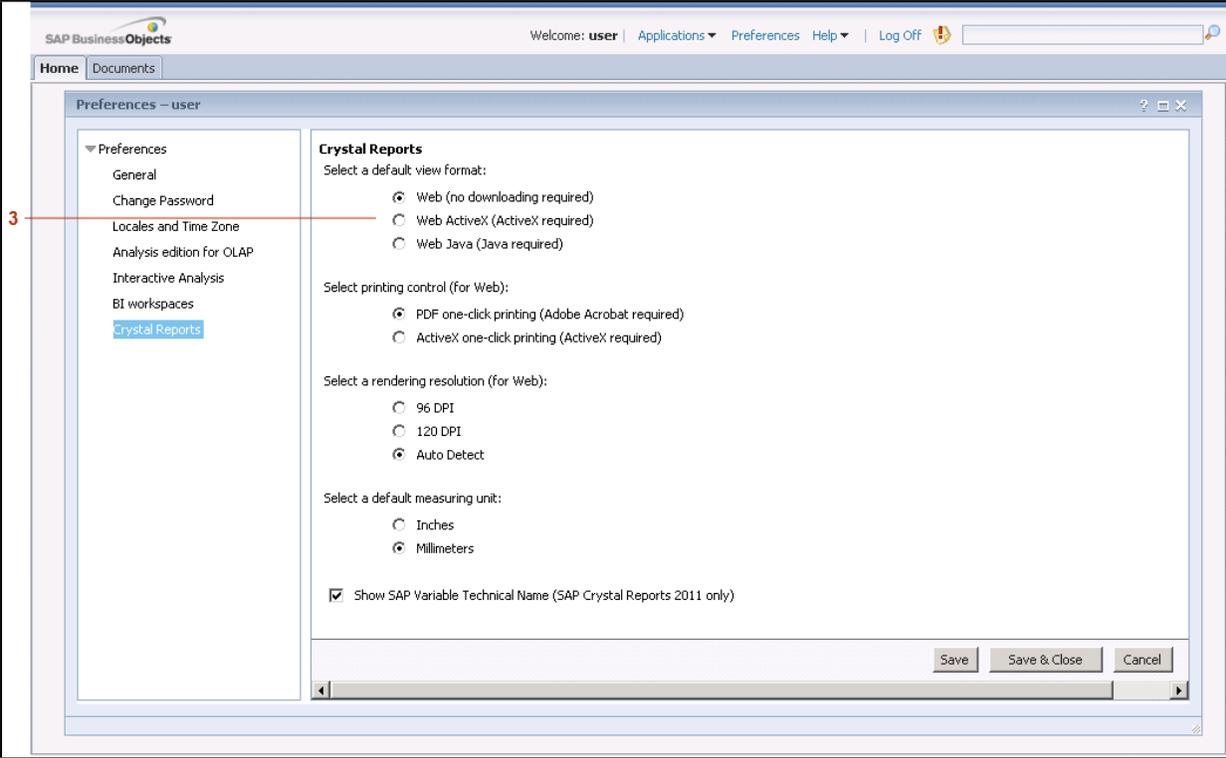
## BI launch pad - Microsoft Internet Explorer provided by SAP-Hosting



