

MARS Council Meeting Summary

General Information	
Date/Time:	Thursday, February 5, 2009, 2:00 pm – 4:30 pm
Location:	SSMC-3, Room 13836

Tonya Coleman - NMFS
 Mark Blades – NMFS
 Shelia Foster - NWS
 Mary Rieck – NWS
 Penny Schmiedeberg – NMFS
 Danial Bess – Program Support
 Jim Lewis - NEDIS

Marina Rubina – NMFS/OCIO
 Sylvia Scott – OAR
 Eugene Burger - OAR
 Dinara Holmes - OAR
 Jim LeDuc – CFO
 Renee Galloway - NOS
 Alicia Taylor – NOS

Closed CCR's (Promoted to Production)

CCR 1004 – Download New AP Trans. Below are the new objects added to AP Trans. Penny also wanted to bring it to the attention of the council that the CBS patch applied to correct the AP_Trans fields, affected reference number and affected req number, may have been applied incorrectly. We will keep you posted when further analysis has been completed.

Status (12/9/08)	Count
Closed	71
Open	25
Hold	6
Work In Progress	19
New	1
Total	122

MARS Adhoc AP Trans Universe - New Objects

Folder: CBS Affected Document
 Affected Requisition Number

Folder: Document Chaining / Purchase Order
 PO Item Descr
 PO ITBP No

Folder: Trans Detail
 Object: Late Reason Code

Folder: Document Chaining / PO F2C
 PO F2C Document No
 PO F2C Release No
 PO F2C Change Order
 PO F2C Item No (CLIN)
 PO F2C Line No
 PO F2C Req Item No
 PO F2C Req Line No

Folder: Document Chaining / Requisition
 Req Document No
 Req Document type
 Req Release No
 Req Item type
 Req Item No
 Req Line No
 Req Trans No

CCR 1147 – Data Entry Query Capabilities - Additional parameters have been added to the Data Entry Commitment reports 6 & 15, as well as the Funds Control report 135. The additional parameters were added to compensate for the fact that closing the Data Entry forms, to prior year updates, locks down the query capability. Users may still query current year data in the forms, however the reports will provide the capability to search all Fiscal Years. In addition to the search capabilities in the Data Entry Module, the Reporting and Querying loads Commitment and Funds Control data on a daily basis. Power users can perform adhoc queries against both universes. The budget data will be available when CCR 924 is implemented and the labor projection data will be available when CCR 1225 is implemented.

CCR 724 – WFM Report – Duplicate PER300 – The new Workforce management report has been completed and promoted to the production environment in the Reporting & Module of MARS.