2. Click **Crystal Reports**.

# Evaluation: View Objects

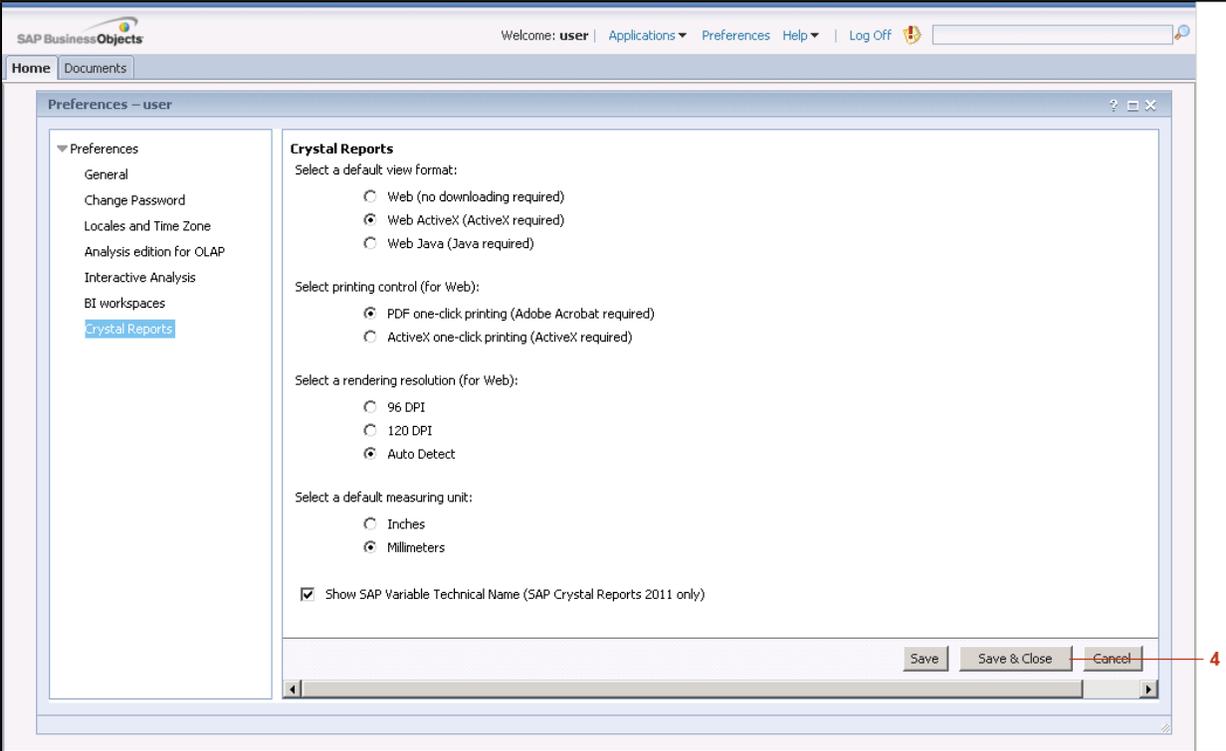
## BI launch pad - Microsoft Internet Explorer provided by SAP-Hosting