Work In Progress

*** Items in Bold are Key discussion items**

Mod.	Pri.	CCR	Short Description	Type CCR	Comments	Due
Both	1	69	C.Req/C.Buy Data Extract and Commitments	Business	Approved in the MARS Implementation Plan 11/30/06 v2	
Both	1	561	Grants Data Extract & Commitments	Business	Approved in the MARS Implementation Plan 11/30/06 v2. Award Start Date is now being populated in Production (Month Column). Existing Commitments have been updated. Marina distributed the sample Grants Processing report to the team asking for feedback.	
Both	1	864	C&A Documentation	Infrastructure	Approved by the O&M Group on 9/16/08 SDLC and CM Documentation completed - signatures pending.	
Both	1	1124	Data Entry Snapshot creation Remaining Commitment/Encumbrance	Business	Approved by the MARS Council 1/22/09, Encumbrance calculations on the Snapshots have been fixed and promoted to Production starting with the January Snapshot. <u>Approved solution:</u> Create two sequential snapshots, first is a preliminary, the second will be marked as final. The Second snapshot will get created 1 business day following the preliminary. Both modules have to accommodate the change. Reports and or prompt will display the data status for both modules. NMFS and NWS will work with Peter to implement the request.	
DE	1	949	Budget Module – No Locking of surcharge lines	Business	Approved by the MARS Council 11/19/08, Completed in pre-prod. Under user testing.	
DE	2	664	NDW/MARS Extract Improvements	Infrastructure	Approved by the O&M Group 7/15/08	
DE	2	948	Budget/Funds Control – suspend funds check when decreasing budget total	Business	Approved by the MARS Council 10/19/08, Completed in pre-prod. Under user testing.	
DE	2	1044	Travel Report Changes	Business	Reporting requirements pulled from CCR's 563, 624 & 884 and combined into this CCR. Approvals associated to originating CCR. Most reports are complete with the exception of foreign travel.	
Both	3	1024	System Documentation Webpage	Infrastructure	Approved by the O&M group 12-2-08 OAR Developing page that will house all internal documentation.	
RQ	1	72	BO Reporting Performance Improvements	Infrastructure	Approved by NWS (Mary Rieck)	
RQ	1	361	Financial Statement Graph Modifications	Infrastructure	Approved by NWS (Mary Rieck)	
RQ	2	481	MARS NOAA 118 Rpt Modifications	Business	Approved by the MARS Council 6/12/08.	
RQ	2	704	Flux Reporting	Business	Approved by the MARS Council 11/13/08, No further input from SME's (Mark Blades)	

					<p>related to acceptance testing or the CWIP requirements. Current CWIP workbooks;</p> <ul style="list-style-type: none"> • CAMSADM.CWIP-Certification • CAMSADM.GL-CWIP • OPSSWILPAR01.GL-Outlay-Comparison-1720-1832-FMC <p>Status: The Flux report has been moved into production. Mark indicated he had a few additional minor changes. Penny will keep the CCR open to implement the changes as well as to work on the CWIP portion of the request. Gerald will add a note to the CCR referencing the expanded CWIP requirements.</p>	
RQ	2	421	WFM Mate Study for NOS	Infrastructure	Approved by NWS (Mary Rieck) Position Information without Privacy: It is completed except for the Retirement Eligibility Date data element.	
RQ	3	70	WFM Report – Initial Request to convert HRDS reports	Infrastructure	Approved by NWS (Mary Rieck) Waiting on WFM to provide data to complete 2 out of the original 14 reports requested.	
RQ	3	924	Create Budget Universe for Adhoc Queries	Infrastructure	Approved by NWS (Mary Rieck)	
RQ	3	925	Create New BOBJ Universe for PCARD (CPCS) information	Business	Approved by the MARS Council 11/13/08	
Both	3	1184	Maintenance Page	Infrastructure	Approved by the O&M Group 1/27/09	

Decision/Discussion Item

CCR - Pending approval - waiting until CCR1144 solution identified

CCR1146 – (RQ) Dinara Holmes – Reimbursable Reporting “NOAA Policy on Reimbursable Research by NOAA Labs” - Can the MARS team re-create tools or reports to assist with NOAA wide report named "NOAA Policy on Reimbursable Research by NOAA Labs". Its annual data call executed by each LO and compiled by OAR for the NOAA CFO Council. Presently few reports for this datacall exist in Oracle Discoverer, but run with difficulties and data needs to be often verified in CBS or MARS repetitiously. OAR requests to look into the option of creating few necessary reports for this NOAA wide exercise. I can provide the copy of the annual report at the request.

Outstanding Issue/Items for discussion

- Discuss new methodology for developing and approving priorities/schedules.
Status: Gerald will be working with both the NWS Team and NMFS Team to develop an overall project schedule for CCRs currently on the books. The schedule will take into consideration workload, available resources, and priorities when developing this schedule. When complete, the plan will be presented to the Council for comment.
- Recertification Phase 2 – FMC, LO and S/W Council Approvals due 1/28/09
Status: Several LO are still working on their final approvals for the recertification. Based on feedback from the FMCs and LO Administrators, recertification forms were faxed in, however they were either lost or not recorded.
- Waiting for CBS to start populating new TM authorizations (Reserv_Trans table), which in turn will update the MARS Travel Commitments. This process was supposed to start

1/24/09.