3. Click **Web ActiveX (ActiveX required)**.

# Evaluation: View Objects

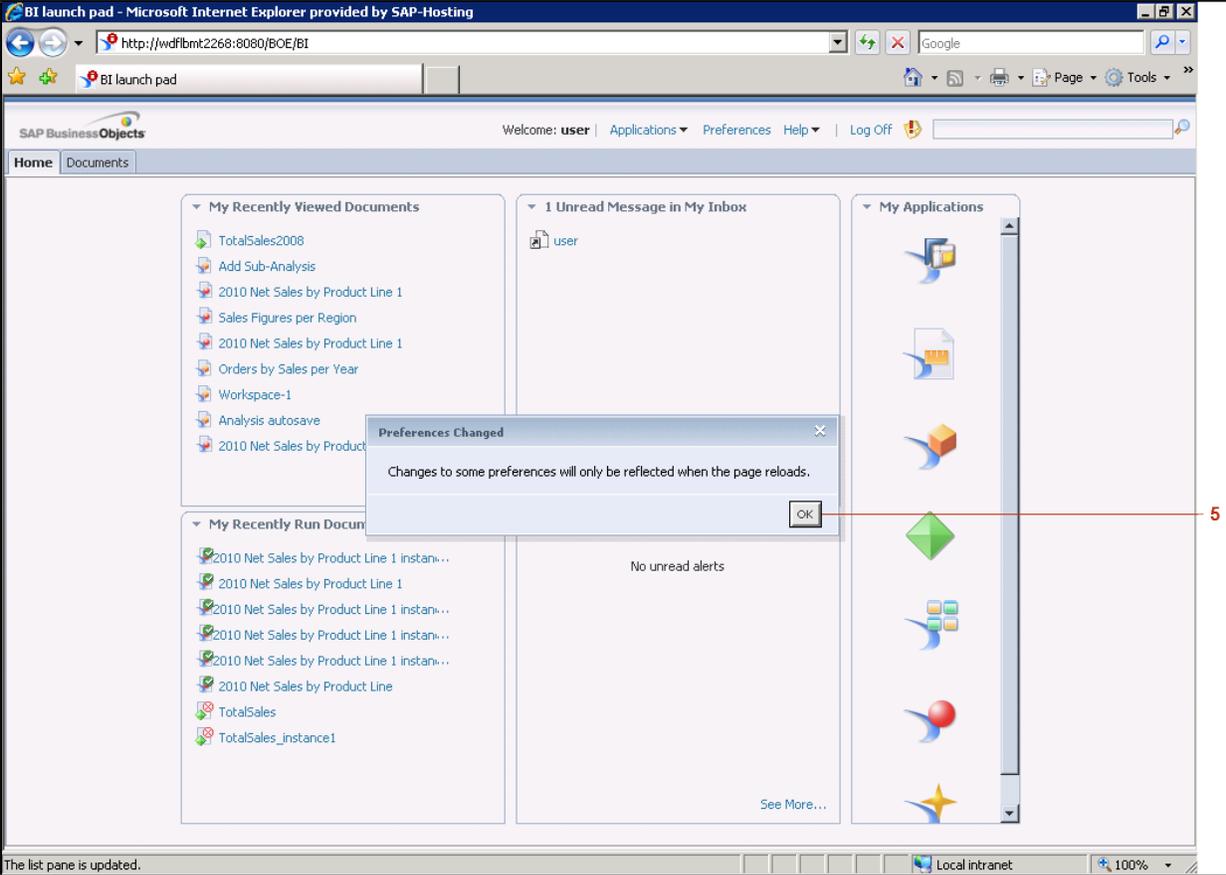
BI launch pad - Microsoft Internet Explorer provided by SAP-Hosting



4. Click **Save & Close**.

# Evaluation: View Objects

## BI launch pad - Microsoft Internet Explorer provided by SAP-Hosting



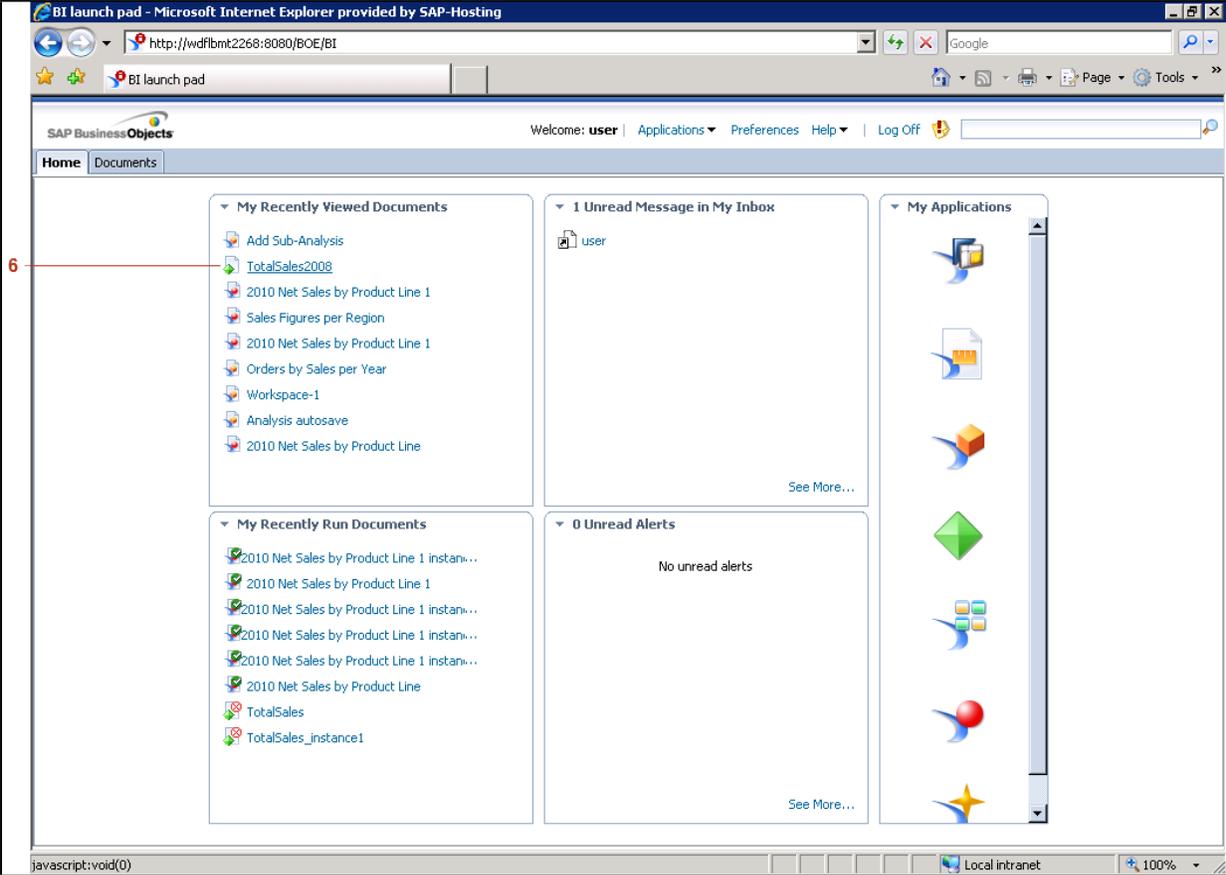
5. Click **OK**.



The next time you Log On the new settings will be visible.

# Evaluation: View Objects

## BI launch pad - Microsoft Internet Explorer provided by SAP-Hosting



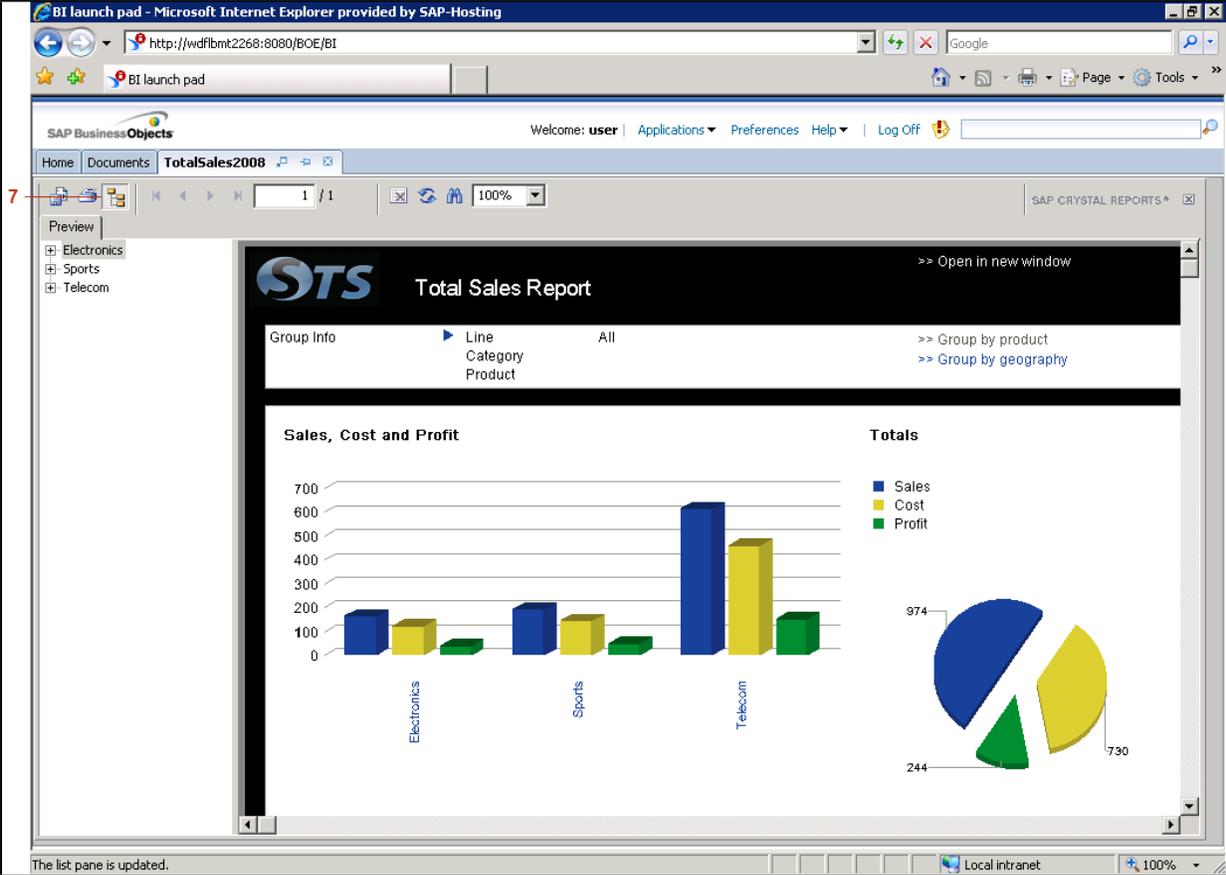
6. Click **TotalSales2008**.