Status: Will contact CBS to find out a new date.

- **Status: Mary Rieck's team is currently investigating a possible issue with the FTE over/under process. If a defect is found we will inform the council of our findings. Mary and Penny are also evaluating the possible Leave and Benefit changes proposed by CBS. As with the over/under process, they will report back to the council with any significant issues related to the new business process.**
- Request approval from Council to send MARS Council Meeting minutes to both the LO & FMC Administrators following each meeting.
Status: After each meeting, the PM will send out the meeting minutes to the following email address “_MARS LO FMC Admin MARS.LO.FMC.Admin@noaa.gov”. If changes are necessary to update this email list, please contact Gerald Stark and he will submit a change request to the email administrator.

Best Practices

- Open forum - None discussed.

CCR Queue (Open)

Open CCR's should be reviewed when evaluating and prioritizing new CCR requests.

*** Items in Bold are Key discussion items**

Mod.	Pri.	CCR	Short Description	Type CCR	Comments	Due
Both	3	984	Reference Guide for Reports	Infrastructure	Approved by the MARS Council 11/13/08	
DE	2	604	Load CBS Adjustment BOPS	Infrastructure	Discussed at the 7/10 council meeting and MARS O&M. CCR not approved yet, still under evaluation. Working with Tonya to explore idea.	
DE	2	950	Budget Detail Report for tracking monthly plans and adjustments.	Business	Approved by the MARS Council 12/11/08	
DE	3	461	CCR System Enhancements	Infrastructure	Changes pending approved CM Procedures	
DE	3	904	New Match Parameter Rpt - Auto Ob Settings	Business	Approved by the MARS Council 11/13/08	
DE	3	1204	Post entire SF-113 A & G Reports	Infrastructure	Approved by the O&M Group 1/27/09	
RQ	1	1087	IT Cost Accounting for MARS	Business	Approved 1/9/09 by the MARS Council.	
RQ	2	987, 989	IT Cost Accounting for OAR	Business	Approved 1/9/09 by the MARS Council.	
RQ	2	1104	IT Cost Accounting (additional OAR info)	Business	Additional requirements to be included with the approved IT-Costing CCR's 987, 989, and 1087	
RQ	2	1164	IT Cost Accounting for NWS	Business	Additional requirements to be included with the approved IT-Costing CCR's 987, 989, and 1087	
RQ	1	1144	Acquire Reimbursable data	Business	Approved by the MARS Council 1/22/09 Working with Dinara Holmes to evaluate the reimbursable Discoverer workbooks. Tentatively setup a meeting with our	

					reimbursable POC, Lois Coleman. When we're able to identify the information that we would like to pull, I (Gerald) will setup a meeting.	
RQ	2	59	Labor Projection Mod - Project Overhead Costs	Business	Approved by NWS (Mary Rieck) 5/14/09	
RQ	2	60	Leave & Benefit Statement / OC 77 Modifications	Business	Approved by NWS (Mary Rieck) 3/4/08	
RQ	2	441	Comp Time Rpt	Business		
RQ	3	61	GSA Vehicle Data Import	Business	Approved by NWS (Mary Rieck) 1/10/07	
RQ	3	63	DE to RQ Report Conversion	Infrastructure	Approved by in the MARS Implementation Plan 11/30/06 v2	
RQ	3	64	User interface for R&Q maintenance tables	Infrastructure		
RQ	3	65	User interface for Appropriation Data	Business		
RQ	3	67	Sunflower Data	Infrastructure	Approved by in the MARS Implementation Plan 11/30/06 v2	
RQ	3	141	BOBJ Upgrade to R3	Infrastructure	Approved by NWS (Mary Rieck)	
RQ	3	684	Quarterly Fin Rev. - Graph & Comments	Business		