Open the TotalSales2008 report.

# Evaluation: View Objects

## BI launch pad - Microsoft Internet Explorer provided by SAP-Hosting

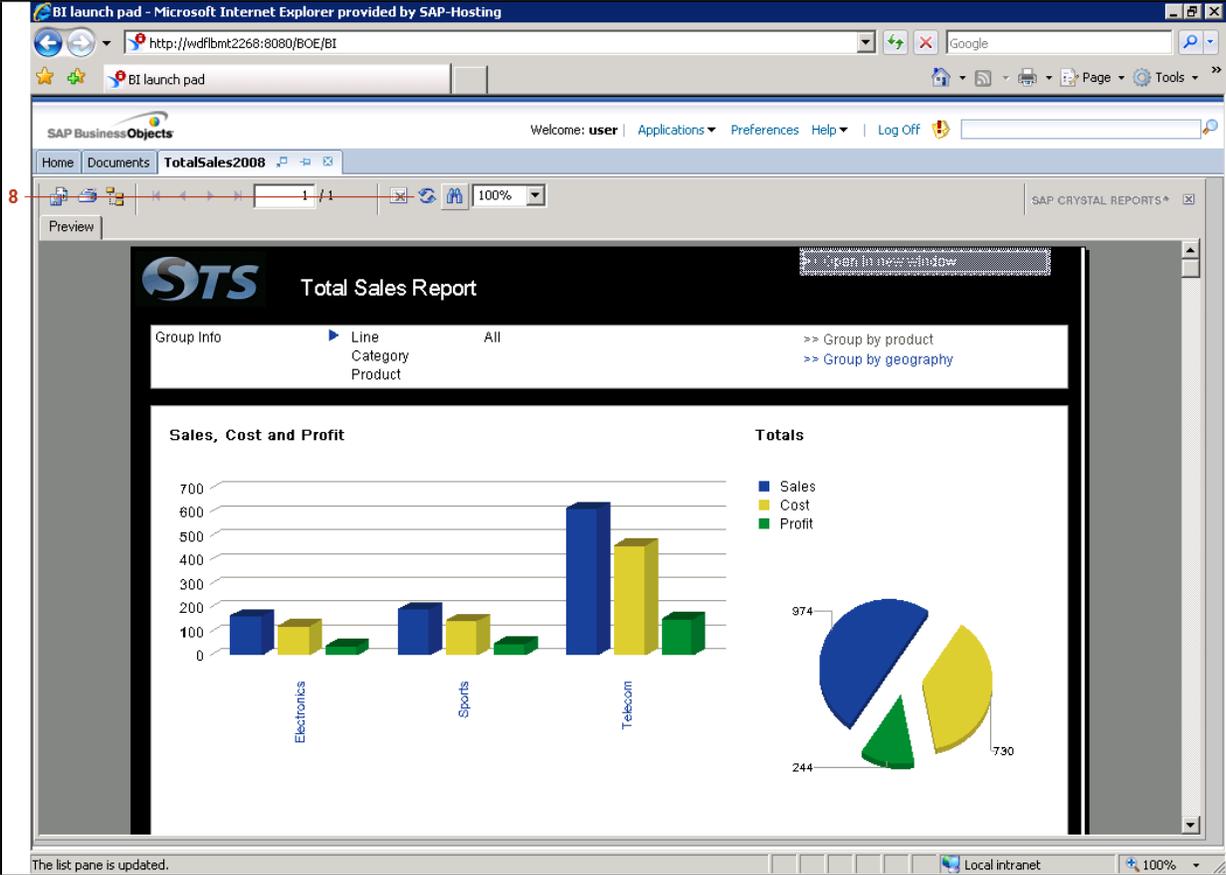


7. Click **Group Tree** 

 Select Group Tree.

# Evaluation: View Objects

## BI launch pad - Microsoft Internet Explorer provided by SAP-Hosting

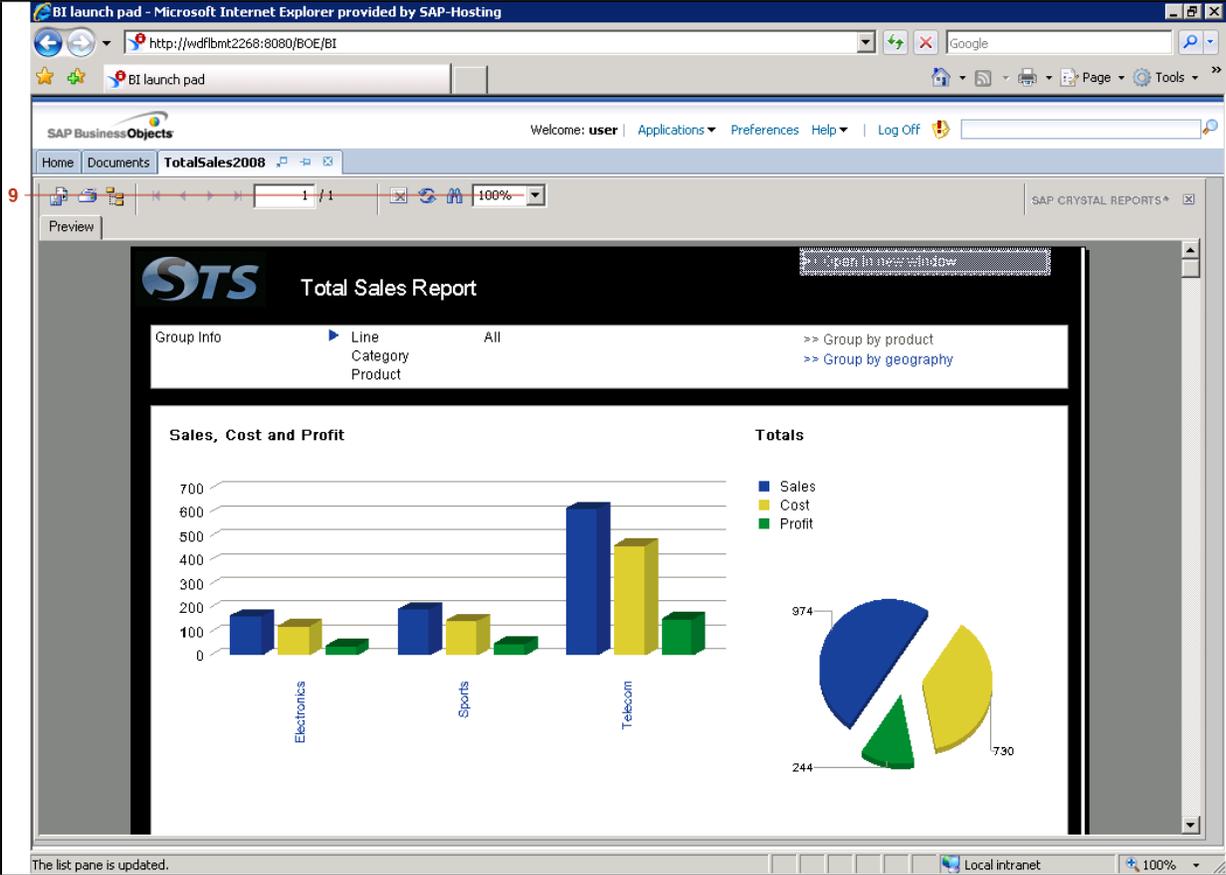


8. Click **Refresh** .

 Refresh the report.

# Evaluation: View Objects

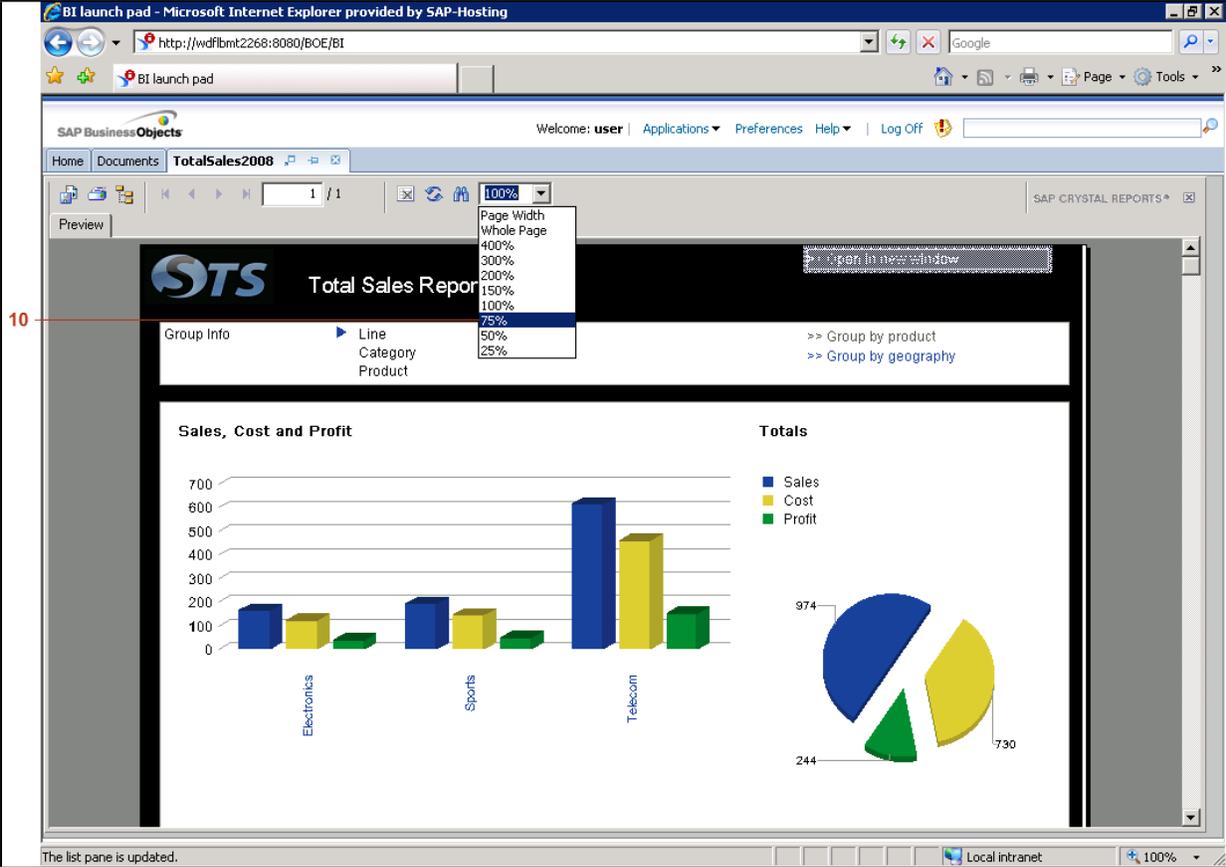
## BI launch pad - Microsoft Internet Explorer provided by SAP-Hosting



9. Click the arrow beside the **Zoom options** box.

# Evaluation: View Objects

## BI launch pad - Microsoft Internet Explorer provided by SAP-Hosting



10. Click **75%**.